27. Library & Information Science

B.A. Library & Information Science-II  
Total Mark: 100

Appendix ‘A’
(Outlines of Tests)

Paper-A: Library & Information Science-II (Written) : 80 Marks
Paper-B: Practical : 20 Marks

Appendix ‘B’
(Syllabi and Courses of Reading)

Paper-A: Written 80 Marks

1. Acquisition of Library Material 16

2. Cataloguing 16
   Meaning and definition of Cataloguing, Scope and purpose of Cataloguing, Kinds & forms of Catalogue, Elements of Main Entry Cards and added entries, Subject Headings: Types Of Headings and Key Words. Arrangement of Catalogue Cards. Introduction to AACR-2

3. Reference Sources 16
   a) Printed Reference Sources
      1. Dictionaries 7. Directories
      2. Encyclopedia 8. Periodicals directories
      3. Yearbooks 9. Guides to Literature
      5. Indexes 11. Biographical Sources
      6. Abstracts 12. Geographical Sources

   b) Electronic Sources
      Databases, CDs, Online sources, Websites

4. Reference and Information Services 16
5. **Computer in Libraries**

Introduction to Computer, Components of Computer, Hardware & Software E-Mail, Internet

**Paper-B: Practical** 20 Marks

**Recommended Books:**

14. Nasim Fatima and Samdani, Rois Ahmad, Jadid Library was Itatalati Science (Urdu) / Karachi Library Promotion Bureau 1993.
17. Samdani, R.A. Taleemi Library Science for BAI Karwai Library Promotion Bureau, 2000
19. Wyner, B.S. Information