UNIVERSITY OF THE PUNJAB

NOTIFICATION

It is hereby notified that the Syndicate at its meeting held on 20-03-2010 has approved the recommendations of the Academic Council, dated 16-02-2010 regarding approval of the revised Syllabi & Courses of Reading for B.A Examination in the subject of Social Work (Elective) w.e.f. the Academic Session 2010-12.

The revised Syllabi & Courses of Reading for B.A Examination in the subject of Social Work (Elective) is enclosed herewith vide Annexure 'A'.

Admin Block,
Quaid-e-Azam Campus,
Lahore.

No. D/7330/Acad.

Copy of the above is forwarded to the following for information and further necessary action:

1. Dean, Faculty of Behavioral & Social Sciences
2. Chairman, Department of Social Work
3. All the affiliated colleges of B.A./B.Sc. level
4. Controller of Examinations
5. Deputy Controller (Computer)
6. Deputy Controller (Examination)
7. Deputy Controller (Conduct)
8. Deputy Registrar (General)
9. Deputy Registrar (Affiliation)
10. Assistant Registrar (Statutes)
11. Secretary to the Vice-Chancellor
12. Secretary to the Registrar
13. Assistant (Syllabus)

Sd/-
Prof. Dr. Muhammad Akhtar
Registrar

Dated: 23-1-2010.

Additional Registrar (Academic)
I. Introduction to Social Welfare
   a) Definition and Scope
   b) Historical Perspective of Social Welfare in Pakistan

II. Pakistani Society
   a) Definition and description of the term “Society”
   b) Characteristics of Pakistani Society
   c) Comparison of Rural and Urban Communities

III. Culture
   a) Definition and description of the term “Culture”
   b) Characteristics of Pakistani Culture
   c) Influence of allied Cultures on Pakistani Culture
   d) Social Norms-definition and stages (i.e. folkways, mores and laws)
   e) Socialization-definition, description and factors of socialization. (i.e. Family, Neighborhood, Peer Group, Religious Institution, Educational Institutions and Mass Media and Communication)

IV. Social Institutions
   a) Definition and description of “Social Institutions”
   b) Types of Social Institutions: Primary, Secondary
   c) Structure, Importance and Functions of the following:
      - Family Institution
      - Political Institution
      - Educational Institution
      - Religious Institution
      - Economic Institution
      - Recreational Institution

V. Social Change
   a) Definition and concept of “Social and Cultural Change”
   b) Process and effects of Social Change in Society
   c) Factors which promote and hinder Social Change

VI. Socio-Economic Needs of Pakistan
   a) Agricultural Development-importance of Agriculture Development and hurdles involved-measures
   b) Industrial Development-importance of Industrial Development, hurdles involved, Measures-Village Aid, IRDP etc.
   c) Problems arising out of industrialization and Urbanization-Education and Health, Measures

VII. Educational Needs and Problems
   a) Purposes and importance.
b) Exiting educational needs and problems, Measures
c) Future requirements
d) Importance of guidance and counseling in educational institutions
e) Adult education, its need and importance, Hurdles Involved, Measures
f) Education and National Development

VIII. Health Needs and Problems

a) Causes of low health standards, Measures
b) Health education and its importance
c) Health and National Development

IX. Needs of Special Groups

a) Introduction to the needs, problems and measures to deal with:
   i) Physical Disability
   ii) Sensorial Disability
   iii) Mental Retardation
   iv) Socially disadvantaged (orphans, widows and destitute women and criminals)

X. Social Problems of Pakistan

a) Definition and description of “Social Problems”
b) Causes of Social Problems
c) Major Social Problems of Pakistan:
   - Drug Addiction
   - Over Population
   - Juvenile Delinquency
   - Crime
   - Child Labour
   - Bonded Labour
   - Unemployment
   - Illiteracy
   - Beggary
   - Environmental Problems
   - Violence
   - Child Abuse and Neglect
   - Poverty
   - Dowery
I. Nature and Philosophy of Social Work

a) Definition and Philosophical base of Social Work
b) Objectives of Social Work Practice
c) Basic Principles of Social Work
d) Scope of Social Work
e) Professional and Voluntary Social Work

II. Islamic Concept of Social Work

a) Islamic Concept of Social Welfare and Social Work
b) Worth and dignity of Individual
c) Rights and responsibilities of individuals in Islamic Society
d) Social Relationship in Islam i.e. Family, Neighborhood, Mosque

III. Methods of Social Work
A. Primary Methods:

I) Social Case Work:

a) Definition and description of “Social Case Work”
b) Elements/Components of Social Case Work (Person, Problem, Place, Professional person and process)
c) Worker-client relationship in Social Case Work
d) Principles of Social Case Work
e) Phases/steps in Social Case Work
f) Fields of application of Social Case Work practice
g) Role of professional worker in Case Work Practice

II) Social Group Work:

a) Definition and description of “Social Group Work”
b) Types of Social Group (primary and secondary, formal and informal groups)
c) Stages of Group Development
d) Definition and description of Social Group Work and its philosophy
e) Objectives of Social Group Work
f) Components of Social Group Work (group, agency and group worker) 
g) Principles of Social Group Work
h) Fields of application of Group Work practice
i) Role of professional worker in Group Work Practice

III) Community Development:

a) Definition and description of Community
b) Definition of community organization and development
c) Objectives of Community Development
d) Phases/steps in Community Development. (study of the community, planning, implementation, monitoring and evaluation)
e) Principles of Community Development
PRACTICALS

FIELD WORK PRACTICE

Part 'A'

a) Students will make observational visits to different Social Welfare agencies. They will provide guidelines for observations before each visit.

b) They will write reports about these visits. (6-8 visits)

Part 'B'

Students will be assigned to work for two years (one each year) of the following activities and shall submit a comprehensive report.

a) Organizing a group activity

b) Social Survey on any special problem of the area
RECOMMENDED BOOKS: