

Facilities of the University and Improvements

HUMAN RESOURCES BRANCH

Human Resources Branch was established in August 2008 in order to streamline the appointment procedure of teaching faculty/administrative staff. Following are major functions of the Branch:-

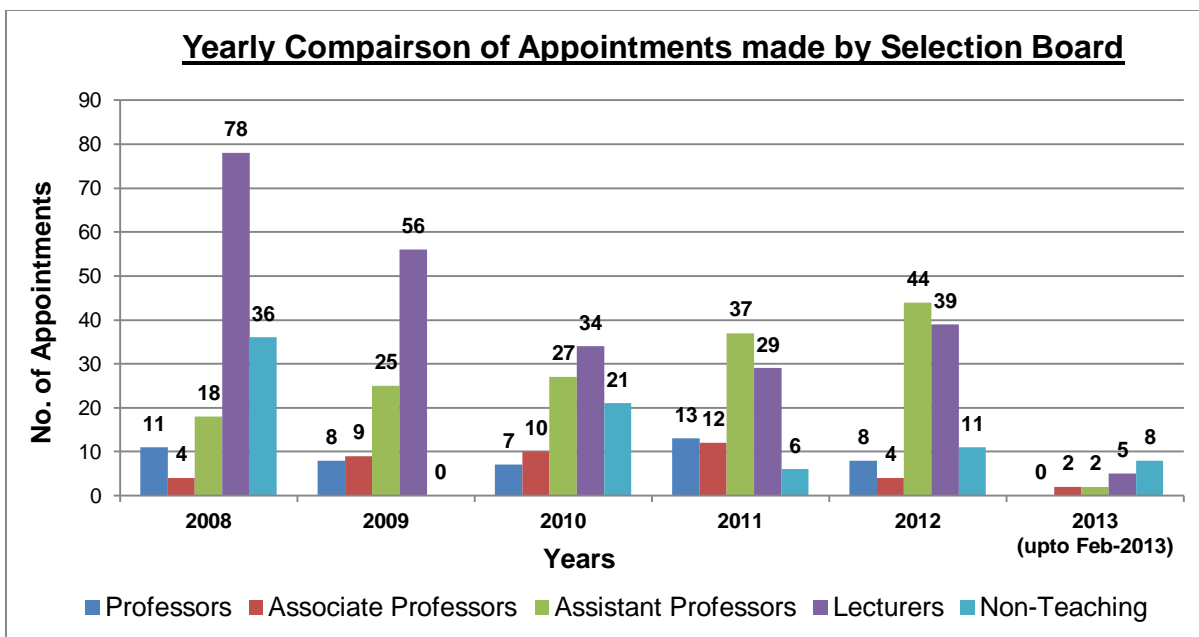
- Launching of advertisements
- Receiving/processing applications
- Conduct the Selection Boards
- Issuance of appointment orders

Till to time, many advertisements for appointment of teaching faculty and administrative posts (BS-17 & above) have been floated in the print media. Against these advertisements, applications in huge quantity were received which were scrutinized, processed and then forwarded to the concerned Deans for determination of eligibility. The detail is as under:-

Sr. No.	Advertisements (Last Date)	No. of Posts Advertised					No. of applications received
		Professor	Associate Professor	Assistant Professor	Lecturer	Non-Teaching	
1.	10.11.2008	01	04	47	04	-	331
2.	12.02.2009	09	09	38	18	-	1824
3.	04.05.2009	11	20	22	19	14	1686
4.	07.10.2009	06	09	23	05	04	179
5.	19.08.2010	10	16	44	04	-	358
6.	06.04.2011	15	21	36	61	03	2808
7.	26.07.2011	03	02	09	27	07	1701
8.	05.12.2011	05	05	12	14	-	534
9.	16.07.2012	02	02	10	07	-	613
10.	02.02.2013	02	04	39	22	-	1605
Total	10	64	92	280	181	28	11639

After getting their eligibility by the concerned Deans/Officers, the office prepares their Assessment Sheets based on their academic qualification marks and short list the candidates. In case of the appointments of Professor/Associate Professors office contact with the foreign/local subject experts for getting their expert opinion. And when the cases ready to place before the Selection Board, the eligible and short listed candidates are issued call letters for interview, after getting approval from the authorities.

Since the creation of the Branch, 128 meetings of the Selection Board have been conducted and the breakup of the appointments made in these meetings is as under:-



In addition to this, applications were called from the faculty members of the University through circulation for appointment under Tenure Track System. The cases of 114 faculty members of the University were examined, scrutinized and forwarded to the Higher Education Commission for appointment under TTS and after the endorsement by the HEC, they were appointed under TTS in their respective departments.

The total appointments made from January 2008 to February 2013 become 678, which is very high as compare to any other tenure of the Vice-Chancellor. A comparison of the appointments made in different tenures of the Vice-Chancellor is as under:-

Period	Name of Vice-Chancellor	No. of Appointments Made
Jan. 2000 to Dec. 2003	Lt. Gen. (R) Arshad Mahmood	347
Jan. 2004 to Dec. 2007	Lt. Gen. (R) Arshad Mahmood	335
	Total	682
	Average (per year)	85
Jan. 2008 to Dec. 2011	Prof. Dr. Mujahid Kamran	555
Jan. 2012 to Feb. 2013	Prof. Dr. Mujahid Kamran	123
	Total	678
	Average (per year)	131

ADMISSION CELL

Admission Office deals with all the activities related to the regular admissions of all the Departments/ Institutes/ Centres/ Colleges of University of the Punjab. This office holds a very important position as all the difficulties associated with admission shall be resolved by the Admission Committee. All the controversial cases encountered during the admission process are resolved by the Chairman, Admission Committee. Thus, the Admission Committee plays a supervisory role during the admissions. Major tasks performed by the Admission Office during the Admission Year, 2012 are as follows:-

- Primarily, Admission Committee formulated and got printed the “Admission Regulation Book 2012”, consisting of all the rules and regulations associated with the admissions. Also, it has detailed information about various programs and its eligibility criteria offered by all the Departments/ Centres/ Institutes/ Colleges of the Punjab University.
- “Admission Regulation Book 2012” and “Dues/Fee Schedule for Admissions” was published and distributed by the Admission Office to all the Departments/ Institutes/ Centres/ Colleges of the Punjab University for the guidance. These books are also made available at the University Bookshop to facilitate the students and admission seekers.
- Admission Committee got published the advertisement regarding regular admissions for the academic year, 2012 in different well-known English and Urdu Newspapers. It helps the public to be aware of the starting and closing dates of the admissions in the Punjab University along with the basic admission criteria required for getting admission in different programs.
- Admission Committee addressed all the issues encountered during Admission Year 2012 and resolved on the basis of rules & regulations laid down related to admissions.
- Admission Office maintained complete record of the admissions made on different reserve seats categories and admissions of the Balochi Candidates in different programs of all the Departments/ Institutes/ Centres/ Colleges on reserve seat specially announced by the worthy Vice-Chancellor, Prof. Dr. Mujahid Kamran in the Admission Year, 2012.
- Admission Office conducted various surveys in all the Departments/ Institutes/ Centres/ Colleges of the Punjab University required by the Higher authorities like Secretariat Education Colleges and Ministry of Economic Affairs & Division.
- Moreover, Admission Office also verified and distributes “Green Cards” to the students issued by the “Lahore Transport Company” in order to provide low cost and easy means of transportation to the University students.

AFFILIATION BRANCH

- Affiliation Committee visited large number of colleges all over the Punjab for grant of fresh affiliation in various subjects as well as to verify the standard of education in already affiliated institutions. The details are summarized below:-

○ Total colleges visited	=	334
○ Fresh Affiliation granted	=	96
○ Addition /extension/increase in intake granted	=	240
○ Addition /extension /increase in intake not granted	=	16
○ Fresh Affiliation not granted	=	22
○ De-Affiliation/Affiliation Withdrawn/Suspended	=	08

DEPARTMENT OF EXAMINATIONS

The Department of Examinations is a significant and profitable Department of University of the Punjab. The whole system of Examinations is computerized. More than 305 Examinations were conducted. The number of students is being increased day by day, current strength of students is about 0.5 millions. Overview and details of achievements is as under:-

- The construction of new block for, one windows operation, extension in space for Secrecy Branch.
- B.S. block is in progress.
- The renewal of registered version Antivirus for the protection of master data of all the Results, server machines and other systems of the department.
- Purchase of 02 new Hino (Durto Junior) trucks.
- The mega event 120th Convocation was successfully organized by the staff of the Department of Examination.

Details are as under:-

- **Controller's Personal Section**

- The nature of work of this section is quite sensitive and multi-dimensional. 20300 letters, complains were entered in the Diary Register and were disposed off accordingly. Email accounts were handled. 1762 documents were attested for HEC. Arrangements of Monitoring of Examination Centers of B.A / B.Sc, M.A / M.Sc, B.Ed, Commerce, Law etc were made. Advances for fuel and toll taxes etc for monitoring cars were drawn and their adjustments deposited. Bills of monitoring teams were also processed in this section. Enquiries were dealt through Telephonic calls, fax machine and also through open door policy. Schedules of meetings were announced. Thousands of degrees and other necessary documents were signed by the Controller of Examinations and Addl. Controller of Examinations as well. Daily dak and public inquires relating to Exams, results, degrees problems are also dealt within the personal section. 3700 T.A/D.A bills of Resident Inspectors, Monitoring Teams of various Examinations were processed. 206 PhD theses were received for evaluation. 60 letters and reminders dispatched to M.S., M.D. & M.D.S theses Examinations. 07 M.S. cases sent to Secrecy Branch after completion. 3500 letters were dispatched to the Resident Inspector & Monitoring Team.

575 Police Administration letters were issued. 195000 degrees were signed by the Controller of Examinations. 400 remuneration bills of PhD theses to Examinations were processed.

- **Professional & B.Com (Computer)**

- This section dealt with the results of all the professional computerized Examinations. During the stipulated period, 95 (Ninety Five) different professional Examinations were conducted for 24684 candidates. In the same period 150 results of different examinations were also declared 13727 candidates were declared successful out of 21178 candidates.
- The B.Com (Computer) Section separately deals with the Bachelor of Commerce Part-I, II examinations. 151349 candidates were appeared and 63765 candidates were declared pass out of 151349 during the period.

- **B.A/B.Sc / L.L.B Section (Computer Inquiry)**

- This section dealt with the complaints of the candidates relating to B.A/B.Sc & LL.B, examinations. 5475 cases of B.A/B.Sc LL.B were received and processed, 15 cases are under process up till now.

- **B.A/B.Sc / L.L.B Section (Computer)**

- This section dealt with the results of B.A/B.Sc Supplementary Examination 2011, total 30024 candidates were appeared and 10958 candidates were declared as pass. B.A/B.Sc Special Supplementary Examinations 2011, total 39 candidates were appeared in different countries and 21 candidates were declared pass. B.A/B.Sc Special Annual Examination 2012 was conducted, total 398 candidates appeared in different countries and 77 candidates were declared as pass. B.A/B.Sc Annual Examination 2012 were conducted total 143750 candidates were appeared in different countries and 57427 candidates were declared pass L.L.B Part-I, II and III Supplementary Examinations 2011, total 4067 candidates were appeared and 2154 candidates were declared pass. L.L.B Part-I, II and III Annual Examination 2012, total 12112 candidates were appeared and 5906 candidates were declared pass. The processing of these results was made in time; the queries were also dealt with in very short period.

- **General Section (Exams)**

- This section dealt with the matters relating to staff working under Controller of Examinations i.e. processing of all type of leave cases, joining reports, reliving reports, processing of Bills, Some matters of Convocations, arrangements of local purchase committee meetings, trouble shooting of equipments, arrangement for the maintenance of machines and building, receiving of all kind of materials from Main Store and vendors as well i.e. stationary, computer stationary and all kind of equipments. The distribution of materials to the sections of the Department of Examinations after proper entries in the stock registers and also dealt with annual audit, preparation of all kind of reports as and when required, all matters relating to engineering branch, receiving of blank result

cards from the Press after counting. In short, this section provides technical and non technical support to all the sections working under Controller of Examinations.

- **Inquiry Section/ Main Diary**

- This section deals with the complaints of the candidates relating to different Examinations. 7225 cases were received by hand and thousands of duplicates roll number slips were issued which were processed accordingly. 10131 inquiries letters were registered in Diary Register and 12027 were delivered by post to the concerned quarter.

- **Information Cell**

- This section provided essential information to the candidates of all the Examinations through inquiry windows and telephones as well. During stipulated period, 3006 cases of M.A/M.Sc were received and processed; only 35 cases are under process up till now. 2739 cases relating to B.A/B.Sc Examinations were received and processed only 9 cases are under process. 3480 cases of B.Com/BS Hons./B.Ed/M.B.B.S & all professional Examinations were received and processed, 21 are under process. Thousands of duplicate roll number slips were also issued to the candidates through this section.

- **Forms Section**

- This section deals with the work relating to the printing, issuing and processing of the Admission Forms of all the examinations, which are conducted by the University. This Section has performed following jobs pertaining to the processing of Admission Forms during the period 2011-12 are as under:
- 3, 40,000 Admission Forms of various examinations were got prepared from the University Press and were sent to different branches of Habib Bank Limited, colleges concerned. Admission Forms of different Examinations were issued to the candidates by hand free of cost. About 440000 Admissions Forms of different examinations were received from the candidates by hand, by post and from the colleges. After checking, the Admissions Forms were entered in the relevant registers for proper record and thereafter arranged category-wise. After affixing the serial number on Admission Forms were sent to the Computer Section accordingly. Incomplete Admission Forms of the candidates of each examination which were received by post were returned to them. Time barred and late Admission Forms were returned to the candidates by post after maintaining the records.

- **Awards Section**

- This section v with the important and confidential work relating to the processing of Award Lists of all the Examinations, which are being conducted by the University. During the period sealed envelopes containing 10820 Award Lists were received from the Examiners of the various Examinations. These lists were checked /entered and delivered to the Section concerned for further processing. Moreover, letters and reminders are also sent to Examiners who did not send

Award lists in time and discrepancies are also removed after confirmation from the examiners through postal and telephonic services. The result positions of all Examinations are also prepared time to time for information of the authorities.

- **Litigation Cell**

- 168 Writ petitions/Appeals/Civil Suits/Civil Appeals/Civil. Org./I.C.A & CPLA were filed against the University of the Punjab and defended in Civil District Courts/High Courts/Supreme Courts of Pakistan during the period. 121 Writ Petitions have been decided and the remaining numbers are still pending in the above mentioned courts of law. Similarly, 40 complaints were received from the office of the Provincial Ombudsman out of which 34 cases decided and remaining are under decision.

- **M.A. /M.SC. HALL**

- The result of M.A/M.Sc. Part-I & Part-II Annual Examination, 2011 held in June/July 2011 were declared. Result Cards were dispatched accordingly. 68563 candidates were appeared in Part-I and 44654 candidates were appeared in Part-II examination. R.L. Cases were also cleared within very short period of time. The result of M.A. /M.Sc. Part-I & Part-II Supplementary Examination, 2011 were declared. Result Cards were issued accordingly. 10889 candidates were appeared in Part-I and 10735 candidates were appeared in Part-II examination. R.L. Cases were also cleared within very short period of time.

- **Professional Hall**

- This Section deals with all the Professional Examinations running under Semester and Annual Systems. 99 results of undergraduate programs 2760 candidates were appeared, 113 results of Master degree programs 3837 candidates were appeared, 72 results of M.S/M.Phil 855 candidates were appeared. The results of 64 Postgraduate diplomas were declared during the period. Besides, results declared under Annual system of examinations include, Bachelor of Education (B.Ed), MBBS, Further, this section also organized the 121st Annual Convocation of the University in which 1200 candidates were invited and conferred with degrees and distinctions (Medals).

- **B.A/B.Sc Hall**

- This section deals with the results of B.A/B.Sc Supplementary 2011, total 30024 candidates were appeared and 10958 candidates were declared pass. B.A/B. Sc Annual Examination, 2012 was held on 4th April, 2012, total 143750 candidates were appeared and 57427 were declared pass. The relevant data of 65324 degrees of Supplementary Examination 2011 and Annual Examination was verified from the admission forms and handed over to the Controller of Examination's office. B.A/B.Sc Special supplementary Examination out of which 52396 were declared pass. 30024 candidates were appeared in B.A/B.Sc supplementary 2011 and the result were declared successfully. All the processing relating to the commencement was conducted.

The commencement of relevant Examinations and declaration of results within stipulated time. The dispatch of roll no slips and result cards to private candidates through postal services, the regular candidates were also dealt accordingly. Total 39 candidates were appeared in different countries and 21 candidates were declared pass. B.A./B.Sc special Annual Examination 2012 was conducted, total 398 candidates were appeared in different countries and 77 candidates were declared pass. L.L.B Part-I, II and III supplementary Examination 2011 were also conducted, total 4067 candidates were appeared and 2154 candidates were declared pass. L.L.B Part-I, II and III Annual Examination 2012 were also conducted, total 12112 candidates were appeared and 5906 candidates were declared pass.

- **Conduct Branch**

- Conduct Branch of Department of Examinations is assigned with the major task of carrying out all those steps which are involved in the conduct of any Examination, local or abroad. It starts the process of any Examination from the scratch and works earnestly until the Examination is terminated successfully. The Conduct Branch is to make arrangements for the Conduct of 305 Examinations in a year. The working of the Branch for the period October 01, 2011 to September 30, 2012 is being summarized.
- 193 theory Examinations while 300 practical Examinations were conducted during the above mentioned period and about 1616 theory centers with 524 practical centers were constituted. In these centers about 1700 Superintendents, 1750 Additional Superintendents and 6500 Invigilators were appointed. In addition to this 481 Distributing Inspectors were appointed. For theory Examinations 286800 Answer-Books, 420000 Continuation sheets were dispatched to all the constituted centers. Also for practical Examinations about 200000 practical Answer-books were sent to various cities where Examination Centers were constituted. Also 40 Examinations were conducted abroad in various countries for expatriate Pakistanis.

- **Secrecy Branch**

- The B.A. /B.Sc. Supplementary Examination 2011, Annual Examination 2012, Special Examination was held and their results were also declared without any delay. The results of M.A. /M.Sc. Part-I and Part-II Annual Examination 2011 were declared, 2600 R.L. cases were also cleared and Special Examinations (Urdu, Political Science, Economics, English & History) of M.A. Part-I Annual Examination 2011 were held in Kuwait, U.K., K.S.A, Canada, Germany, U.S.A. and (U.A.E). Their results were declared, Special nine Examinations History, English, Economics of M.A. Part-II Annual Examinations 2011 were also held in New Zealand, K.S.A, U.A.E., U.K., and the results of the same have also been declared well in time. In addition to these Examinations B.Ed., B.S.Ed. (1st, 2nd & 3rd Prof.), Diploma in Physical Education, M.Ed. Elementary / Secondary/General, M.Ed. visual impairment were also conducted in October, 2011 and February, March 2012 and their results have been declared. About 100 Professional

Examinations of different diplomas, certificates, etc., in the fields of Medical, Engineering, Commerce, Home Economics, Dentistry, Pharmacy, B.S. 4 Years Program, M.Com, M.B.A. etc. were held during October 2011 to September 2012. Scripts were received from Examination centers, processed and were dispatched to Examiners for marking. Marked scripts were kept in the section. About 2896 R.L. and R.F.C. cases and 45 different other cases pertaining to above mentioned Examinations and about 880 Re-checking cases were settled during this period. Final Prof M.B.B.S 2nd Annual 2011 was conducted in the building of Fatima Jinnah and Sheikh Zayed Medical College Lahore. The process of central marking proved successful for early declaration of results of Final Prof M.B.B.S examinations. It is pointed out that central marking of B.Com. Part-I and B.Com. Part-II Supplementary 2011 & B.Com. Part-I & II Annual Examination 2012 was conducted in the building of Hailey College of Commerce, University of the Punjab, Lahore. The results of B.Com Part-I and Part-II Annual Examination 2012 have been declared well in time. LLB Part-I,II&III Annual 2012 was conducted in the building of Law College Punjab University Lahore. B.Com Part-I Annual 2012 520 R.L. Cases R.F.C 10416 & 390 Re-checking case. B.Com Part-II Annual Examination, 2012, 248 R.L. Cases R.F.C. 6895 & 417 Re-checking cases. LLB Part-I,II& III Annual Examination 2012, 326 R.L. Cases R.F.C. 1746 & 332 Re-checking cases were registered.

- **Certificates Section**

- The major task of this section is to issue of degrees and verifications of documents of the candidates nationwide and expatriate Pakistanis. The following progress was made during the specific period; 9505 degree forms were received without fee, 5717 degree forms received with fee, 16414 verification forms were received with fee (V. Number), 33259 Verification cases received from different departments with fee (FR Number). 824 verification cases received from different departments without fee, 76754 degrees of BA/B/Sc sent to the candidates at their home addresses by registered mail. 47236 degrees of M|A/MSc candidates were sent to their home addresses by registered mail. 95428 degrees of B.Com, LLB & all other candidates of professional Examinations (Regular & Private) were sent to colleges and at home addresses respectively. Total 49304 verifications were issued vide number V, R & FR. 769 forms were sent back to candidates due to their incomplete documents.

DEPARTMENT OF PRESS & PUBLICATION

- **Academic Achievements**

- Several workshops were arranged for the students of College of Arts & Design for their practical requirements and knowledge regarding Pre-press, Printing material & Graphic Arts.

- **R&D-An Overview**

- The Department of Press & Publications is striving to provide quality printing and publication services to the University of the Punjab at subsidized rates. However, due to this cost reduction in Press services the workload of the Department of Press & Publications has increased considerably. All types of printing material concerning the Secrecy & Conduct Branch, Answer Books, Continuation Sheets, Practical Answer Books for (B.A./B.Sc., M.A./M.Sc.) exams, different Admission Forms, Result Cards, Result Sheets, different syllabus and material about professional examinations were printed in this Press. The most important task of the Press is the printing of examination materials for conducting the exams well in time and providing all the regarding materials for about 300,000 students. The Department of Press & Publications has also been assigned the printing of confidential document i.e. Degrees, Certificates, Result Cards, Result Sheets and Registers of various kinds. It is pertinent to point out that university authority decided to conduct the B.A / B.Sc. Examination one month before though it was conducted on usual time but the Department of Press & Publications fulfilled all the requirement of examination material accordingly for conducting B.A. / B.Sc. Examination successfully.

- **Projects (i) Completed**

- The construction of the upper portion of building has been completed.

- **Publications/ Printings**

- The Department of Press & Publications has under taken the jobs during the year October 2011 to September 2012 are as following.

Sr. No.	Description	Numberings
1.	Answer Books	24,72,500
2.	Extra Sheets	27,65,500
3.	Practical's Answer Books	2,00,000
4.	Degree / Diploma/ Certificates	1,30,954
5.	Result Cards	6,40,000
6.	Admission Forms	11,92,200
7.	Title/ Agenda/ Gazette/ Annual Report	1,176
8.	Prospectuses	92,850
9.	Visiting Cards	28,600
10.	Journals	20,075
11.	Books	16,900
12.	Envelopes	3,94,900
13.	News Letters	4,800
14.	Posters	9,000
15.	Brochures	34,950

Sr. No.	Description	Numberings
16.	Booklets	27,050
17.	Fact Books	5,000
18.	Speeches	1,500
19.	Registration Cards	3,00,000
20.	Receipts	5,250
21.	Tickets	2,00,000
22.	Registers for various kinds	2,118
23.	Letter Pads	1,247
24.	Files	27,500
25.	Result Statements	3,000
26.	Programs Cards	1,500
27.	Convocation Cards	1,000
28.	Certificates	6,984
29.	Complementary Cards	1,500
30.	Bank Challan Cards	20,000
31.	Bus Passes	20,047
32.	Overtime Forms	5,000
33.	Executive Diaries	2,000
34.	Small Diaries	2,000
35.	Day Planners	1,500
36.	Invitation Cards	2,730
37.	Pocket Calendars	20,000
38.	Registration Cards	1,100
39.	Class Cards	5,000
40.	Questioners	3,000
41.	Permission slips	6,200
42.	Allotment Letters	4,000
43.	Ramadan Calendars	500

DEPARTMENT OF PUBLIC RELATIONS

- The year 2012 was another exigent year for Department of Public Relations. The tenure of our worthy Vice Chancellor Prof. Dr. Mujahid Kamran was expiring on January 1, 2012 and it was the prime responsibility of this department for coverage of extra-ordinary achievements of Punjab University in all the spheres of academic life under Dr. Kamran's dynamic leadership during the past four years. The department ensured publication news items, articles, features, columns and broadcast of news packages and programs for the purpose at national level.

- The department managed appropriate coverage of our mega events including BA/B.Sc result, Convocation, Book Fair 2011 and other routine functions like seminars, workshops, sports, extra-curricular related activities etc. The department also highlighted the achievements of our faculty members and students in the Press and Electronic Media.
- One of our former LLB students, who was illegally residing in the hostels, was killed by an ex-member of a student faction of a political party. As described in FIR, an internal dispute claimed the life of an innocent child of parents, who left his native town to seek knowledge but succumbed to meaningless politics of a student party. The student group started to hide real cause of murder, tried to blame PU administration for the murder and attempted to conceal facts from the media. This was the most critical and most challenging phase for the PR Department in the year. The FIR of the case also clearly proved the fact without any ambiguity that it was an internal clash between the accused and the deceased. The department arranged press meetings and ensured publication of the true story of the picture in the press at prominent places and successfully countered the propaganda campaign against the administration. Besides news items, publication of 18 columns unearthing the real scene in the leading newspapers was also ensured for defeating the baseless propaganda and confusion created by the student group.
- The department also started to arrange special sittings with renowned journalists. Special evenings were celebrated with Hasan Nisar and Atta-ul-Haq Qasmi to pay glowing tributes to the services of the legendary journalists. The department has also started work to launch fortnight Urdu language newspaper covering activities of the university.
- The prime responsibility of the department is coverage of our day-to-day press releases, almost being issued on daily basis. The department did its best to find prominent space in the news and editorial pages of the Press. It managed publication of over 773 press releases in newspapers this year, relating to the coverage of the Vice Chancellor's statements, meetings, activities, visits as well as PU events and accomplishments. Results of various examinations were got published almost on a daily basis. Punjab University also got sufficient space in national dailies with regard to pictorial coverage.
- Besides all these hectic assignments, the department resolved long-standing issue of outstanding payments to Director General Public Relations with extra-ordinary efforts. This made publication of our admission notices, short courses advertisements, job advertisements and tender notices in smooth manner possible.
- The department also dealt with the internal and external public in an amicable way. Organizations, institutes and individuals were facilitated in respective matters throughout the year. .
- **Future Development Plans**
 - Publication of fortnight newspaper
 - Establishment of video news, monitoring and video editing unit.
 - PR Research Wing enhancement.

DIRECTORATE OF EXTERNAL LINKAGES

- **Overview:**

- Collaborations have been signed with national and international universities in Bangladesh, Canada, Egypt, Germany, Iran, Japan, Malaysia, New Zealand, Norway, Russian, Saudi Arabia, Scotland, South Korea, Sweden, Turkey, UK, USA and Zimbabwe.
- In addition, collaborations have also been established with the Embassies and Consulates of Spain, Iran & USA.
- The Directorate also assists with visas for foreign delegates as well as for those faculty members travelling abroad to pursue a PhD degree or for a conference. Details are as below:

- **Achievements:**

Following are the achievements since October 2011 to September 2012:

- **Visits of International Delegations to PU (October 2011 – September 2012)**

Sr. No.	Institution/Foreign Delegation/Lectures	Country	Month/Year
1	Visit of delegation from University of Malaysia	Malaysia	Sept. 11, 2012
2	Meeting with VC Anglia Rusking Univ, UK, VC office	UK	July 17, 2012
3	<ul style="list-style-type: none"> • Visit of Bangladeshi Delegation • Visit of Bangladeshi Media Delegation to South Asian Studies, P.U. 	Bangladesh	June 15, 2012
4	Meeting with Turkish Delegation	Turkey	May 10 & 15, 2012
5	Visit of German Media Delegation to Punjab University (Institute of Communication Studies ICS)	Germany	April 30, 2012
6	Lunch with Xuzhou Normal University, China at Executive Club, Punjab University	China	April 19, 2012
7	Meeting with Middlesex University Delegation at Directorate	UK	April 19, 2012
8	Meeting with Mr. Hakan Yesilova, Editor of the Fountain Magazine, Mr. Haruk Koken, Chairman, Rumi Forum and Mr. Aslam Bhatti at the VC office	Turkey	April 19, 2012
9	Meeting with a delegation from Vatican City		April 13, 2012
10	Visit of an India Media Delegation to Punjab University	India	April 12, 2012
11	Dr. Donald meeting with VC, PU and faculty members at VC Office		March 31, 2012
12	German Media Delegation visited PU	Germany	March 29, 2012
13	Cuban Ambassador calls on PU VC	Cuba	March 29, 2012
14	A 30-member delegation from Chinese varsities, including Tsinghua University (THU) and Southwest University of Political Science and Law (SWUPL), comprising experts and students visited the Punjab University	China	January 17, 2012
15	Visit of A 5-Member Media Delegation from Iran to PU (ICS)	Iran	Dec. 19, 2011

Sr. No.	Institution/Foreign Delegation/Lectures	Country	Month/Year
16	Ambassador of Nepal in Pakistan Bala Bahadur Kunwar and Deputy Chief of Mission D.P. Bahandari visited the Punjab University	Nepal	Dec. 15, 2011
17	High Commissioner of Bangladesh Suhrab Hossain visited the Punjab University and called on Vice-Chancellor Prof Dr Mujahid Kamran in his office here on Tuesday. Qazi Humayun Fareed was also accompanying the High Commissioner.	Bangladesh	Nov. 29, 2011
18	Visit of Mr. Arshad Jamil, to explore "Optimizing Univ. Resources to enhance enrolment".	NJ, USA	October 13-14, 2011
19	Visit of Prof. Tom Christensen, Department of Political Science, Faculty of Social Sciences, University of Oslo, Norway to PU for lectures in IAS	Oslo, Norway	September 18-24, 2011

○ **Visits of National Delegations to PU (October 2011 – September 2012)**

Sr. No.	Institution/Local Delegation	Month/Year
1.	Institute of Chemical & Engineering, MOU signing ceremony at VC's Office	April 3, 2012
2.	Meeting of Vice-Chancellor with French Ambassador at committee Room of Under Graduate Block	April 5, 2012
3.	Meeting with American Consulate for verification of degrees at Vice-Chancellor's Office	April 12, 2012
4.	Visit of PEP Delegation	April 30, 2012
5.	Launching Ceremony of its first News Bulletin "Zeal" and Inauguration of "PU Gender Alliance" (Alumni).	June 22, 2012

○ **International Lecture/Seminar in PU (October 2011 – September 2012)**

Sr. No.	Foreign Lectures/Seminar	Month/Year
1.	Seminar at Institute of Communication Studies (ICS)	April 19, 2012
2.	Seminar at Pakistan Study Centre (Pak-China Relations: Trade & Economic Cooperation)	April 19, 2012
3.	A ceremony for conferment of Honorary Doctorate Degree to Muhammad Fethullah Gulen	May 17, 2012

○ **MOUS National/International (October 2011 – September 2012)**
MOUs Signed between PU & International Institutions

Sr. No.	Name of University/ Department	Name of Foreign Institution/Organization Linked with University	Signing Authorities	Date of Signing
1	University of the Punjab, Lahore	Valparaiso University, IN, USA	University of the Punjab Prof. Dr. Mujahid Kamran, Vice-Chancellor Valparaiso University, USA Dr. Renu Juneja, Senior Associate Provost	17 Aug., 2012

Sr. No.	Name of University/ Department	Name of Foreign Institution/Organization Linked with University	Signing Authorities	Date of Signing
2	Faculty of Medicine University of the Punjab, Lahore	The Institute of Public Health, Ruprecht –Karks-University of Heidelberg, Germany.	University of the Punjab Prof. Dr. Mujahid Kamran, Vice-Chancellor, Prof. Zafar Iqbal, Chairman & Dean Sh. Zayed Medical Complex. University of Heidelberg Prof. Rainer Sauerborn, Director, Inst. of Public Health and Prof. Annelier Wilder-Smith, Director of Teaching	25 June, 2012
3	University of the Punjab, Lahore	Al Sharq College for Science and Technology, Jeddah, Saudi Arabia	Prof. Dr. Mujahid Kamran, Vice-Chancellor, & Dr. Huda Saeed Omar Badokhan, Director	15 June, 2012
4	University of the Punjab, Lahore	Jiangsu Normal University, China	Prof. Dr. Mujahid Kamran, Vice-Chancellor, & Prof. Zhou Ruguang, Vice-President	19 April, 2012
5	University of the Punjab, Lahore	Southwest University of Political Science and Law, Chongqing, China	Prof. Dr. Mujahid Kamran, Vice-Chancellor & Mr. Li Xiguang, Dean, Professor	January 18, 2011
6	University of the Punjab, Lahore	Tsinghua University, Beijing, China.	Prof. Dr. Mujahid Kamran, Vice-Chancellor & Mr. Zhang Guolin, University CCP Secretary/Chairman of Governors	January 18, 2011
7	University of the Punjab, Lahore	Istanbul University, Turkey	Istanbul University, Turkey. Ph: +90-212-440 0040 email: rektor@istanbul.edu.tr	Sep 15, 2011
8	University of the Punjab, Lahore	Institute of Technology Petronas Sdn. Bhd.	University Teknologi Petronas, Bandar Seri Iskandar, 31750 Tronoh, Perak, Malaysia Tel: +605-368-8000, Fax: +605-365-4075 Email: utp@petronas.com.my Web: www.utp.edu.my	May 18, 2011
9	University of the Punjab, Lahore	Seoul National University, Korea.	Office of International Affairs, 599 Gwanak-ro, Gwanak-gu, Seoul 151-742, Korea Tel:+82(2)880-8633-8638 Fax: +82(2)883-8632 http://oia.snu.ac.kr	March 09, 2011
10	University of the Punjab, Lahore	International School, Beihang University (BUAA), China	International School, Beihang University, 37 Xueyuan Road, Haidian District, Beijing 100191, China Tel:+86-10-82316488, Fax:+86-	February 2, 2011

Sr. No.	Name of University/ Department	Name of Foreign Institution/Organization Linked with University	Signing Authorities	Date of Signing
			10-82339326 Email fso@buaa.edu.cn Web http://is.buaa.edu.cn	

MOUs Signed between PU & National Institution(s)

Sr. No.	Name of University/ Department	Name of Foreign Institution/Organization Linked with University	Signing Authorities	Date of Signing
1	University of the Punjab, Lahore	Drug Free Pakistan Foundation – 4th Pakistan Youth Congress 1-4 Sept. 2012, PC hotel, Lhr.	Vice-Chancellor Prof. Dr. Mujahid Kamran, & Director Mr. Farheen Naveed Drug Free Pakistan Foundation	June 25, 2012

HALL COUNCIL

The Hall Council is an important statutory body of the Punjab University. It supervises **26** University Hostels in the following order. It comprises **26** Wardens, **26** Superintendents. One Chairman, One Deputy Chairman, One Deputy Chairperson, One Secretary. In these hostels, more than 7,912 students are residing.

- Boys Hostels at Quaid-e-Azam Campus **15**
- Boys Hostels at Allama Iqbal Campus **01**
- Girls Hostels at Quaid-e-Azam Campus **10**

- **Basic Facilities provided by the Hall Council to the Hostels**

- The Basic facilities to all those hostels have been provided by the Office of the Hall Council such as furniture items, electric fans, geysers, water coolers etc, according the requirements. In addition, the Hall Council provided maintenance and repair facilities to the Hostels. The necessary items are purchased and provided after the approval of the Special Purchase Committee of Hall Council. Medical facilities are being provided to the residents students round the clock. The services of the University Physicians are also available in the night hours in emergency to the boarders. The University Hall Council offers complete medical coverage to the residents of the hostels.

- **Foreign Students**

- The seats have been specified in boy's hostels and girls hostels for Foreign Students and all the necessary facilities are being provided to them so that they may feel like their home lands.

- **Co-Curricular Activities**

- Every hostel organizes Annual Sports and Annual Dinners for the residents. The Hall Council Supervises and provides facilities in the conduct of all such activities. It encourages the students to participate in the sports and other extra curricular activities arranged in the hostels and prizes

are awarded to the winning students/ teams. The residents of the hostels organize their mess through the mess committees.

- **Special Checking for Unauthorized Persons**

- The Hall Council under the orders of the Vice-Chancellor made special efforts to eject illegal occupants and a lot of success has been achieved with the active cooperation of the Wardens and Superintendents. As a result of surprise visits illegal persons were detected and expelled from the hostels. The action was taken against the students who managed to accommodate such illegal persons.

- **Study and Recreation Tours**

- Many students from other Universities and Colleges of the country visited Punjab University on study tours in the year 2011-2012. The Hall Council made arrangements for their stay, and provided the facilities to visit the city of Lahore too.

- **Street & Hostel Lights**

- With the help of Engineering Department streetlight system in the hostels area has been improved. Sanitation conditions around the hostels are being also improved with the help of Resident Officer-II. Special attention is also being paid to develop plantation to add greenery and beauty to the surrounding environment of the hostels.

- **Funds Allocated**

- In addition, the Budget Estimate for the year 2012-2013 Rs. 1,50,000/- has been sanctioned to each hostels for its repair and maintenance. The amount has been spent for various maintenance, repair works and better facilities to the resident students.

- **Prospectus**

- The prospectus of Hall Council with updates was printed and distributed in all the Institutes/ Centres/ Constituent Colleges for allotment of their students in 2012.

- **Meetings**

- Special meeting of Wardens and Superintendents were held to resolve various issues of the Hostel. With unanimous consensus some of the very delicate issues were resolved. In addition, the meetings of Purchase Committee, Ad-hoc Committee were also held for the purpose.

INFORMATION TECHNOLOGY CENTRE

- **Introduction**

Punjab University is the first public sector university in the field of IT to lay down 45 Km. long Fiber Optic Cable Network: having 74 optical fiber nodes serving all departments, hostels and Administrative Block through local area network. Now there are over 6500 state of the art computers and more than 15,000 laptops (CM Laptop scheme for students) in university. Computer culture has been created.

To manage all the activities of the overall IT Infrastructure i.e. Network Development, Expansion, Maintenance/ Troubleshooting services (Network, Hardware and Software), Software Development, Database Management, Website Design & Development, online Announcement of Examination News, Notice & Results, 24-hour Internet facility, the University of the Punjab has full-fledged services department in Quaid-i-Azam/ Allama Iqbal Campus, namely the INFORMATION TECHNOLOGY CENTRE (IT Centre). This Centre is striving for the growth and evolution of new IT services in the University. Bandwidth has been gradually increased from 64Kbps to 450Mbps in Quaid-e-Azam Campus and 50Mbps in Allama Iqbal Campus against PERN2 project and 6Mbps in Jhelum Campus. Details of the services provided by Information Technology Centre are as follow.

- **OUR SERVICES**

- Networks
- IP Telephony
- E-Mail
- Software Development
- Support
- Video Conferencing
- Hardware Lab
- Licensed Software Distribution
- Web Development
- Campus Management Solution

- **IP Telephony Project (VIOP)**

- A project of IP TELEPHONY is successfully implemented by Information Technology Centre in the university. Using IP phones any employee of the University can communicate with others just like traditional telephone with much better voice quality and with the saving of their telephonic cost. This facility is totally FREE for all the university employees having IP phone. IT Centre is providing all kind of support in its installation and smooth working in the university.
- IT Centre has installed 200 IP phone in administrative and Academic departments head's offices. The incoming calls from any network Mobile, PTCL, NTC etc) are enabled on these IP phones. System has the extendable capacity up to 4000 users.
- IT Centre is providing all kinds of support in managing and maintenance of this IP Telephone project and looking forward to expand this project up-to all faculty members and administrative staff to decrease the telephonic budget of Punjab University.



- **E-Mail (Official Addresses)**

- IT Centre is also providing Free Email services with 25 GB Storage Space that is fully functional for the use of university faculty members and administrative staff to communicate electronically. PU mail can also be used through Webmail facility from anywhere in the world with access to the Internet. There are more than 1800 users using this facility. With this email services, PU user can also avail following services by Google for data security and accessibility.

- **Software Development**

- The Software Development section of Information Technology Centre is actively participating in development of Software Systems of the University of the Punjab. The following Software Systems were developed, implemented and are being maintained by the IT Centre software section.

- **Deployed Softwares**

- MLIMS (Multilingual Library Information Management System)**

- Software for computerization of library which covers whole aspects and all areas of Library. It is a desktop application which fulfills all needs of any library. This application has been installed and successfully implemented in 40 departmental Libraries.

- OPAC (On Line Public Access Catalog)**

- Simple search and Binary Search. Simple search means only one criteria, binary search means more than one criteria's with "AND" "OR" option.

- LMS (Lab Management System)**

- Software for computerization of lab which covers whole aspects and all areas of Lab. It is a desktop application which fulfills all needs of any lab.

- Electricity & Gas Billing System**

- This software is being used by Project Director Office, University of the Punjab to issue Electricity and Gas bills to all the departments, hostels, residential and commercial consumers. It has modules like Connections Management, Electricity & Gas Bills Management, Reading Book, Cash Book etc.

- Diary Management System**

- This web application has been created for tracking purposes of all the incoming and outgoing letters. It also provides fast searching of letters by subject, date and sender information etc. It is currently being used at IT Centre and will be used by other departments too in near future.

- Books Section at PU website**

- The Books section was added at PU website. It is a searchable list of the books written by PU faculty members. Books can be searched by Publication Year, Title, Author and Publisher. URL: www.pu.edu.pk/home/books

- **New Developments in Year 2011-12**

- **PU Data Management System**

- This software will be used by each department's users to manage their Students, Employees and Faculty Members data. The purpose of this software is to make the important data readily available for higher management.
 - The individual users can Search, Add/ Edit and Delete information regarding Students, Employees and Faculty Members of their own departments.

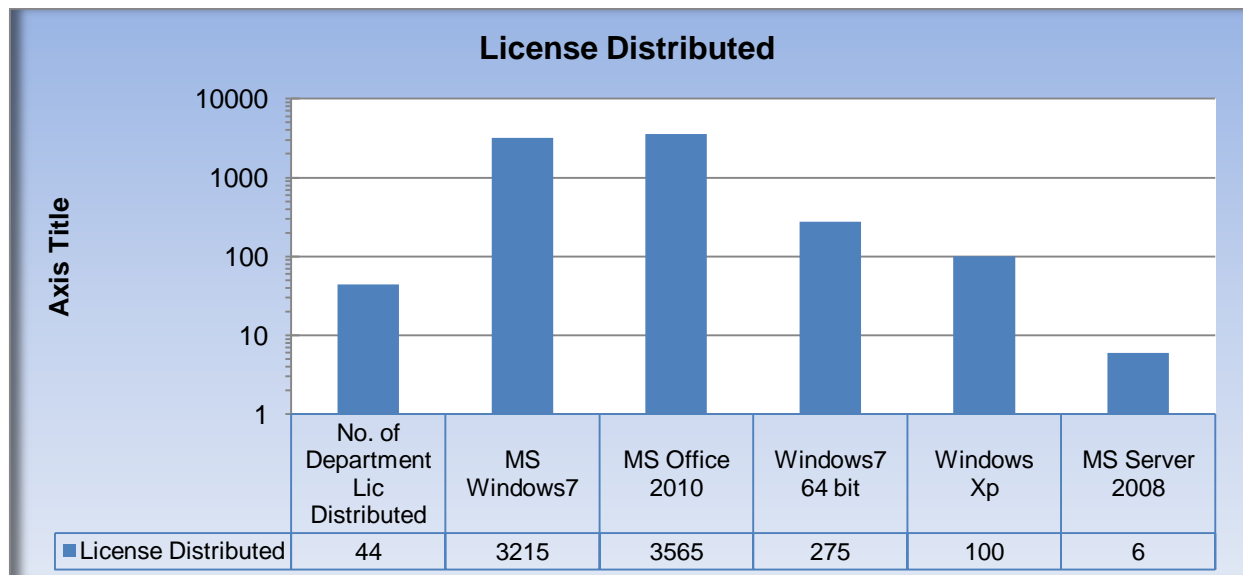
- **Licensed Software Distribution**

- Punjab University IT center is providing NSSA (National Student Software Accessibility) Web Portal services with Collaboration of HEC (Higher Education Commission) & Microsoft to all Faculty Staff and Students of the University. The entire Faculty and Students of Punjab University will now be able to get Microsoft software catalog **FREE OF COST** through NSSA Web Portal.
 - NSSA is a web-based management system which enables you to make MSDNAA (Microsoft Software Developers Network Academic Alliance) software easily available to your students and faculty. In other way, this is your University's software distribution website. You can register & download available software.

- **Login Page to Microsoft Portal**

- <https://e5.onthehub.com/WebStore/Security/Signin.aspx?ws=6f9be4e8-e1c1-e011-ae14-f04da23e67f6&vsro=8&action=signout&JSEnabled=1>
 - **Total** users Register on Microsoft NSSA Web Portal (2011-2012) = **5991**

- **License Distribution in Year 2011-12 (Graphic View):**



○ Detailed Data Sheet

Department	Windows 7	MS Office 2010	MS Server 2008	Windows XP NSSA Portal	Windows 7 64-bit NSSA Portal
PUCIT	800	800	01 (2008R2)		250
Geography	60	60			
Economics	50	50		20	
Institute of Administrative Science	200	200			
Hailey College of commerce	105	105	(2008)2		
Clinical Psychology	30	30		30	
Earth & Environment Science	70	70			
IER	125	125			
Applied Psychology	10	10			
Geology	100	100			
Chemistry	20	20			
Sheikh Zayed Islamic Centre	20	20			
Main Library	300	300			
IBIT	50	50			
Mathematics	100	100			
ICS	100	150	(2008)1		
Philosophy	50	50			
Coal Technology	5	5			
MMG	50	50			
School of Biological science	15	15			
Solid State Physics	85	85			
Physics	60	60			
Zoology	70	70			
Botany	60	60	01(2008 R2)		10
Plant Pathology	92	92			
CHEP	100	100			5
IBB	80	80			
Library & Information Sciences	20	40			
CSAS	20	20			
ISCS		50			
Political Science	5	5			
Islamic Studies	11	11			
IBA	25	250	01(2008 R2)		
Literary History	5	5			

Department	Windows 7	MS Office 2010	MS Server 2008	Windows XP NSSA Portal	Windows 7 64-bit NSSA Portal
Architecture	50	50			
Department of HCBF	100	100			
Oriental college	15	15		50	
Archaeology	2	2			
Physics for SPS lab	60	60			
Library& Information SCIENCE		30			10
Centre for South Asian studies	10	10			
CMIR	25				
Jehlum campus	60	60			
Total	3215	3565	6	100	275

- **Digital Library**

- **MLIMS (MULTILINGUAL LIBRARY INFORMATION MANAGEMENT SYSTEM)**

- Software for computerization of library which covers whole aspects and all areas of Library. It is a desktop application which fulfills all needs of any library. This application has been installed and successfully implemented in 40 departmental Libraries.

- **OPAC (ON LINE PUBLIC ACCESS CATALOG)**

- Simple search and Binary Search. Simple search means only one criteria, binary search means more than one criteria's with "AND" "OR" option.

- **PERN-2**

- **Networks**

- The University of the Punjab has the largest IT Network Infrastructure for IT services in the best and latest possible ways. This year Internet bandwidth has been increased from 300 Mbps to 450 Mbps in Quaid-e-Azam Campus, from 28 Mbps to 50 Mbps in Allama Iqbal Campus and 6 Mbps in Jhelum Campus for students, faculty members and researchers which is the 2ND highest bandwidth among any Public Sector Universities in Pakistan. The University of the Punjab has the largest Fiber Optic Cables Local Area Network involving more than 45 KM single and multimode fiber optic cable as backbone with more than 21,000 nodes(Including Students & departments) , which provide intranet & internet facility to all existing departments and hostels. Similarly in Allama Iqbal Campus, IT Centre has established a Server Room in College of Pharmacy. Point to point wireless link between IT Centre to Hailey College of Banking & Finance and Oriental college has been provided to serve these departments through Pern2 bandwidth. Similarly Fiber Optic Local Area Network has been provided to serve PUCIT, College of Art and Design and College of Pharmacy.

Data Centre/ Server Room

- University I.T Centre (Quaid-e-Azam Campus) is equipped with the latest network and supporting hardware that includes 2500/ 3600/ 3845 Series Cisco Routers, NE20 Router, core switch, switch blade, high-end layer 3/2 manageable and unmanageable switches, Cisco Pix Firewall 525, IBM Power Series Server in Data Centre, proxy servers, Web Servers, FTP server and a DNS Server with the latest specifications. Similarly our power section is equipped with online UPS's and 100KVA power generator. Network section is responsible to manage all the Networking equipment and Server machines. Proxy & web servers have been protected through internal and external firewall for better security and stability.



Wireless Network

IT Center provided internet facility to the following departments by Wireless connectivity:

- Department of French in Quaid-i-Azam Campus.
- GIS Centre (new building near SPARCO)
- Hailey College of Banking & Finance
- Oriental College
- Department of English Language & Literature

NAGIOS Monitoring Server

- Nagios Monitoring server has been deployed for continuous monitoring of network nodes including important device and systems. This system is very helpful for fault detection and its elimination. The support section continuously monitors device & systems through this and take prompt action to avoid down times.

• Achievements & Expansion in Year 2011-12

Fiber Optic Cable LAN Extension

- This year, following new extensions in Fiber Optic Cable LAN have been completed in new buildings of various departments/Hostels:
 - Department of Clinical Psychology (new Building)
 - Islamic Centre Hostel
 - Centre for Integrated Mountain Research

Wireless Network Extension

- IT Center has provided internet facility to the following departments by Wireless connectivity:
- Wi-Fi equipment in all Hostels (21 New Campus hostels and one old Campus hostel) for provide the Internet services to the students.
- Wi-Fi equipment installed in Department of Political Sciences.
- Wi-Fi connection at Punjab University Colony

- Wi-Fi equipment installed in Jhelum Campus.
- Wi-Fi equipment installed in Islamic center Hostel.
- Department of Sports and Physical Education

UTP Cable LAN Extension

- Following new extension in the UTP Cable network/computer Labs has been completed in the current year.
 - Jhelum Campus two computer Labs for the use of faculty, staff and student
 - Department of Clinical Psychology Computer lab and networking of new building.
 - Department of Applied psychology Computer lab in newly constructed building.

Up-gradation of Network Equipment

- Following Up gradation of Network Equipment/Devices has been completed in the current year.
 - Layer 3 distribution switch of Ch. Rehmat Boy's hostel has been up graded to CISCO 3550 enabling more secure and smooth ip services.
 - Old RING topology of Area 3 network has been replaced with STAR topology also enabled switching instead of routing which more efficient LAN technique.
 - Deployed CISCO VPN router for Punjab University Faculty in I.T Centre for journal access from outside campus LAN premises.

• Video Conferencing

- HEC, established a Video Conferencing Hall in the premises of Centre for Under Graduate Studies. Students, Teachers and Management staff are now able to connect the national and international universities for video Conferencing. The services of Videoconferencing are being successfully managed by IT Centre.

• Video Conferences Held in Year 2011-12

Sr. No.	Date	Description (Video Conference)	Facilitated Department	Destination
1	21-10-2011	Service Level Agreement	IT Centre	HEC
2	16-11-2011	Video Conference	VC Office	HEC
3	19-12-2011	Virtual Debate Contest	Students	HEC- Karachi
4	20-12-2011	Developing Standardized CIAF	Dr. Nasir Mahmood	HEC
5	10-01-2012	Online Session on MS Office	Students	HEC
6	12-01-2012	Video Conference	VC Office	HEC
7	15-02-2012	Meeting of Central VC Committee	VC Office	HEC
8	15-02-2012	Online Session on ASP.net	IT Centre	HEC
9	27-03-2012	Video Conference	Students	HEC
10	11-05-2012	Video Conference	Muzammil Munir	U.O.G
11	14-06-2012	Video Conference	SBS	HEC
12	26-06-2012	Video Conference	LAW College	HEC
13	05-09-2012	Video Conference	ORIC	HEC

- **Campus Management Solution**

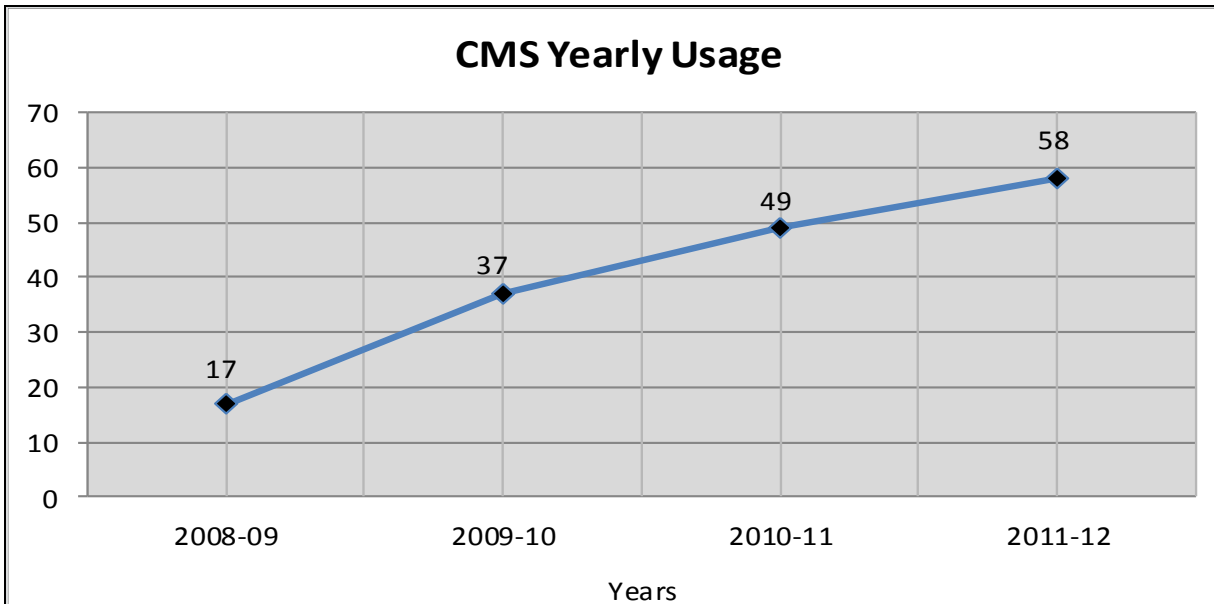
- PeopleSoft Campus Management Solution is an ERP and is being used by world's leading universities and is in implementation phase in University of the Punjab.
- IT Centre CMS Section is providing support to the different departments of University of the Punjab across all campuses in terms of training and technical support. IT Centre has its own computer lab for the Campus Management Solution equipped with latest multimedia and computers. IT Centre is also managing the Data Centre of Campus Management Solution and providing 24/7 access to all departments.
- Using this ERP every department can easily manage the records of all the students in their departments. Also faculty members can easily manage their classes/ results using this ERP.

Trainings

- Training of all modules has been given to each & every department. The training videos are also available on Punjab University website for user's benefit.

Achievements in Year 2011-12

As far as the progress is concerned, Campus Management Solution is implemented in almost every department of University of the Punjab and the overall usage is 58% now, which was 49% last year and we are striving to improve it.



Queries Entertained

- In 2011-12, about 670 queries have been received on CMS helpline related to CMS usage on different modules and all of them have been resolved. To track the query from departments a CMS helpline system has been developed. Through this any department can see the status of its query online.

Stage and Development Environment

- Other two environments of CMS i.e. Stage & Development are now available for users to practice. These environments are live and can be accessed from within the university and anywhere.

Usage Sheet

PU CMS Usage			
CMS Module Name	Process or Task within the module	Max Usage	Current Usage
1. Admissions	Total usage of Admissions	10	4.19
2. Student Records	Total Usage of Student Records	24	18.85
	2.7 Graduating Students	2	1.00
3. Grade Book	Total Usage of Grade Book	10	9.20
4. Academic Advisement	Total Usage of Academic Advisement	5	2.00
5. Student Financials	Total Usage of Student Financials	15	8.89
	5.8 Maintenance of Scholarships given to Students	2	0.00
	5.9 Refund - Regular	1	0.00
	5.10 Finance Reports	2	0.00
6. Campus community	Total Usage of Campus Community	9	6.39
7. Hostel Management System	Total Usage of Hostel Management System	2	1.86
	7.1 Attendance	1	0.00
	7.2 Notice Board	0.5	0.00
	7.3 Inventory	1	1.00
	7.5 Request Complaint	0.5	0.00
8. Self Service	Total Usage of Self Service	10	0.01
9. Contributor Relations	Total Usage of Contributor Relations	5	0.00
10. University Specific	Total Usage of University Specific Customizations	9	9.00
		Max Usage(%)	Current Usage (%)
Overall CMS Usage		100.00	57.25%

- Web Portal**

- The core function of the web section is to update Punjab University website (www.pu.edu.pk) and to design & develop the new portals/ websites for its departments. Web Section has been involved in all stages of the development of web sites - right from planning, design, quality control, launching to online promotion and monitoring.

Punjab University Website

- A totally dynamic and users friendly website was launched using MY-SQL and PHP. The website was created using latest web techniques and also keeping in view the users approachability to the related information. The website has been inaugurated by worthy Vice Chancellor.

Web Server Machine

- A Dell Power Edge R-series server machine has been deployed/ installed and being used as web server. This server machine has overcome the bottle neck during the load days, especially on the announcement of BA/ BSc, B.Com results.

Updating Website

- Web section entertained about more than 10,000 queries received from all the Academic and Administrative department of the university. This includes updating of Departments, Faculty Members, Academic Programs, Seminars, Merit lists, Entry test results, Conferences and Journals information from academic departments and jobs notices, Date-Sheets, Results, Tender Notices, Schedules and Press Release from administrative departments and many more.

PU Journals

- Almost 32 departmental journals websites are designed and developed by IT Centre web-section, some of them are with the frequency of Bi-annually, annually. Around 70 journals has been updated last year.

Information on Facebook and Twitter

- Press Release, Results, Tender, Notices and News are also posted on Facebook & Twitter domain.
 - http://www.twitter.com/#!/pu_lhr_official
 - <http://www.facebook.com/UniversityOfThePunjab.Official>

Different Departmental Web Portals

- The Web section is also providing the facility of developing and deploying any new web portals requested by any department. Some of the new designed & developed portals on Punjab University website by IT Centre are:

Alumni Portals.**Institute of Chemical Engineering and Technology**

- Alumni Portal with Facebook type wall post has been designed and developed for Institute of Chemical Engineering and Technology. A complete Content Management System for this has been developed to manage it easily.

Department of Applied Psychology

- Alumni Portal with Admin Panel and with complete user Management & Module Management has been developed for Department of Applied Psychology.

Journal Management System

- Online Journal Management & Publishing System has been developed; in which authors submit their articles and editor is able to check and verifies it online.

Conference Management System

- Conference management and publishing system is developed to expand and improve access to conferences in PU.

Time Table/ Course Management System

- A complete system with Content Management System has been developed for faculty member & departmental staff to manage department their courses/ time table.

Notice Board Management System

- A complete system of notice board with Content Management System has been developed for university students, faculty member and staff.

Research Journal Management System

- A complete Research Journal management system has been developed for the researchers for publishing books, articles, conferences in national and international impact factor journals.

Survey Form

- A complete Web Portal for Survey Form/ Quality Management System has been developed for the Institute of Quality & Technology Management. The purpose of this web portal is to get filled different quality assurance survey form.

CMS Help Line Management System

- CMS Help-Line management system is a complete help line management system, to keep track of the queries related to CMS submitted by university's different users.

Enquiry Management System

- Enquiry Management System is a complete system, to keep track of the queries posted by the users visiting PU website.

Achievements in Year 2011-12**New departmental website**

- Some new departmental website have been designed by IT Centre
 - International Conference of Applied Psychology (ICAPP)
<http://www.pu.edu.pk/icapp2012/>
 - Alumni Departmental website designed
<http://www.pu.edu.pk/alumni/>

Alumni University of the Punjab

- Alumni Portal with Facebook type wall post has been designed and developed for University of the Punjab. A complete Content Management System for this has been developed to manage it easily.

Department of Applied Psychology

- Conference Portal with Admin Panel and with complete user Management & Module Management has been developed for Department of Applied Psychology.

<http://icapp.pu.edu.pk/>

Institute of Geology

- Conference Portal has been developed for Institute of Geology.

<http://geo.pu.edu.pk/>

Centre for High Energy Physics

- Conference Portal has been developed for Centre for High Energy Physics.

<http://winter.pu.edu.pk/>

Books and Articles

- Latest book and articles for the last three years have been updated with complete management system on their respective departmental web page.

- **Maintenances Activities**

Supports Section

- Support Section, IT Center Punjab University provides support and maintenance of all network communication infrastructure required to sustain the IT activities within University premises both Old and New Campus. Network infrastructure plays an increasingly central role in enabling the high levels of agility; one need to respond quickly to educational opportunities and challenges. Support Section performs activities of network troubleshooting, hardware and software installation, arrangements of I.T infrastructure during seminars, convocations and conferences in various departments. Complaint Management System is available to register the complaints of the Punjab University Staff for PC and network troubleshooting. PU Staff can register complains online and can see its status as well.

Achievements in Year 2011-12

- Complete deployment of fiber optic cable for CIMR, Clinical Psychology and Geography.
- Complete design and deployment of LAN and WAN in Jhelum Campus.
- Complete design and deployment of Computer Lab in Jhelum Campus.
- Complete design and deployment of Wi-Fi project for all New & Old Campus hostels.
- Design and estimate different departments Local Area Network (LAN).
- Complete the annual maintenance of fiber optic switches.
- Maintenance of UPS's installed in different departments with network switches.

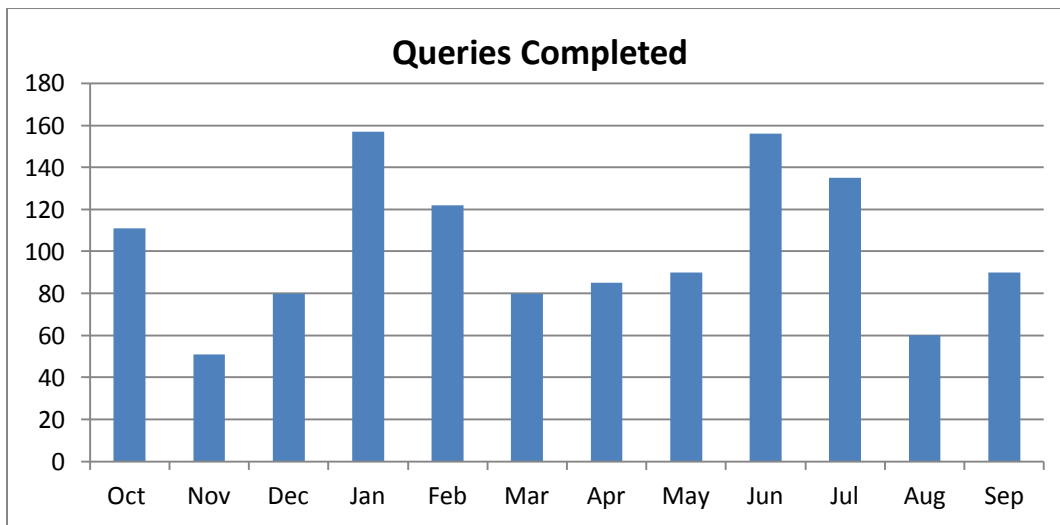
Under the supervision of support section, following seminars and conferences were held successfully during (2011-2012)

- Annual Convocation
- Institute of Education Research 2 Day Conference

- Lord Nazir Ahmed Speech at Faisal Auditorium
- 3 Day International Conference Gender Studies Department
- Dr Abdul Qadeer Khan Speech at Faisal Auditorium
- Inauguration Ceremony of Laptop Distribution
- 3 Day Annual Conference 2011 ISCS
- 2 Day Conference Statistics Department
- Annual Book Fair 2012
- Dr Aamir Saeed New Book Inauguration Ceremony at Undergraduate Department
- Press Conference by Dr Liaquat held in Guest House
- Institute of Education Research Students Gala Festival
- PhD Degree Award Ceremony to Majeed Nizami
- **Total Number of Queries Entertained (Detailed Data Sheet)**

Month	No. of Queries
October 2011	111
November 2011	51
December 2011	80
January 2012	157
February 2012	122
March 2012	80
April 2012	85
May 2012	90
June 2012	156
July 2012	135
August 2012	60
September 2012	90
TOTAL	1217

Graphical View



- **Hardware Lab.**

- IT Centre established a Hardware Lab for Installation and Troubleshooting of Operating Systems Windows XP, Windows 7, MSOffice 2003, MS office 2007, MS office 2010 Professional & MS server 2003, MS Server 2008 and repairing Hardware Equipment CPU Motherboard, Power supply, Monitors, LCD, Network Switches, Multimedia, Scanner, printers ,UPS ,Laptops. All departments in the University can refer their hardware for troubleshooting or repairs to the Hardware Lab. From computers and peripherals such as Monitors, CPUs, Multimedia, Scanner, Motherboard, Printers and CD-drives to other networking equipment like Media Converters, Switches and UPSs, the Hardware Section specializes in repairing like troubleshooting service for all kinds of computer hardware related problems, including power supply, motherboard, graphics card and hard drive faults. Also have the facilities to recover data from corrupted OS and damaged disks. Offer an assembly and upgrading service to Staff Members who would like to increase the specification of their PC. Offer advice on hardware related issues, such as general hardware configuration.

Achievements in Year 2011-12 (Total Number of Queries Entertained)

Sr. No.	Month	Queries Entertained
01	October, 2011	35
02	November, 2011	180
03	December, 2011	61
04	January, 2012	116
05	February, 2012	121
06	March, 2012	66
07	April, 2012	134
08	May, 2012	97
09	June, 2012	90
10	July, 2012	102
11	August, 2012	96
12	September, 2012	116
	Total	1214

PROJECT DIRECTOR

- The data regarding Annual Report of on-going/completed Projects is as under:-

Sr. No.	Name of Work	Progress upto Sep 2012
1	Department of Sports Sciences & Physical Education	100% Completed
2	Department of Operation Research Centre	65% Completed
3	Centre for Clinical Psychology	100% Completed

Sr. No.	Name of Work	Progress upto Sep 2012
4	Up Gradation of Botanical Garden	98% Completed
5	Department of I.T Centre	90% Completed
6	Department of Textile Technology	50% Completed
7	Const of Hailey College Of Banking & Finance	100% Completed
8	Vertical Extension of Project Director Office	100% Completed
9	Department of Economics	85% Completed
10	Department of Political Science	85% Completed
11	One Window Operation Building for Examination	75% Completed
12	Vertical Extension of Press Building	100% Completed
13	Const of Engineering Branch	60% Completed
14	Vertical Extension of ISCS	100% Completed
15	Const of Computer Lab for Applied Psychology	100% Completed
16	Const of Block B,C,& D for Department of Statistics	85% Completed
17	Class Room for College & Emerging Technology	100% Completed
18	Const of Faculty Apartments	100% Completed
19	Const of J-type Flats for Employees	95% Completed
20	Const of CIMR Building	100% Completed
21	Const of Bachelor's Hostel	100% Completed
22	Disposal for Sewerage	90% Completed
23	Up Gradation of Sub Station "NO 16	100% Completed
24	Const of Seed Centre	100% Completed

PUNJAB UNIVERSITY EMPLOYEES HOUSING SCHEME

- Following major activities carried out in the Punjab University Employees Housing Scheme during the period 1st October 2011 to 30th September 2012:-
 - Completion of development works in Town-2.
 - Plantation on the main boulevard Town-2 and side roads of Town-1.
 - Completion of Main Gate of Town-2.
 - Commencement of construction of houses in Town-1 by the members.
 - Purchase of two tractors with accessories for clearing the wild growth and leveling of the area in both the Towns.
 - Getting temporary electric connection for making operational the disposal station of Town-2.
 - Pursuing the LESCO authorities for approval of external electrification design of Town-1 and Town-2.

PUNJAB UNIVERSITY LIBRARY

• **R&D- An Overview**

- Punjab University Library is the largest library of Pakistan having rich rare material and special collections. A large number of services based on ICT's are being provided to library users. During the above cited period, 11966 new titles including manuscripts were added, 13,866 new members were registered. Nearly 2,25,130 library visitors visited the library and almost 45,044 books were issued. IRC section checked and issued 737 plagiarism certificates of Master, M.Phil & Ph.D theses of various disciplines and 5810 online journal articles sent to the PU faculty members. A monthly newspaper index has continuously being published for last 9 years successfully from Serial section, while in this period 410 copies have been published and distributed. Serials section subscribed 51 Foreign and 28 Local Journals, while a total of 18 daily newspapers are being received. 54 PU publications/journals were received in the section. 74 new iron almirahs were added to manage new books. During the period more than 30,616 scans have been made at Multimedia and Microfilming section of the library while 300 Manuscripts have been digitized at Oriental section.
- Personal collections of Prof. Dr. Mumtaz Ali Anwar and Mr. Azhar Javed were added in oriental section.

• **Projects: Newly Launched**

- Installation of RF security chips on the books at UN and Serials section
- Data Entry of UN and Serials section
- Digitization of Newspapers Archive right from 1954 to date.
- Extension in library building.
- Development of Audio Visual Unit with book reading facility for blinds.
- It is planned to receive digital copies of some pre-partition newspapers available at National Library of Pakistan.
- Up-gradation in library building (interior exterior decoration)
- Provision of more shelves for rapidly increasing collection.
- Collection development of books and subscription of more scholarly journals.
- Switching from MLIMS to any other standard MARC based multilingual library software

• **Publications**

- Newspaper Index: a monthly publication of newspaper articles. Publisher: Punjab University Library.
- Fehrist Zakheera Kutb Sahibzada Mian Jamil Ahmad Sharqpuri Naqshbandi Mujaddadi, Compiled by Ch. Muhammad Hanif and Hamid Ali Ansari, Vol.4, 2011.

- **Participation in Seminars / Conferences / Workshops / Symposia / Exhibition Etc**
 - Mr. Haroon Usmani, Deputy Chief Librarian, attended an "Inaugural Ceremony of Chief Minister Punjab Education Resource Center" at Murree on 30 December, 2011
 - Mr. Ch. Muhammad Hanif, Chief Librarian attended 2 days "IEEE Xplore Platform training 2012" at Dubai from 2-5 June, 2012
 - Mr. Kashif Khurshid, Senior Librarian attended ten days training program entitled "Re-envisioning Libraries to meet Community Needs: an observation study tour in the U.S focusing on the role of the library in the community and how information science can be of greater service to the public". The program took place in San Francisco and nearby locations from 19-29 September, 2012
- **Seminars / Conferences / Refreshers Courses / Organized Exhibition:**
 - Orientation program is organized annually for newly admitted PU students at the start of every academic year
 - Toppers from all Secondary Boards of Pakistan visited the library on 28 November, 2011
 - Distinguished Ambassador of Bangladesh visited the library on 29 November, 2011
 - The worthy Vice Chancellor inaugurated newly built Library Auditorium and two service counters on 22 December, 2012
 - A lecture on the subject of "Digital Assets Management" was delivered by Mr. Abdus Sattar Chaudhery, Director, Master program Library and Information Science, Kuwait University on 18 January, 2012
 - Turnitin training session for the faculty members of Centre for Clinical Psychology was held on 22 February, 2012
 - Students from Cadet College Mustoong visited the library on 1st March, 2012
 - A group of students from Mongolia visited the library on 19 April, 2012
 - A group of students from Jahanagir Nagar University, Bangladesh visited the library on 11 June, 2012
 - An interview of Chief Librarian to Pakistan Television made on 4 July, 2012
 - A condolence reference for Mr. A.J. Rahim, former Registrar, University of the Punjab and Chief Librarian, PU Library on 7 August , 2012 was conducted
 - Oath taking ceremony of newly elected members of Punjab University Library and Information Science Alumni Association (PULISAA) was held in library auditorium on 22 September, 2012
 - Various Dars-e-Quran lectures were delivered in the library auditorium
 - Miscellaneous study tours of various colleges from different cities including Qila Didar Singh, Lahore visited the library
- **Student Activities**
 - 288 hours' Internship Program was organized for the students of Department of Library and Information Science, The Islamia University, Bahawalpur from 3rd October to 30th November, 2011.

- 288 hours' Internship Program was organized for the students of Department of Library and Information Science, University of the Punjab, Lahore from 16th July to 14th September, 2012
- **Faculty Development**
 - Mr. Haseeb Ahmed Piracha, Deputy Chief librarian completed his MS in Digital "Library Learning" from OSLO University, Norway in January, 2012
- **Strengthening Physical Infrastructure**
 - Induction of 25 new core I3 and 1 core I7 computer machines in internet lab
 - Configuration of new active directory server
 - Installation of new shared drive to users
 - Reconfiguration of the Network Servers (DHCP, DNS, Routing, NAT and Proxy Server)
 - Redesign IP scheme of the library network
 - Troubleshoot, update and install laptop and library computer machines on daily basis
 - Induction of latest Bookeye 4 Scanner in Conservation, Digitalization and Reproduction Unit (CDRU) section to digitize rare material of PU Library
 - Induction of Image Pro IPF 650 Plotter printer in Conservation, Digitalization and Reproduction Unit (CDRU) section to print large size documents
 - Induction of Image Runner 2545 Photocopy machine in Conservation, Digitalization and Reproduction Unit (CDRU) section for reproduction of rare material.
- **Strengthening Technological Infrastructure**
 - **Digital Library:**
 - Conservation, Digitalization and Reproduction Unit (CDRU) is maintaining a database of Digital Library containing almost 22,500 e-books, articles and software and the collection is expanding day by day. The database can be accessed within the Library's LAN from any computer and fulltext books, software and audio visuals can be downloaded.
 - Internet Lab is providing Internet access free of cost. Its membership exceeded by 2142 users from all over the university, which enjoyed nearly 42000 hours internet services and 28374 printouts provided.
 - To provide the wireless internet facility in the reading areas of the library, the Wi-Fi technology were introduced by the unit and nearly 35000 users were connected to internet by this technology. Users can connect to internet via Wi-Fi without any password or IP authentication.
 - **Web Portal:**
 - Library website www.pulibrary.edu.pk is serving a huge number of users all over the world. This link helps users to access e-books and e-journals provided by HEC in a great number. Also researchers can access PU Union Catalogue facility from one button. App. 2, 43,298 pages viewed by 59456 unique visitors in the cited period.

REGISTRATION BRANCH

The Registration Branch is an important department of the Registrar's Office in the Punjab University. The Registration Branch is backbone for generating revenue through its vital role. This branch is carrying out a lot of jobs successfully. The major ones are given below:

- To issue admission schedules for admission in all disciplines to affiliated colleges.
 - To receive the registration returns from affiliated colleges and to issue the registration cards.
 - To enroll the students of B.Com., LL.B. and other disciplines.
 - To register the students giving overseas examination.
 - To issue No Objection Certificates.
 - To issue Migration Certificates from college to college.
 - To process the cases of age relaxation.
 - To process the cases of Change in Name.
 - To process the cases of Session Gap.
 - To hold the University Convocation.
 - To hold the Elections of members on various bodies.
 - To attest the educational documents for study abroad.
 - To process the cases of foreign verification.
 - To issue the letter for medium of instructions.
 - To clear the queries of examinations department.
 - Coordination with other Sections, such as Affiliation, Examinations and Accounts Branch etc.
 - To perform all the duties assigned by the University authorities from time to time.
- **To Issue Admission Schedules**
 - The Registration Branch is liable to issue the admission schedule to all the affiliated colleges for admission in various disciplines after declaration of results during the period from 1st October, 2011 to 30th September, 2012. This branch issued the admission schedule in August/September, 2011 to 580 affiliated colleges for admission in B.A./B.Sc., B.Com., B.Ed., B.C.S., M.A/ M.Sc., LL.B., M.Ed. and MIT etc.
 - **To Receive Registration Returns**
 - The Registration Branch received the registration returns from various affiliated colleges. These returns were processed/evaluated and examined by the concerned staff and was referred to the Computer Section to issue Registration Cards. During the period mentioned above more than 2000 registration returns were received.
 - **To Enroll the Students**
 - This branch enrolled the already registered students of LL.B., B.Ed., M.A./M.Sc., M.I.T. and other disciplines by issuing the enrollment lists to affiliated colleges. It is a best toll to check the intake. During the session more than four thousand students were enrolled in 58 Post Graduate, 19 Law, 6 IT and 4 Education Colleges. The registration branch has registered the Overseas Pakistani

students taking examination abroad. These students are available in the kingdom of Saudi Arabia, U.A.E. and Belgium. During the year 121 students were registered.

- **To issue No Objection Certificates**
 - Besides the Registration, Enrollment of the students, the major job of this branch to issue No Objection Certificate to whom the students who have passed the examinations from University of the Punjab. During the period this branch issued 33259 No Objection Certificates.
- **To issue Migration Certificates**
 - Some students due to their domestic problem discontinued their studies and required to get their Migration Certificates for other Universities to continue their studies there. This branch issued such certificates to them. During the period mentioned above this branch issued 372 migration certificates for other Universities.
- **To Issue College to College Migration Certificates**
 - Registration Branch issued 242 College to College migration certificates.
- **To process the cases of age relaxation.**
 - The Registration Branch is extending its useful services to the students who became over age for their admissions. This branch issued the age relaxation letters to all such students. During the year 2011-2012 this branch issued 179 age relaxation letters.
- **To process the cases of Change in Name**
 - This branch also deals with the 'change of name' cases. The people getting the degree from court of law apply to change their name. After processing the cases more than 196 letters of change in name were issued, during the year 2011-2012
- **To process the cases of Session Gap**
 - Two years session gap is allowed to the male candidates and five years is allowed to female candidate for seeking regular admission. This branch issues the age relaxation letter to such students. During the year under discussion, this branch issued more than 734 letters.
- **To hold the University Convocation**
 - The major event of the Punjab University is the Convocation. The 120th Convocation of the Punjab University was held on 31st December, 2011 The Registration Branch performed all the duties to hold this convocation successfully.
- **To hold the Elections**
 - Elections of various bodies of the Punjab University are also managed by this branch. During the year this Branch hold the elections of Member at Senate on 6th July, 2012 in Waheed Shaheed Hall, at IER.
- **To attest the educational documents by the Registrar**
 - The most important job being performed by the Branch is to attest educational documents. The candidates, who apply for admission to study abroad are required to get their educational documents attested/verified. This branch dealt more than 1152 cases during the year 2011-2012.

- **To process the cases of foreign verification**
 - There is a Credential Verification Cell in the branch. Cases are received from International Universities and Educational Institutions daily. This branch is dealing with such cases carefully. Registration Branch expedited 198 cases of verification during the year 2011-2012.
- **To issue the medium of instruction letter**
 - In this modern world the Educational Institutions and Universities abroad are required proficiency/ medium of instructions letter. The Registration Branch is issuing this letter. During the period under discussion this branch issued this letter to 214 students.
- **To clear the queries**
 - The date of the candidates is considered by this branch by registration procedure. Sometime this differ with record and some time this is not matched with manual record. On the other hand examination department also require clarification on various issues. This branch settled these issues and clears the quires.
- **Coordination with other section**
 - The University has trica for a good connection and good performance. This branch coordinates with Examinations and Affiliation Branch.
- **To Register The Students Giving Overseas Examination**
 - Punjab University Registration Branch also registered the overseas students taking examinations in various countries like K.S.A., Dubai etc. During the year this branch registered more than 176 overseas students for this purpose.
- **To perform all the duties assigned by the Punjab University Authority**
 - This branch remains ready to perform all the general duties assigned by the University Authority.

The Registration Branch is liable to process the registration / enrollment of the students in all disciplines. The Branch has registered and issued computerized Registration Cards to the students who got admission in the University Teaching Department, Constituent Colleges or affiliated colleges in various disciplines during the year 2011-2012. The Branch registered the private candidates who appeared in B.A./B.Sc., B.Com., M.A/M.Sc. and B.Ed. examination. The number of such candidates in all the colleges is 215672. The Branch completed this work successfully and well in time. In addition, the Registration Branch issued Inter University / Inter College migration certificates and No Objection Certificates to the students who applied for the same. The number of applicants was 18792 during the year 2011-2012.

Keeping in view the interest and benefit of the University, every possible effort was made to issue these certificates without any loss of time. The University earned considerable income by issuing Registration Cards and Migration / No Objection Certificates. Details are given as under:-

Sr. No.	Degree	No. of Students
1.	B.A/B.Sc. (Regular)	79369
2.	B.A/B.Sc. (Enroll)	3618
3.	B.A/B.Sc. (Private)	48791
4.	B.Com. (Regular)	41612
5.	B.Com. (Private)	10418
6.	B.Com. (Hons)	5611
7.	B.A/B.Sc. (Hons)	3917
8.	B.C.S.	1102
9.	B.A. LL.B. (5 years)	219
10.	BIT/BBIT	517
11.	B.S.Ed, BBA, BFA	1219
12.	B.Ed. (Enrollment)	2617
13.	B.Sc. (Home Economics)	714
14.	LL.B. (Regular)	1012
15.	LL.B. (Enrollment)	14172
16.	M.B.B.S.	426
17.	M.A/M.Sc. Regular Enrollment)	1216
18.	M.A/M.Sc. (Private)	9611
19.	M.Ed. (Enrollment)	32
20.	MBA/MIT/MBIT/M.Com. (Enrollment)	517
21.	Pharm-D	214
22.	M.Phil. / Ph.D.	81
23.	Diploma	412
24.	Migration/NOC	33259

It would not be out of place to mention here that the Registration Branch resolved the objections created by the Examinations Department for correction of their results. This Branch also dealt the cases of the change in name/father's name, which are 306 in numbers.

The Registration Branch conducted the election of various bodies e.g. Syndicate, Senate and the Academic Council. For the purpose the branch prepare the voter's list, conduct the elections and announce/notify the final results. The Registration Branch also manage the University Convocation as and when held.

The Registration Branch process registered the student admitted in Punjab University Teaching Departments, Institutes, constituent and more than 582 affiliated colleges.

RESIDENT OFFICER-I

- In order to improve the security arrangements 09 CCTV were installed and the process of installation of seven more CCTV at prominent places of Punjab University is under progress.
- The Security Guards were deputed as per requirements at various occasions when honourable guests/dignitaries visited the Punjab University. Security guards also perform the duties round the clock in three shifts. A security squad consisting of 15 security personnels fully equipped with weapons is arranged for swift discharge of security duties. Due to their enhanced performance residents of the colony feel more secure and serene in the Campus. A special Security squad consisting of 20 special security guards is also arranged and a van has also been provided to the said squad in order to meet any emergency.
- Maj. (Rtd.) Imtiaz Ahmad Butt appointed as new Chief Security Officer, Punjab University. In order to upgrade the security system of Punjab University, a new mini Hino Truck has also been purchase for Security Wing.
- Necessary arrangements were made to establish admission stall at various departments of Punjab University with the help of Stall Committee of Punjab University.
- Houses are being allotted to the teaching and Non-teaching staff in the Residential Colony regularly. Requisition of the House is also being done for the teaching staff and employees which fulfills the proper requirement of the University.
- Suites are being allotted to the teachers in the Faisal Hall Hostel No. 10 who are eligible for the allotment.
- Rooms are also being allotted to Bachelor Male Teachers at BMT Hostel, Punjab University.
- 12 new teacher's flats (spacious accommodation) have been constructed in the Residential Colony of Punjab University. These houses have been circulated among the eligible teachers for allotment.
- 12 new I-type flats have also been constructed near Shah Di Khoi, Punjab University. These flats have also been circulated among the eligible employees for allotment.
- When the Resident Officer-I assumed the charge of the office of R.O-I, most of the shopkeepers were not depositing the rent for the last few years. The Resident Officer-I after taking over the charge of RO-I took stern action against the defaulters and directed the Rate & Rent Collector to collect the rent from the defaulters with immediate effect.
- After hectic efforts, the Rate & Rent Collector enhanced the collection of rent as per detail below:-

Recovery before the tenure of Mr. Javed Sami, Resident Officer-I

- 2008-09 Rs. 19,15,300/-
- 2009-10 Rs. 21,72,972/-

Recovery after taking over the charge of R.O-I by Mr. Javed Sami

- 2010-11 Rs. 42,78,520/-
 - 2011-12 Rs. 45,01,224
 - 2012-13 Rs.70,00,000/- (Expected Recovery)
- The Rate and Rent Collector has updated all the record of Shops/Khokhas and Cafeteria and the shops are being allotted on open competition basis.
 - The R.O-I office was assigned the task of distribution of Laptops to the concerned departments of Punjab University. The R.O-I office received the laptops from HED and distributed to the concerned departments of Punjab University in four phases (first phase on 23/3/2012 (13606 laptops), Second Phase on 14/6/2012 (2286 laptops), third Phase on 13/11/2012 (4954 laptops) and fourth phase on 7/1/2013 (10212 laptops).
 - After hectic efforts, the R.O-I office succeeded to distribute the aforesaid laptops to the concerned departments of Punjab University under the supervision of Resident Officer-I. After collection of undelivered laptops and undertakings from these departments, the same are delivered to the Director (Colleges), Hall Road, Lahore.
 - The booking of suites and barracks are being made to the teachers, students and employees of Punjab University as per their entitlement. Moreover, booking is also extended in off season outside university in order to generate maximum revenue for Punjab University.

RESIDENT OFFICER-II

- This office looks after the landed property at the Quaid-e-Azam Campus. Some facts about the land are given below:-
 - Total Land 1781 Acres.
 - Cultivated Land **A – K – M**
1080 – 3 – 13
 - Under Self-Cultivation 143 Acres
 - Lease out Land **A – K – M**
937 – 3 – 13
- **Lease Rate Per Acre (Per Annum) Rs:**
 - Tube well irrigated area Rs. 17,720/-
 - Canal irrigated area Rs. 28,350/-
- **Income from Leased Out Land, Rs.** Rs. 1,88,54,272/-
- **Self-Cultivation:**
 - Income from Self-Cultivation Land Rs. 79,17,500/-
 - Expenditure Rs. 36,24,467/-
 - Saving Rs. 42,93,033/-
 - Grand Total: Rs. 2,31,47,305/-**

CAREER COUNSELING & PLACEMENT CENTRE

- **Seminars in 2012**

- We organized a recruitment seminar of a well known organization named Teach for Pakistan for the graduates of Institute of Education & Research (IER) in March 2012. Hundreds of its graduates have applied & benefited from this seminar.
- We arranged another campus hiring opportunity for our University graduate on September 2012 in “Institute of Agricultural Sciences” by a well known group of company; Ali Akbar Group.

- **University-Industry Linkage / Collaboration (for the year 2011-12)**

- We have developed liaisons with the various companies/ industries etc for career placement and internship opportunities. Some of them are given below
 - Habib Bank Limited
 - Diamond Associates
 - Triversal Pvt Ltd
 - Allama Iqbal Foundation School & Academy
 - Elan Concern Solutions For Energy
 - Source Group of Colleges
 - Together Strategic & Development Consultant
 - USAID: Trade Project’s Wit Management Trainings & mentorship program for women
 - Panther Tyres Limited
 - Chughtais Lab Lahore
 - Punjab Board Of Investment & Trade
 - IFFCO Pakistan Pvt Ltd
 - SA Infosystems
 - United Energy Pakistan Ltd
- And many more industries / companies / organizations were interested to hire a person from our University and those were uploaded into our website: i.e www.pu.edu.pk/ccpc

- **New Initiatives**

- Now we are planning to organize a big job fair for all university graduates in fall session 2013.

- **Web Portal**

- The above mentioned Companies/ Organizations and many others EMPLOYERS’ offered placement opportunities have also been uploaded to the our Center’s website i.e. www.pu.edu.pk/ccpc and It is noted by our IT Centre this is one of the most visited site of PU according to the website hitted counter more than 52,800+ to date our website use and got benefit by the students.

- **Student Counseling and Career Guidance**

- We provide the 'career counseling' to the registered graduates of our University regarding careering opportunities, career selection, career planning, career decision, etc in the light of their academic background aptitude & altitude.
- We have also conducted seminars/ workshops regarding career counseling & placements in different departments of Punjab University.