



UNIVERSITY OF THE PUNJAB

L.L.B. (05 Years) Part – II Annual Examination – 2022

Roll No.

Subject: I.T. Skills

Paper: VI

Time: 1 Hr. 30 Min. Marks: 40

NOTE: Attempt any FOUR questions. All questions carry equal marks.

- Read the problem statement carefully before attempting to answer.
- Write definition, draw the diagrams for elaboration. Explanation should be brief & to the point.

- 1- What is CPU? Explain Machine Cycle with diagram.
- 2- Write down the steps to do the following in Microsoft word.
 - a. How to insert a pictures
 - b. -How to use footnotes and page numbers.
 - c. How to insert logo as water mark.
 - d. How to insert cover page.
- 3- What is multitasking and multithreading? Differentiate between them.
- 4- Define computer network. Explain its three main types with real time examples.
- 5- What is internet? Write down its advantages and disadvantages with reference to research & financial transactions.
- 6- What is Refresh Rate, Resolutions and Pixels with reference to computer monitor
- 7- What is computer? Briefly explain main frame computer, minicomputer and Super computer.



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PART-II: Annual - 2018
Examination:- L.L.B. (05 Years)

Roll No.

TIME ALLOWED: 1½ Hrs.
MAX. MARKS: 40

Subject: I.T. Skills
PAPER: VI

NOTE: ATTEMPT ANY FIVE QUESTIONS. ALL QUESTIONS CARRY

- Read the problem statement carefully before attempting to answer.
- Write definition, draw the diagram concern if consider, to the point explanation will consider.

Q1; Write commands/steps to do the following in Microsoft word.

- How to create a password on a file
- How to use layout landscape and portrait
- How to use footnote.

Q2: Write down the Functions of Operating Systems.

Q3: What is application software? Give name of three application software you use.

Q4: Essential Computer Hardware categorized into (04) four types, Explain?

Q5: Explain Refresh Rate, Resolution and Dot Pitch with reference of Computer Monitor & Video card?

Q6: What is Software? Write down (02) two main types of Computer Software with examples, Express software relation in-between Hardware & User with diagram.

Q7: Differentiate between WAN and LAN.



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PART – II: Supplementary – 2018

Examination:- L.L.B. (05 Years)

Roll No.

Subject: I.T. Skills
PAPER: VI

MAX. TIME: 1 Hr. 30 Min.
MAX. MARKS: 40

NOTE: Attempt any FIVE questions. All questions carry equal marks.

- Read the problem statement carefully before attempting to answer.
- Write definition, draw the diagrams for elaboration. Explanation should be brief & to the point.

Q1: What is a Computer? Draw block diagram, explains briefly Mainframe, Minicomputer & Supercomputer.

Q2: What is a CPU? Identify its parts, explain Machine Cycle with diagram?

Q3: What is LCD? Put-up its drawbacks, Differentiate between active matrix LCD and passive matrix LCD.

Q4: Describe any three (3) most common type of Application Software.

Q5: How a Computer Mouse interact? Differentiate in between Trackballs, TrackPads and TrackPoint.

Q6: Differentiate between WAN and LAN.

Q7: Write commands/steps to do the following in Microsoft word.

- How to create a password on a file
- How to use subscript and super script
- How to apply bibliography



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L.L.B. (05 Years) Part – II Annual Exam – 2019

Roll No.

Subject: I.T. Skills

Paper: VI

Time: 1 Hr. 30 Min. Marks: 40

NOTE: Attempt any FIVE questions. All questions carry equal marks.

- Read the problem statement carefully before attempting to answer.
Write definition, draw the diagrams for elaboration. Explanation should be brief & to the point.

- Q1: A computer systems have (04) four parts, explain briefly?
- Q2: Describe the (5) five steps with help of which we can compare processors.
- Q3: Explain Refresh Rate, Resolution and Dot Pitch with reference of Computer Monitor & Video card?
- Q4: What is Software? Write down (02) two main types of Computer Software with examples, Express software relation in-between Hardware & User with diagram.
- Q5: Differentiate between Operating system, Utility and application programs.
- Q6: Describe the concept of Buses in a Computer; explain shortly any five external Bus standards.
- Q7: How a Computer Mouse interact? Differentiate in between Trackballs, TrackPads and TrackPoint.



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L.L.B. (05 Years) Part – II Supplementary Exam – 2019

Subject: I.T. Skills

Paper: VI

Roll No.

Time: 1 Hr. 30 Min. Marks: 40

NOTE: Attempt any FOUR questions. All questions carry equal marks.

- Read the problem statement carefully before attempting to answer.
- Write definition, draw the diagrams for elaboration. Explanation should be brief & to the point.

Q1: Write a procedure to implement a following table in EXCEL Sheet.

ENGLISH	URDU	I.T	Total	AVERAGE
10	25	35	70	23.33
15	15	15	45	15

- Q2: What is a Computer? Draw block diagram, explains briefly Mainframe, Minicomputer & Supercomputer.
- Q3: Explain Refresh Rate, Resolution and Dot Pitch with reference of Computer Monitor & Video card?

Q4: What is page number, subscript and bibliography in Microsoft office and also write method to use in Microsoft Word

Q5: Write methods to implement the following in Microsoft PowerPoint

1. Slide show
2. Transition sound
3. Printing slides

Q6: Differentiate between LAN and WAN.

Q7: Differentiate between Operating system and Application software's with example.



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L.L.B. (05 Years) Part – II Annual Examination – 2020

Roll No.

Subject: I.T. Skills

Paper: VI

Time: 1 Hr. 30 Min. Marks: 40

NOTE: Attempt any FOUR questions. All questions carry equal marks.

- Read the problem statement carefully before attempting to answer.
- Write definition, draw the diagrams for elaboration. Explanation should be brief & to the point.

- Q. 1: Define **Computer**, **Software**, **Hardware**, **Application software** and **System software**.
- Q. 2: Make clear the difference between **RAM**, **ROM**, **Hard Disk** and **CD-ROM**.
- Q. 3: Write note on different kinds of **Computers**.
- Q. 4: What is **Internet**? Write its advantages.
- Q. 5: How one can insert a picture in a word document? Write the process stepwise.
- Q. 6: Make clear the difference between **Relative**, **Absolute** and **Mixed** mode addresses supported by **Microsoft Excel**.
- Q. 7: Write a note of different parts of a **CPU**. Draw a diagram to support your answer.



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L.L.B. (05 Years) Part – II Annual Examination – 2021

Roll No.

Subject: I.T. Skills

Paper: VI

Time: 1 Hr. 30 Min. Marks: 40

NOTE: Attempt any FOUR questions. All questions carry equal marks.

- Read the problem statement carefully before attempting to answer.
- Write definition, draw the diagrams for elaboration. Explanation should be brief & to the point.

- 1- Define computer networks. What are its three main types? Explain with examples.
- 2- What is computer? Briefly explain main frame computers, mini computers and Super computers.
- 3- Briefly explain the following with examples
 - a. Anti Virus
 - b. CPU
 - c. Virus
 - d. Processor
- 4- What is internet? Write down its advantages and disadvantages with reference to education & financial transactions.
- 5- What is processor? Explain Machine Cycle with diagram.
- 6- Write down the steps to implement the following in MS excel
 - a. Sheets in a document
 - b. To insert Rows and columns in a sheet
 - c. Set Print Area
 - d. Page Layout
- 7- What is operating system and its function? Explain Multitasking & Multithreading