



QUALITY ENHANCEMENT CELL

University of the Punjab, Lahore.



National Conference on

Quality Assurance in Higher Education Institutions: Challenges and Reforms

December 30, 2020

Guidelines for Abstract

1. The length of the abstract should be in 200-250 words limit.
2. The abstract should contain the key objectives, brief methodology (sampling, tools of data collection and data analysis techniques), key findings and recommendations.

Guidelines for Power Point Presentations

1. The presenter should prepare about 15 slides that clearly illustrate the main points of the paper.
2. Each presenter will be given about 15-minutes for the presentation. The slides should be brief and only main points are required on the slides..
3. The presentation will be an online at GOOGLE MEET where an email account is required by the participant to join the session.
4. A stable and fast internet connection is also required in order to have a smooth presentation.
5. A computer / laptop with microphone and camera / webcam are also required at presenter's end to present in the conference.
6. Specific information regarding the streaming platform and other useful details will be provided to the presenter by the conference organizing team.
7. The presentation should be on Microsoft Power Point format in black and white background or any appropriate colour scheme so that the participants may read it easily.
8. The first slide should include Title of the presentation, author's name, and institutional affiliation.
9. The presenter should start the presentation by himself/herself. For this, they are required to select "Share Screen" and begin presentation.

Professor Dr. Muhammad Saeed
Director QEC