



UNIVERSITY OF THE PUNJAB

Seventh Semester – 2019

Examination: B.S. 4 Years Program

Roll No. in Fig.

Roll No. in Words.

PAPER: Human Resource Management

MAX. TIME: 15 Min.

Course Code: COMM-402 Part-I (Compulsory)

MAX. MARKS: 10

Signature of Supdt.:

Attempt this Paper on this Question Sheet only.

Please encircle the correct option. Division of marks is given in front of each question.

This Paper will be collected back after expiry of time limit mentioned above.



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Seventh Semester – 2019

Examination: B.S. 4 Years Program

Roll No.

PAPER: Human Resource Management

MAX. TIME: 2 Hrs. 45 Min.

Course Code: COMM-402 Part – II

MAX. MARKS: 50

ATTEMPT THIS (SUBJECTIVE) ON THE SEPARATE ANSWER SHEET PROVIDED

Q2. Give short answers:

(10x2=20)

1. What is importance of HRM?
2. Differentiate between job specification and job description.
3. Define job enlargement.
4. What is trend analysis?
5. Differentiate between behavioral and situational interview.
6. Define observation.
7. Define programmed learning.
8. What is piece work plan?
9. Enlist errors that can undermine interview usefulness.
10. What is 'Big Five' model?

LONG QUESTION

(10x3=30)

Q3. Define Training and discuss methods of training.

(10)

Q4. What are potential appraisal problems and write down the guidelines for effective appraisal.

(10)

Q5. Briefly discuss the internal sources of recruitment.

(10)

levels is called

- A. Scatter plot
 - B. Ratio analysis
 - C. Trend analysis
 - D. Both b and c
10. "The influence of a rater's general impression on ratings of specific rate qualities."
- A. Unclear Slandered
 - B. Halo effect
 - C. Recency effect
 - D. Bias



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