



COMPULSORY COURSES

Gen 1001	ENGLISH-I (READING AND WRITING SKILLS)	(CR3)
Preq.	FSc/A-Level (English) or equivalent	

Objectives

To enable students to identify main, topic sentences and to teach them to use effective strategies while reading texts. To acquaint students with cohesive devices and their function in the text.

Syllabus

Reading Skills, Topic sentences, Skimming, Scanning, and Inference, Find Specific and General Information Quickly, Distinguish Between Relevant and Irrelevant Information, according to Purpose for Reading, Recognise and Interpret Cohesive Devices, Distinguish Between Fact and Opinion, Guess the Meanings of Unfamiliar Words Using Context Clues, Use the Dictionary for Finding out Meanings and Use of Unfamiliar Words, Practice Exercises with Every Above Mentioned Aspect of Reading, Writing Skills, Parts of Speech, Phrase, clause and sentence structure, Combining sentences, Tenses: meaning and use, Modals, Use of active and passive voice, Reported Speech, Writing good sentences, Error Free writing, Paragraph writing with topic sentence, Summary writing Note: Teachers need to include practice activities, exercises and worksheets on the provided topics.

Recommended Books

1. *Oxford English for Undergraduates*, by D. H. Howe, T. A. Kirkpatrick and D. L. Kirkpatrick, Oxford, Karachi, (2014).
2. *English Practice Grammar (New edition with tests and answers)*, by J. Eastwood, Oxford, Karachi, (2004).
3. *Grammar in Use*. by R. Murphy, Cambridge (2003)