**Template for Curricula/Syllabi of Associate Degree Program**

**(to be offered in affiliated colleges)**

**Program Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Faculty: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

# **Program Introduction**

# **Program Objectives**

1. ……
2. ……
3. ……

# **Market Need / Rationale of the Program**

The program should include a need assessment to justify the need.

1. ***Potential Students for the program***. (career needs, subject interest etc.)
2. ***Potential Employers*** (Public, private, NGOs, industry projections, employment opportunities/estimated market demand/Number of job openings, Current and future prospects)

# **Admission Eligibility Criteria**

* ………………………………………………….

# **Duration of the Program**

* Semesters/Years/ Credit hours

# **Categorization of Courses as per HEC Recommendation and Difference**

|  |
| --- |
| **Semester** |
| **General Education Courses** | **Subject Specialized Courses** | **Semester Load**  **(in credits)** |
| **1** |  |  |  |
| **2** |  |  |  |
| **3** |  |  |  |
| **4** |  |  |  |
| **PU** |  |  |  |
| **HEC Guidelines** |  |  |  |

# **Scheme of Studies / Semester-wise Workload**

| **#** | **Code** | **Course Title** | **Course Type^** | **Course sub-category\*** | **Credit hours** | **Any other** |
| --- | --- | --- | --- | --- | --- | --- |
| **Semester I** | | | | | | |
| **1.** |  |  |  |  |  |  |
| **2.** |  |  |  |  |  |  |
| **3.** |  |  |  |  |  |  |
| **4.** |  |  |  |  |  |  |
| **5** |  |  |  |  |  |  |
| **Total Credit Hours** | | | | | |  |
| **Semester II** | | | | | | |
| **1.** |  |  |  |  |  |  |
| **2.** |  |  |  |  |  |  |
| **3.** |  |  |  |  |  |  |
| **4.** |  |  |  |  |  |  |
| **5** |  |  |  |  |  |  |
| **Total Credit Hours** | | | | | |  |
| **Semester III** | | | | | | |
| **1.** |  |  |  |  |  |  |
| **2.** |  |  |  |  |  |  |
| **3.** |  |  |  |  |  |  |
| **4.** |  |  |  |  |  |  |
| **5.** |  |  |  |  |  |  |
| **Total Credit Hours** | | | | | |  |
| **Semester IV** | | | | | | |
| **1.** |  |  |  |  |  |  |
| **2.** |  |  |  |  |  |  |
| **3.** |  |  |  |  |  |  |
| **4.** |  |  |  |  |  |  |
| **5.** |  |  |  |  |  |  |
| **Total Credit Hours** | | | | | |  |
| **Grand Total** | | | | | |  |

\*Type of course means General Education or Subject Specialized courses. Course sub-category means courses come under stream of Breadth, Function skills, Pakistan Studies, Islamiyat/Religious Studies).

# **Award of Degree**

CGPA/ percentage required to Qualify Associate Degree (As per PU rules)

Non-credit Internship (as per HEC/PU guidelines)

Practical Learning Lab (as per HEC/PU guidelines)

Non-credit course (if any)

1. **Course Outlines separately for each course**. The course outline has following elements:

* **Title and Code Number, Semester, and Credit Hours**
* **Introduction of the Course (100-150 words)**
* **Course Objectives**

1………………………………………………………

2………………………………………………………

* **Contents**

**Unit-I**

1.1 Headings

1.1.1 Sub-headings

**Unit-II**

2.1 Headings

2.1.1 Sub-headings

* Teaching-learning Strategies
* Assignments- Types and Number with calendar
* Assessment and Examinations: As per University Rules
* Textbooks. In the detail of course outline, one may mention chapters of the textbook with the content topics
* Suggested Readings

Note:

1. It is preferable to use latest available editions of books. Mention the publisher & year of publication.
2. The References/ bibliography may be in accordance with the typing manual of the concerned faculty/subject

**Program Coordinator:…………………………….. Head of the Department:………………………………………**