



Q.1. Give short answers to these questions.

(10x3=30)

- i. Describe the components of a company's basis HR architecture.
- ii. Explain the difference between job enlargement and job enrichment.
- iii. What policy issues must employers address when developing benefit plans? Name five issues?
- iv. Write down ten sections covered by a typical contract agreement.
- v. Write down guidelines for managing a testing program.
- vi. Define job analysis.
- vii. Define EEO.
- viii. Define job design.
- ix. Define glass ceiling.
- x. Describe globalization.

Q.2. Attempt the following questions.

(3x10=30)

- i. Write down performance appraisal methods.
- ii. What is equal employment opportunity concept and what is its importance in enforcing it?
- iii. Briefly explain traditional organizational development methods.