

<b>Name of the course</b>	<b>Freshman English – 1</b>
<b>Course Code</b>	103
<b>Semester</b>	1 <sup>st</sup>
<b>Credit Hours</b>	3
<b>Prerequisite</b>	-

<b>Learning outcomes</b>	<p>On completion of the course students will be able to:</p> <ol style="list-style-type: none"> <li>1. Understand the principles of English grammar.</li> <li>2. Know about active and passive voice.</li> <li>3. Familiar with direct and indirect narration.</li> <li>4. Write paragraphs and letters in systematical way.</li> <li>5. Familiar with use of dictionary.</li> <li>6. Read comprehension in better way.</li> <li>7. Make and deliver effective business presentations.</li> </ol>
<b>Contents</b>	<p><b>Unit-1 English Grammar</b></p> <ol style="list-style-type: none"> <li>1.1 Introduction to Sentence       <ol style="list-style-type: none"> <li>1.1.1 What is a sentence?</li> <li>1.1.2 Subject &amp; Predicate</li> </ol> </li> <li>1.2 Types of sentences       <ol style="list-style-type: none"> <li>1.2.1 Simple, Compound, Complex</li> <li>1.2.2 Interrogative, Imperatives, Exclamatory</li> </ol> </li> <li>1.3 Introduction to Phrase &amp; Clause       <ol style="list-style-type: none"> <li>1.3.1 What is a phrase?</li> <li>1.3.2 Types of phrases</li> <li>1.3.3 What is a clause?</li> <li>1.3.4 Types of clauses</li> </ol> </li> <li>1.4 Parts of Speech       <ol style="list-style-type: none"> <li>1.4.1 Introduction &amp; Classification of:</li> <li>1.4.2 Noun, Pronoun, Verb, Adverb, Adjective,</li> <li>1.4.3 Preposition, Conjunction &amp; Interjection</li> <li>1.4.4 Verb</li> </ol> </li> <li>1.5 Active &amp; Passive voice</li> <li>1.6 Infinitive; Participle; Gerund; Auxiliaries</li> <li>1.7 Tenses       <ol style="list-style-type: none"> <li>1.7.1 Past Tense           <ol style="list-style-type: none"> <li>1.7.1.1 <i>Simple past</i></li> <li>1.7.1.2 <i>Past continuous</i></li> <li>1.7.1.3 <i>Past perfect</i></li> <li>1.7.1.4 <i>Past perfect continuous</i></li> </ol> </li> <li>1.7.2 Present Tense           <ol style="list-style-type: none"> <li>1.7.2.1 <i>Simple present</i></li> <li>1.7.2.2 <i>Present continuous</i></li> <li>1.7.2.3 <i>Present perfect</i></li> <li>1.7.2.4 <i>Present perfect continuous</i></li> </ol> </li> <li>1.7.3 Future Tense           <ol style="list-style-type: none"> <li>1.7.3.1 <i>Simple future</i></li> <li>1.7.3.2 <i>Future continuous</i></li> <li>1.7.3.3 <i>Future perfect</i></li> <li>1.7.3.4 <i>Future perfect continuous</i></li> </ol> </li> </ol> </li> </ol> <p><b>Unit-2 Direct and Indirect Narration</b></p> <p><b>Unit-3 Active and Passive Voice</b></p> <p><b>Unit-4 Writing Composition</b></p> <ol style="list-style-type: none"> <li>4.1 Paragraph Writing</li> <li>4.2 Letter Writing</li> </ol>

	<p>4.3 Picture Description 4.4 Picture Story 4.5 Comprehension</p> <p><b>Unit-5 Use of Punctuation</b></p> <p><b>Unit-6 Understanding Idioms</b></p> <p><b>Unit-7 Dictionary Skills</b></p> <p>7.1 Pronunciation 7.2 Syllabication 7.3 Etymology 7.4 Usage 7.5 Meaning 7.6 Synonyms/Antonyms</p> <p><b>Unit-8 Vocabulary Development</b></p> <p>8.1 Word formation (prefixes, affixes, suffixes)</p> <p><b>Unit-9 Reading Comprehension</b></p> <p>9.1 Reasons for poor comprehension 9.2 Techniques for good comprehension</p> <p><b>Unit-10 Business Presentations and Public Speaking</b></p> <p>10.1 Introduction &amp; importance 10.2 Strategies to improve</p>
<b>Teaching &amp; Learning Strategies</b>	A combination of lecturing, computer lab, presentations, and discussions will be used to conduct the course. Students will be expected to read extensively ahead of each class session and actively participate in discussions and practical work.
<b>Assignment</b>	Written assignment (10 marks), presentation (5 marks) and Quiz (10 marks)
<b>Suggested Readings</b>	<p>Murphy, R. (2019). <i>Essential grammar in use: A reference and practice book for elementary students of English</i> (6<sup>th</sup> ed.). Cambridge University Press.</p> <p>Nelson, G., &amp; Greenbaum, S. (2018). <i>An introduction to English grammar</i>. Routledge.</p> <p>Wren, P. C., &amp; Martin, H. (2015). <i>High school English grammar and composition</i>. Pearson.</p>

### Assessment and Examinations

Sr. #	Elements	Weightage	Details
1	Midterm Assessment	35%	Written test (at the mid-point of the semester)
2	Formative Assessment	25%	Assignment, presentation and quiz
3	Final Assessment	40%	Written test (at the end of the semester)