CURRICULUM IN LIBRARY AND INFORMATION SCIENCE
FOR B.A., B. Sc. EXAMINATION.

COURSE OUTLINE

Information Cycle: generation, organization and dissemination of information to cover the concepts of scholarships, authorship, editing, publishing, printing, distribution and marketing of information materials.  
20 marks

Patterns of information analysis and Organization; Communication media, print and non-print materials; Concepts of information organization and retrieval: philosophic foundation; role of librarians and information scientists; use of classification systems, indexing of literature and use of retrieval techniques like secondary information Sources, catalogues, indexes, etc.  
20 marks

Important information sources; dictionaries, encyclopedias, reference Sources, use of catalogues, bibliographies and indexing services.  
20 marks

Introduction to library and information science as an academic and professional discipline: objectives, scope, nature of professional work; professional ethics.  
20 marks

Basic library and documentation skills: how to search and retrieve materials and information from a library, how to use citations, how to compile bibliographies, etc.

Recommended Reading:

1. سید حمید احمد رضوی لنبرتنی ساینس اور اصول تحقیق - اسلام آباد: سندر، نوی، زبان.

Note: Teachers may recommend books and journals where necessary.