

RAAZIA HASSAN NAQVI

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PROFILE

- Recognizes problems, creates an action plan, and executes applications effectively and efficiently to solve the issue
- Strong team player with demonstrated leadership skills and can work under tight timeline
- Verbal and written communication skills with partners, team members and management acquired through working with organizations and dealing with people.
- Knowledge of Digital Skills

EDUCATION

- PhD (Social Work). 2010-11 (six years), specialization in Violence Against Women and Shelter Homes in Punjab Province, Pakistan, University of Peshawar, KP, Pakistan. (3.8 CGPA).
- Visiting PhD Research Student (Social Work). 2015-16 (fifteen months). Faculty of Social Work, University of Calgary, Canada. (4.0 CGPA)
- Post Graduate Diploma. 2002-03 (one year), Majors in Human Resource Management, University of the Punjab, Lahore Pakistan.
- Masters in Social Sciences. 1995-96 (two years). Majors in Social Work, University of the Punjab, Pakistan. (Gold Medalist).
- Bachelors in Arts. 1992-94 (two years). Majors in Social Work, Journalism & Persian. Kinnaird College for Women Lahore Pakistan.
- Higher Secondary (Intermediate). 1991-92 (two years). Majors in Science. Kinnaird College for Women Lahore Pakistan.
- Secondary (Matriculation). 1989-90 (two years). Majors in Science. Queen Mary College Lahore Pakistan.

RELATED EXPERIENCE

Research Assistant

Faculty of Social Work, University of Calgary, Canada.

December 2015 to January 2016.

Wrote literature review of a chapter for an upcoming book.

YWCA of Calgary

Client Support Volunteer (part time once a week for four hours a day).

November, 2015 to February, 2016.

Facilitated aspiring and staying residents.

University of the Punjab (www.pu.edu.pk), Lahore Pakistan

Lecturer (Full Time), Department of Social Work, (June 2008 to date).

Taught courses: Social Action, Sociology of Culture and Social Institutions, Public Policy, & History and Philosophy of Social Work.

Published research articles in national and international journals.

Supervised research thesis of students of post graduation (Masters).

Presented papers in international and national conferences on social issues.

Received certificates, awards, medals for outstanding performances in academics and professional life.

Church World Service – Pakistan/Afghanistan is a USA based international ecumenical humanitarian NGO working in Pakistan for the uplift of marginalized communities like women, minorities, and youth through social development, capacity building and disaster management programs.

Assistant Program Coordinator (October 2005 to May 2007).

Responsibilities carried out:

- Implemented, monitored, evaluated and documented Social Development Program on domestic violence, food security, quality education, micro finance, and iodine deficiency disorders.
- Managed national level trainings in partnership with other NGOs working on domestic violence, water security and women health under Capacity Building Program.
- Facilitated mass awareness trainings on HIV/AIDS for women of rural communities

Ministry of Social Welfare, Women Development and Bait ul Mal, Government of Punjab, Lahore, Pakistan is a public sector social welfare organization working for destitute and marginalized persons and communities.

Assistant Director - Publication & Public Relations (July 2003 to March 2005).

Responsibilities carried out:

- Assisted in editing of annual magazine “*Behbood* (meaning welfare)”
- Translated “Juvenile Justice System Ordinance 2000” from English to Urdu language
- Wrote Press Releases of the department

Church World Service – Pakistan/Afghanistan is a USA based international ecumenical humanitarian NGO working in Pakistan for the uplift of marginalized communities like women, minorities, youth through social development, capacity building and disaster management programs.

Assistant Project Coordinator (April 2002 to June 2003).

Worked on the Projects and Programs like Capacity Building, Voter Education, Human Rights Advocacy and Awareness and Women Technical Trainings

Responsibilities carried out:

- Organized and managed international and national trainings
- Documentation of all project reports and trackers
- Project Management including implementation, monitoring and evaluation, documentation and coordination and collaboration with partners.
- Edition and direction of documentaries and talk shows on women issues for PTV

Aurat Publication and Information Services Foundation is a national NGO working to promote and advocate for women’s rights in Pakistan.

Assistant Program Officer (October 2000 to April 2002).

Worked on Projects and Programs like Advocacy and Awareness Program to advocate for women’s rights, Citizen’s Campaign for Women’s Representation in Local Government Elections for women’s political participation and Information Network Centers to provide awareness and information to rural women through publications.

Responsibilities carried out:

- Documented all project related activities like proposals and reports
- Conducted field visits in various districts of the Punjab province to advocate and promote women’s rights and issues related to violence against women.

Community Support Concern is a local NGO working to support marginalized people and communities (especially poor women) in Punjab Province of Pakistan.

Project Coordinator (October 1998 to March 1999).

Responsibilities carried out were Project Management and Documentation of Micro Credit and Skill Development Programs for poor women.

SOFT SKILLS & HOBBIES

Pleasant, Polite, Caring, Flexible, Problem Solving, Team Building.
Reading, Cooking, Photography, Hanging out with friends.

REFERENCES

- Dr Christine Walsh, Professor & Associate Dean, Faculty of Social Work, University of Calgary, Canada. Email: cwalsh@ucalgary.ca.
- Dr Dorothy Badry, Associate Professor, Faculty of Social Work, University of Calgary Canada. Email: badry@ucalgary.ca.
- Cindy Ogden. Faculty of Social Work, University of Calgary, Canada. Email: cogden@ucalgary.ca.
- Dr Muhammad Ibrar, Assistant Professor, Department of Social Work, University of Peshawar (www.upesh.edu.pk), Pakistan. Email: ibrarsworker@uop.edu.pk.
- Dr Tahira Jabeen, Assistant Professor, Department of Social Work, University of the Punjab (www.pu.edu.pk), Lahore, Pakistan. Email: tahira.dsw@pu.edu.pk.