Nastaeen Fatima

Personal Data

Name:	Nastaeen Fatima
Father's Name:	Muhammad Zafar Ullah
Date of Birth:	23-08-1978
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Experience

October 2006 to date	Lecturer: I am working as lecturer at PUCIT. I have been teaching the following subjects: • Intro to IT • Intro to Computing • Operating System • IT & OS • Database Management System • Project Management • Research Methods and Project Management **Other Responsibilities:** Member of Admission Committee Member of National Accreditation Committee of PUCIT Chairperson of Girls Society Member of Event Management Society Member of Computer Society
July 2004 To October	I joined **Defence Degree College for Women, DHA Lahore** as lecturer **and** also worked as **Head of the Computer Science Department** **Major Responsibilities as HOD:** • Implement the road map of BCS classes according to Punjab university rules and regulations. • Selection and monitor the performance of visiting faculty and permanent faculty members. • Rearrange the lecture course outline for BCS classes • Design time table and supervise the internal examination system. • Handling Educational Visits.

	Lecturer: I have been teaching the following subjects to B.Sc.(Hons.) • RDBMS • DDBMS • SE_I • SE_II • Data Communications • Theory of Automata • Principles of Management • HRM • Computer in Education (M.A. Education) • Computing (A-Levels)
June 2005 To Aug 2005	**Visiting Faculty Member:** I have been teaching "Introduction to IT" and "MS Office" to PGD students at **Islamia College for Boys**, Railway Road Lahore.
March 2002 To June 2004	**Administrator & Academic Coordinator:** I have worked with **Gehwara-e-Islam School,** Out Fall Rd, Sunnet Nagar, Lhr **Major Responsibilities:** • Staff Management • Time Management • Scheduling for the monthly tests and Annual Examination • Monitor the Results and Announcement of result. • Arranging School functions & Trips for students.

Education

MS Total Quality Management		thesis in progress
M.Sc. Computer Science	2004	3.91 GPA
Punjab University College of Information Techonology, Lahore.		
M.A. Urdu Literature	2002	2nd Div.
University of Punjab		
M.Sc. Psychology	1999	1st Div.
The University Of Punjab		
Post Graduation Diploma in Computer science	2000	A Grade
Graduation (Psychology, Philosophy)	1997	1st Div.
Lahore College for Women.		
Higher Secondary School Certificate	1995	B Grade
Lahore College for Women		
High School Certificate	1993	A Grade
Govt. Anjumen Islamia Girls High School, Gowalmandi, Lahore.		

Computer Certifications

Oracle Certified Professional	2006
Oracle University, Jail Road, Lahore	
MCSE 2000	2002
Nicon Institute of Computer Sciences, Davis Road, Lahore	

Business and Language Certifications

Certificate in Business Communication	2001
Kipling Center, Green Building, Chuburji, Lahore	
Certificate in English Language Training	2001
The British Council, Lahore.	

Other Qualification

Diploma in Aloom-e-Islamia wal Arabia	1999
Madrasa Tajweed-ul- quran, Gowalmandi, Lahore	
Certificate in Arabic Grammar	1999
Fahem-e-Quran Institute	

Academic Projects

- **ISP set up with Security Implementation using Linux Operating System**
  Complete Analysis, Design and Implementation.   (Final Project)
- **Parks & Play Grounds of Lahore.** *(Geographic Information System)*
  Complete Analysis, Design and Implementation in Archview.   (4th Semester GIS)
- **Student Admission and Enrollment System for Garrison College for Women Lhr.**
  With complete Analysis, Design and Implementation   (3rd Semester SE-II)
- **Punjab Bank Project**
- With complete Analysis, Design and Partial Implementation. (2nd Semester SE-I)
- **XINHUA Restaurant Project**
- With Requirement Gathering and Analysis   (1st Semester)

Activities, Hobbies & Interest

- Member of Girl Guide Society   in School
- Lawn Tennis player   in College
- Member of Computer Society   in University

Hobbies:

- Reading
- poetry
- Writing

Published Articles:	Expert System	Techno Biz	July 2006
	Ergonomics	Techno Biz	August 2006
	Cryptography	Techno Biz	September 2006
	Computers are vulnerable	Techno Biz	November 2006