

**ADMISSION FORM FOR ASSOCIATE DEGREE IN COMMERCE PART I** ----- Category ----- Gender -----  
(I, II) Private / Division Improvement (Part-II only) (Male/Female)

داخلہ فارم مندرجہ ذیل پتہ پر بذریعہ ڈاک بھی ارسال کیا جاسکتا ہے۔

☆ اصل بینک چالان صفحہ نمبر ۳ کی پشت پر چسپاں کریں۔

To

**THE INCHARGE FORMS SECTION,**  
Admin. Block, Quaid-e-Azam Campus,  
University of the Punjab,  
**LAHORE**

نوٹ :- داخلہ فارم بذریعہ ڈاک ارسال کرنے کی صورت میں لفافہ میں صرف ایک فارم ارسال کریں۔ دوسرا داخلہ فارم یا کسی دوسرے امیدوار کا داخلہ فارم اپنے فارم کے ساتھ ہرگز ارسال نہ کریں بصورت دیگر فارم مسترد کر دیئے جائیں گے۔

From -----  
-----  
-----  
District -----

داخلہ فارم دستی جمع ہونے پر رسید ہذا آپ کو واپس دی جائے۔

Form No.....

**RECEIPT OF THE ADMISSION FORM**

داخلہ فارم جمع کروانے کی رسید ہذا امیدوار خود پر کرے۔

1. Name of the Candidate -----
2. Father's Name -----
3. Residential Address -----  
----- Post Code No. -----

**ASSOCIATE DEGREE IN COMMERCE PART I** ----- Category ----- Gender ----- Ist / 2nd Annual Examination 20 ----  
(I, II) Private / Division Improvement (Part-II only) (Male/Female)**University of the Punjab**  
FOR OFFICE USE ONLY

Received the Admission Form :

Office date and Computer Serial No. :

(Signature of the Form Receiving Person)



# UNIVERSITY OF THE PUNJAB

## ADMISSION FORM FOR ASSOCIATE DEGREE IN COMMERCE

Please read the instructions carefully. Fill in your own handwriting (with blue ballpoint, without cutting, overwriting and fluid) all the relevant information, provided in this form and attach all the required documents. Photocopy of Admission form as well as Incomplete form will be rejected.

1. Category: \_\_\_\_\_ Associate Degree in Commerce Part: \_\_\_\_\_ Ist Annual / 2nd Annual \_\_\_\_\_ Medium: \_\_\_\_\_  
Private / Division Improvement (Part-II Only) (I, II) (English / Urdu)

2. Registration No. \_\_\_\_\_  
(Punjab University)

3. Name of Candidate \_\_\_\_\_  
(Block Letters)

Gender: \_\_\_\_\_  
(Male/Female)

Roll No: \_\_\_\_\_  
(For Office Use)

4. C.N.I.C. No. \_\_\_\_\_

5. Father's Name \_\_\_\_\_  
(Block Letters)

\* Without attestation

\* Light blue background

(Name and Father's Name must be mentioned on the back side of photographs)

6. Father's C.N.I.C. No. \_\_\_\_\_

7. Present Address \_\_\_\_\_  
(For correspondence)

Thumb Impression

Permanent District \_\_\_\_\_

Nationality \_\_\_\_\_ Religion \_\_\_\_\_ Date of Birth \_\_\_\_\_  
(As Per Matric Certificate)

8. Name of Centre (City) \_\_\_\_\_  
(At which to appear) (This column must be filled)

9. Mention Paper/s in which to appear: -

	Old Course	New Course		Old Course	New Course
i. ....	<input type="checkbox"/>	<input type="checkbox"/>	v. ....	<input type="checkbox"/>	<input type="checkbox"/>
ii. ....	<input type="checkbox"/>	<input type="checkbox"/>	vi. ....	<input type="checkbox"/>	<input type="checkbox"/>
iii. ....	<input type="checkbox"/>	<input type="checkbox"/>	vii. ....	<input type="checkbox"/>	<input type="checkbox"/>
iv. ....	<input type="checkbox"/>	<input type="checkbox"/>	viii. ....	<input type="checkbox"/>	<input type="checkbox"/>

10. For compartment/exemption candidate:

Year of last appearing in A.D. Commerce. Part. .... 1st/2nd Annual Examination, 20... Roll No. ....

11. Fee Information :

Amount \_\_\_\_\_ Bank Challan No. \_\_\_\_\_ Date \_\_\_\_\_

Branch Name \_\_\_\_\_

12. Previous Examination Information :

Examination	Year of Passing	Examination Annual/Supp.	Passed as full/by parts	Roll No.	Marks	Division	Board / University
Intermediate							
A.D. Part-I							
A.D. Part-II <small>(For Division Improvement)</small>							

I hereby declare that all the particulars are correct and that in case of any difficulty arising out of inaccuracy therein, I shall be responsible for the consequences. I have attached all the required documents.

Signature of the Candidate : \_\_\_\_\_ Permanent Address \_\_\_\_\_

\_\_\_\_\_

(Permanent Address must be written, otherwise form will be rejected.)

Contact Number: \_\_\_\_\_

(In case of Female Candidate, contact number of Father/Guardian can also be mentioned)

Name of the Attesting Authority: \_\_\_\_\_

C.N.I.C. No. \_\_\_\_\_

Signature and Office Stamp

## INSTRUCTIONS

**Candidate is directed to read and comply with instructions hereunder before filling the Admission and Fee Receipt Forms.**

1. The Admission Form found to be incomplete or containing incorrect entries will not be accepted/entertained and the candidate will be responsible for any sort of delay or loss.
2. Each candidate (Male/Female) must paste two latest identical passport size Photographs (with sky blue background) duly attested, at the specified places of the admission form (Name and Father's Name must be mentioned on the back side of photographs).
3. Deposit the required amount of fee in any Branch of **Habib Bank Limited & United Bank Limited** . In case of any deficiency in the fee the form will not be entertained.
4. Admission Form will be accepted according to the schedule notified by the University for each Examination. The Admission form alongwith original fee payment challan receipt pasted on back of Page No. 3 must reach the Punjab University office within due date otherwise the form will be rejected.
5. All the entries must be filled in with BLUE ballpoint. **Don't use ink pen.**
6. Clearly tick the examination in which you want to appear i.e., 1st or 2nd Annual and write B.Com. Part-I or II Private or Division Improvement (Part-II Only).
7. Fill your Name and Father's Name according to your Intermediate Certificate. In case of any discrepancy, the form will be rejected.
8. Fill the University Registration Number in the concerned column. The candidate will obtain Registration number from Registration Branch before appearing in any examination of University of the Punjab otherwise Admission form will not be entertained.
9. The candidate who is residing outside the territorial jurisdiction of the Punjab University should submit N.O.C. of the University in whose territorial jurisdiction he/she is residing.
10. Name of Centre (City) where you want to appear in the examination must be filled in the concerned column.
11. Fill the Name of Board from where you have passed the Intermediate examination with the passing year along-with roll number. Attach attested photocopy of Intermediate Certificate.
12. If you have already appeared in the University examination & failed/had compartment, mention last/previous Roll number, Session, Year and the failing subject/s clearly. Attach attested photocopy of last fail result card otherwise the admission form will be rejected.
13. The candidate who has attended any college as a regular student at any time during the academic year preceding this examination shall not be eligible to appear in the examination.
14. The examination will be held on the date/s to be notified in the date-sheet.
15. The candidates will be admitted to the Examination Hall on production of the Roll Number Slip. Candidates are advised not to appear in the Examination without genuine Roll Number Slip issued by the University. The candidates, who will do so shall be proceeded with under the University Regulations.
16. The admission form will be entertained only if the attested photocopies of registration card & previous result card issued by the University are attached with the form.
17. Unauthorized change of centre or subject is strictly prohibited. If any one changes his/her centre of Examination of his/her own, unfair means case shall be registered against such a candidate. Similarly no change of subject is allowed unless permitted by the University.
18. The order in which the candidates are seated will be forwarded to the Examiner. As and when a candidate be discovered to have copied from another he/she will be expelled from the Examination as well as the candidate from whom he/she copied, if there is reason to suppose that the copying was conceived at by the latter.
19. No candidate without special permission of the officer-in-charge shall leave his/her seat or the examination room till the end of the examination. No candidate shall speak without permission if it be necessary for the candidate to communicate with the Superintendent he/she shall stand up in his/her place and the officer-in-charge will see to his/her wants.
20. Before beginning his/her answer each candidate shall write on the title page of his/her answer book the following viz. Subject, the number of paper, and his/her Roll No. When the time allowed has expired the answer book must be delivered to the Superintendent, even though the candidate may not have answered any part of the paper.
21. No candidate shall give any mark of identification including his/her Roll No, Phone Number, Address, Name, School/College/Centre Name etc. in his/her answer book except at specified place. Such candidates shall be proceeded with under the University Regulations.
22. Failed candidates (for 2nd annual examination) will have to submit admission form alongwith fee challan to the University office within fifteen days after the declaration of their result.
23. Photocopy of Admission Form is not accepted.
24. Please mention your contact number at the given space, in case of Female Candidate, contact number of Father / Guardian can also be mentioned.

### **ATTESTATION: -**

The candidates appearing in the examination as private are required to get their particulars on form attested from any Government Grade 17 officer. Form without attestation will be rejected.

**Money orders, Postal orders & Cheques shall not be accepted**

### **NOTE: -**

Before submitting the form in the University, check your form and note that you have filled all the columns according to the instructions correctly and attached all the required documents. Send your form with documents in one envelope by Registered A/D to INCHARGE FORMS SECTION, ADMIN. BLOCK, QAID-E-AZAM CAMPUS, UNIVERSITY OF THE PUNJAB, LAHORE otherwise in case of misplace, University will not be responsible for the consequences. Do not send the form of any other candidate alongwith your own form in the same envelope otherwise both the forms will be rejected.

**I have read the above instructions carefully and shall abide by them.**

Date.....

.....  
(Signature of the Candidate)



# UNIVERSITY OF THE PUNJAB

## FEE RECEIPT FORM FOR ASSOCIATE DEGREE IN COMMERCE

Form No.....

Please read the instructions carefully. Fill in your own handwriting (with blue ballpoint, without cutting, overwriting and fluid) all the relevant information, provided in this form and attach all the required documents. Photocopy of Admission form as well as Incomplete form will be rejected.

1. Category: \_\_\_\_\_ Associate Degree in Commerce Part: \_\_\_\_\_ Ist Annual / 2nd Annual \_\_\_\_\_ Medium: \_\_\_\_\_  
Private / Division Improvement (Part-II Only) (I, II) (English / Urdu)

2. Registration No. \_\_\_\_\_  
(Punjab University)

3. Name of Candidate \_\_\_\_\_  
(Block Letters)

Gender:.....  
(Male/Female)Roll No:.....  
(For Office Use)

4. C.N.I.C. No. \_\_\_\_\_

5. Father's Name \_\_\_\_\_  
(Block Letters)

6. Father's C.N.I.C. No. \_\_\_\_\_

Permanent District: \_\_\_\_\_ Nationality: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
(As For Matric Certificate)

7. Mention Paper/s in which to appear :-

	Old Course	New Course		Old Course	New Course
1. ....	<input type="checkbox"/>	<input type="checkbox"/>	5. ....	<input type="checkbox"/>	<input type="checkbox"/>
2. ....	<input type="checkbox"/>	<input type="checkbox"/>	6. ....	<input type="checkbox"/>	<input type="checkbox"/>
3. ....	<input type="checkbox"/>	<input type="checkbox"/>	7. ....	<input type="checkbox"/>	<input type="checkbox"/>
4. ....	<input type="checkbox"/>	<input type="checkbox"/>	8. ....	<input type="checkbox"/>	<input type="checkbox"/>

8. For exemption/compartments candidate :

Year of last appearing in A.D. Commerce. Part \_\_\_\_\_ 1st/2nd Annual Examination, 20\_\_ Roll No \_\_\_\_\_  
(/II)

9. Fee Information :

Amount \_\_\_\_\_ Bank Challan No. \_\_\_\_\_ Date \_\_\_\_\_

Branch Name \_\_\_\_\_

**I hereby declare that I have pasted the original Receipt of Bank Challan on the backside of this form & have attached all the required documents.**

Signature of the Candidate : \_\_\_\_\_ Permanent Address \_\_\_\_\_

\_\_\_\_\_

(Permanent Address must be written, otherwise form will be rejected.)

Name of the Attesting Authority : \_\_\_\_\_

C.N.I.C. No. \_\_\_\_\_

Signature and Office Stamp

### TO BE FILLED IN BY THE CANDIDATE

Serial No. (for office use) \_\_\_\_\_

Name: \_\_\_\_\_

Address : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Serial No. (for office use) \_\_\_\_\_

Name: \_\_\_\_\_

Address : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Serial No. (for office use) \_\_\_\_\_

Name: \_\_\_\_\_

Address : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Serial No. (for office use) \_\_\_\_\_

Name: \_\_\_\_\_

Address : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Paste Photograph**  
(Passport Size)

\* Attested from front  
 \* Light blue background

(Name and Father's Name must be mentioned on the back side of photographs)

Thumb Impression

all on-line branches of HBL & UBL are authorized to collect Examination fee

## Original Bank Challan

must be pasted on backside of this page.