



UNIVERSITY OF THE PUNJAB

Fifth Semester – 2019

Examination: B.S. 4 Years Program

Roll No. in Fig.

Roll No. in Words.

PAPER: Public Administration

MAX. TIME: 15 Min.

Course Code: POL-305 Part-I (Compulsory)

MAX. MARKS: 10

Signature of Supdt.:

Attempt this Paper on this Question Sheet only.

Please encircle the correct option. Division of marks is given in front of each question.

This Paper will be collected back after expiry of time limit mentioned above.

Q.1. Encircle the right answer, cutting and overwriting is not allowed. (1x10=10)

- 1) Administrative accountability is established in government organizations by _____
(a) Executive (b) Legislature
(c) Judiciary (d) All the three above
- 2) Financially the performance of public corporations in Pakistan during the last decade has been _____
(a) Excellent (b) Good
(c) Satisfactory (d) Poor
- 3) Public Personnel Management in Pakistan is based on the principle of _____
(a) Spoils (b) Patronage
(c) Merit (d) Give and take
- 4) Performance budgeting is based on _____
(a) Items of expenditure (b) items of investment
(c) Objectives of expenditure (d) plan of implementation
- 5) Formal relationship in an organization is based on _____
(a) Friendship (b) Peer groups
(c) Authority on subordinates (d) Rules and Regulations
- 6) Big government is needed because of _____
a) Increase in population b) increase in budget c) Increase in government employees. d) None of the above
- 7) Ombudsman function is _____
a) Administrative control on finances b) judicial control on finance c) Legislative control on finance d) None of the above
- 8) Any organization is based on _____
a) Profit b) Loss c) Hierarchy d) None of the above
- 9) Red-tapes is related to _____
a) Media b) Private organization c) bureaucracy d) None of the above
- 10) Public policy is headed by _____
a) Government institution b) Private organizations c) independent organizations d) None of the above



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Roll No.

PAPER: Public Administration

MAX. TIME: 2 Hrs. 45 Min.

Course Code: POL-305 Part – II

MAX. MARKS: 50

ATTEMPT THIS (SUBJECTIVE) ON THE SEPARATE ANSWER SHEET PROVIDED

Q.2. Give short answers to the following questions.

(5x4=20)

- i. Define Public Policy.
- ii. Write the features of Planning.
- iii. Name any two decision making models.
- iv. Write the various Forms of communications
- v. Write the characteristics of public administrations.

Q.3. Answers all the following questions briefly.

(3x10=30)

- i. Write a detailed note on Max Weber's ideal type of Bureaucracy.
- ii. What are the major techniques and tools of personnel administration?
- iii. Who makes public policy in Pakistan? Discuss the structure in detail.