

BS (4 Years) for Affiliated Colleges



Code	Subject Title	Cr. Hrs	Semester
COMP-102	Computer Lab-I	1	I
Year	Discipline		
1	Statistics-II		

Practical Work: How to use computers
 How to use accessories in Operating System
 What is MS. Office
 MS. Word, MS. Power Point, MS Excel Practical in lab sessions

Recommended Book:

1. Discovering Computers by Shelly Cashman, Computer application in business by Dr. Liaqat
 2. Peter Norton's Introduction to Computers, 6/e
 3. Microsoft Office 2003: The Complete Reference by Jennifer Kettell, Guy Hart-Davis and Curt Simmons
 4. Computer Fundamentals (Paperback) by P. K. Sinha
 5. Discovering Computers 2008: Living in a Digital World, Fundamentals (Shelly Cashman Series) by Gary B. Shelly and Misty E. Vermaat
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