

# AGHA ALI HASSAN

H # 11, Ali Street # 1, Gulshan-e-Abbas Scheme # 2,  
Mansoorah Multan Road Lahore 54570 Pakistan  
Cell: 92-321-4992227, E-mail: agha202@yahoo.com

## **OBJECTIVES:**

- An enthusiastic, visionary attitude to work hard and long to fulfill the requirements but also carries related experience of handling the responsibilities of the job.

## **PERSONAL PROFILE:**

Father's Name	:	Agha Muhammad Hassan
Date of Birth	:	7-12-1980 ( <i>as per Matric Certificate</i> )
N.I.C. #	:	35202-2410351-5
Domicile	:	Lahore (Punjab)
Nationality	:	Pakistani
Marital Status	:	Married

## **EDUCATION:**

### **MLIS (Masters in Library & Information Science) (2005-07)**

- From University of the Punjab, Lahore.  
(3.31/4.00 CGPA) 1<sup>st</sup> Division

### **Graduation (B.A.) (2005)**

- From University of the Punjab, Lahore.  
(429/800) 2<sup>nd</sup> Division

### **Intermediate (F.A.) (2001)**

- From Lahore Board of Intermediate & Secondary Education. (578/1100) 2<sup>nd</sup> Division.

### **Matriculation (1996)**

- In Science from Lahore Board of Intermediate & Secondary Education. (485/850) 2<sup>nd</sup> Division.

## **EXPERIENCE:**

**Feb 09, 2008 to date**

*Librarian*

**University of the Punjab**

Department of Physics

- Managing Library Routines
- Acquisitioning the Material
- Classification & Cataloguing
- Supervise Library Automation
- Coordinate with Book Sellers
- Coordinate with Publishers
- Deal with Library Staff
- Fulfill the requirements of users
- Resource Sharing
- Collection Development

**July 14, 2004 to Feb 08, 2008**

*Junior Clerk*

**University of the Punjab**

Department of Physics

- Library Automation
- Maintaining users records
- Maintaining files of book sellers
- Official work related with computer
- Urdu & English Typing

**11<sup>th</sup> June 2007 to 11<sup>th</sup> August 2007**

*Library Internee*

**Punjab University Library**

- Library's routine work training in eight different sections weekly.

## **EXTRA CURRICULAR:**

- 6 months Diploma in Computer Sciences from Icon College of Computer Science, Wahdat Road Lahore from March 2000 to August 2000.
- I have been relating with computer field since 2000. I have been working with different Printing Press and Publishers.
- Member of Publisher & Book Sellers Liaison Committee of Punjab University Book Fair 2008.

### **CONFERENCE (JGIC-2007):**

- I attended PLA (Pakistan Library Association) Golden Jubilee International Conference 2007.

### **COMPUTER SKILLS:**

- Windows 98, 2000, XP, Crystal
- MS Office (Word, Excel, Power Point, Access)
- In Page (Urdu 2.4)
- Corel Draw
- Adobe Photoshop
- DDC 21 (Electronic)
- LIMS (Library Information Management System)
- Winisis

### **LANGUAGES:**

- Urdu
- Persian
- Punjabi
- English

### **HOBBIES:**

- Reading Books
- Net Surfing
- Badminton
- Snooker
- Swimming
- Music