

UNIVERSITY OF THE PUNJAB

LAHORE

Phone No. 042-99231105

From,

The Registrar,
University of the Punjab
Lahore.

No. **2093-P**
Dated: **17-09-2017**

To:

The Principals,
Affiliated Colleges,
University of the Punjab

SUBJECT: ADMISSION TO BBA FOR THE ACADEMIC SESSION 2018-19

Dear Sir/Madam,

I have the honor to inform you that the following admission schedule for BBA Class for the academic session 2018-19 has been approved by the Vice-Chancellor, University of the Punjab:

- a) Date of commencement of admissions: 28-09-2018
b) Date by which admissions are to be completed: 08-10-2018
c) **Last date for submission of "Online Registration Return:" 22-10-2018**

LATE ADMISSIONS:

Admissions, after the expiry of the last date i.e. **08-10-2018** may be made in accordance with Rule-1 of the Regulations relating late admissions in the Colleges under the following Schedule:

Sr. No	Late Fee	Schedule	Last date for Registration Return Submission
i.	With Late fee of Rs. 300/-	09-10-2018 to 23-10-2018	06-11-2018
ii.	With Late fee of Rs. 400/-	24-10-2018 to 07-11-2018	21-11-2018
* iii.	With Late fee of Rs. 500/-	08-11-2018 to 07-12-2018	21-12-2018

* (Subject to the sanction of the Vice-Chancellor at the time of admission the last date for submission of late admission form is **07-12-2018**)

With regard to late admission made under category (iii) above, the application forms for confirmation of late admission, may also be submitted to this office for necessary action.

- **Admission must be processed according to the Admission Regulation/Criteria 2018-19.**
- **The candidate holding 3rd division is not eligible for Admission.**
- **Registration Return should be submitted "Online" within the prescribed time as per Schedule.**

FEES STRUCTURE FOR THE ACADEMIC SESSION 2018-19:

- i) Registration fee: Rs. 3720/- per student
ii) Sports fee: Rs. 2000/- per student
iii) Enrollment fee: Rs. 2000/- per student for Public Sector Colleges
iv) Enrollment fee: Rs. 4000/- per student for Private Sector colleges

Eligibility for BS or Equivalent

The candidates holding F.A/F.Sc or equivalent qualification with at least 2nd division and age not more than 24 years are eligible for admission in BA/BS.c/BS/BBIT/ B.Com/ BBA/ BFA/ LLB (5 years)/ B.Arch/ or equivalent programs.

PTO

AGE-RELAXATION:

Any person who has attained the age of twenty-six years or more on the last date fixed for the receipt of the applications for admission shall not be admitted to MA/M.Sc or equivalent classes. Any person who has attained the age of twenty-four years or more on the last date fixed for the receipt of the applications for admission shall not be admitted to BA/B.Sc or equivalent classes. However, the Vice-Chancellor on the recommendations of the Chairman/Directors/Principals and Deans of Faculty concerned, may relax this Regulation for male candidates/female/ foreign candidates / up to a maximum of 2 years for male and 5 years for female candidates seeking admission to the undergraduate/graduate Course. No age limit for Disable/Special students. (Vide Notification No. S.O. (A-III) 1-83/2012 dated 07/11/2013 issued by HED).

SUBMISSION OF REGISTRATION RETURN:

- a) Roll number wise **Online Registration Return** for BBA classes should be feeded.
- b) **On Line Registration Return** should be filled in carefully in accordance with the educational documents. **In case of any correction in the Registration return after its submission, correction fee of Rs.100/- per correction will be charged.**
- c) A printout of the submitted Registration Return should also be **dispatched** along with all documents i.e. **attested copies of Metric, Intermediate certificates or Equivalent Certificate issued by the IBCC, CNIC/ B.Form having CNIC number, Original N.O.C. (if required) and original bank challan within the schedule.** In case of missing documents a fine of Rs. 300/- per student from the Colleges at Lahore and Rs.200/- per student from the Mufassil Colleges will be charged.
- d) A fair Photograph of each student (Maximum Allowed File size 200KB)with sky blue background should be uploaded carefully at the proper place during feeding.
- e) All the columns of the online Registration Return should be carefully filled in. In case of missing/wrong entry of any data in the final submitted online Registration Return a fine of **Rs. 100/-** per correction will be charged.
- f) Admission of the students over and above the intake limit is against the rules, therefore the Registration Returns of such students will not be entertained.
- g) Fee must be submitted on the Online Bank Challan and complete details of Registration, Enrollment, PUSTC and Late Admission fee etc should be mentioned in the covering letter.
- h) As per admission regulation 2017 the admission of students of previous sessions can be made by allowing up to the previous 5 years/sessions.
- i) Registration, Enrollment, Sports and late admission fee shall be deposited by the name of Principal of the college in the authorized branches and original online bank Challan be provided with the Registration Returns..

College to College Migration

Within three months after the last date of admission no students should be recommended for migration from one college to another college. In case of transfer of father of any student, change of residence and some unavoidable circumstances, migration of such students can be recommended with solid proof.

Special Instructions

At the time of admitting the students it is essential to keep in view **the admission criteria eligibility and age limit. Admission may be processed according to the University Admission Regulations 2018-19.** These Regulations are available at the University website and University Sales Depot, Allama Iqbal Campus, Lahore.

Admission against the prescribed rules and regulations will be cancelled at any time and the concerned Directors/Principals/Chairmen of the Institute / College / Department will be informed accordingly. In such situation the responsibility will lie upon the Director/Principal/Head of the Department.

Yours Faithfully,

(JALEEL TARIQ)
Deputy Registrar (General)
For Registrar