

EW 101- Expository Writing – I

Reading and Writing Skills

Introduction:

This required course focuses on writing clearly and cogently, overcoming prevalent errors in Pakistani English, mastering rules in grammar and syntax, and developing skills in organizing and structuring different forms of writing. The course consists of two major parts: the reading section—focuses on recognizing a topic sentence, skimming, scanning, use of cohesive devices, identifying facts and opinions, guess meanings of unfamiliar words etc. The writing section deals with the knowledge and the use of various grammatical components and essay writing skills which would enable students to write effective and advanced expository writing

Learning Outcomes:

Students will be able to:

- Develop their writing through a series of steps, the first of which is critical reading of passages
- Practice writing to refine their macro level as well as micro level compositional skills.
- Employ various rhetorical modes like argument, cause and effect, narration, description, comparison and contrast exemplification and classification in their writings.

Course Contents:

Unit I:

- Reading skills including skimming, scanning etc.
- Find specific and general information quickly
- Distinguish between relevant and irrelevant information according to purpose for reading
- Use the dictionary for finding out meanings and use of unfamiliar words
- Guess the meanings of unfamiliar words using contextual cues
- Distinguish between fact and opinion
- Recognize and interpret cohesive devices
- Identify main idea/topic sentence

Unit II:

- Paragraph writing: simple, compound and complex sentence structure
- Practice exercises with every above-mentioned aspect of reading
- Characteristics of narrative, descriptive, and argumentative paragraphs
- Identification of tone, diction, voice
- Writing exercises: identification and rectification of fossilized errors.

Teaching-learning strategies:

Visual media

Presentations/seminars

Group discussions

Assignments:

Exercises on specific skills: 2 tasks

Paragraph writing: 2 tasks

Assessment and Examination:

Elements	Weightage	Details
Midterm Assessment	35%	It takes place at the mid-point of the semester.
Formative Assessment	25%	It is continuous assessment. It includes: classroom participation, attendance, assignments and presentations, homework, attitude and behavior, hands-on-activities, short tests, quizzes etc.
Final Assessment	40%	It takes place at the end of the semester. It is mostly in the form of a test, but owing to the nature of the course the teacher may assess their students based on term paper, research proposal development, field work and report writing etc.

Textbooks:

Since no single textbook covers all the course contents, the course instructor may use materials from the recommended readings and other books.

Suggested Readings:

- Eastwood, J. (2010). *Oxford Practice Grammar*. UK: Oxford University Press.
- Howe, D. H, Kirkpatrick, T. A., & Kirkpatrick, D. L. (2004) *Oxford English for Undergraduates*. Karachi: Oxford
- Hutchinson, E. (2012). *Expository Writing*. California: Saddleback Educational Publishing
- Kane, S. (2000). *Oxford Essential Guide to Writing*. Oxford: Oxford University Press.
- Montogermey, M. (2006). *Ways of Reading: Advanced Reading Skills*. New York: Routledge.
- Murphy, R. (2003). *Grammar in Use*. Cambridge: Cambridge University Press.
- Warburton, N. (2006). *The Basics of Essay Writing*. New York and London: Routledge.
- Paterson, Linda, H., John C. Bereton, et al. (eds). (2009). *The Norton Reader: An Anthology of Non-fiction*. Norton and Company: Shorter thirteenth Edition.