FOREWORD

The University of the Punjab was established in 1882 and its first Calendar published during the year 1884-85. In those days the whole of Punjab upto Delhi and Kashmir fell into its jurisdiction. Then many changes, including the division of the Province of Punjab into two parts and emergence of independent state of Pakistan in 1947 affected the geographical limits of the Punjab University.

Originally the University was set up for teaching and examinations. These two functions remained intact throughout as they are to this day. The University since its days of origin conducted all examinations including Matriculation, Intermediate, Degree and Post-graduate and various Diplomas. But as the time passed by, massive increase in population caused an increase of pressure on the University. To relieve the University of this pressure, Boards of Secondary Education were created for the conduct of the Matriculate and Intermediate examinations. Not only that, some new Universities were also set up to share responsibility of the Punjab University within their respective geographical limits.

These circumstances necessitated corresponding changes in the University Laws and Regulations. Accordingly, various editions of the University Calendar were published from time to time of which the last appeared in 1990. Since this 1990 edition, many amendments, alterations, additions and deletions in the laws pertaining to the University took place. It was in this perspective that a Calendar Committee under the Chairmanship of Dean of Law was set up by the Vice-Chancellor. The main job of the Committee was to revise the old edition of the Calendar and publish it with its revised Statutes, Rules, Regulations, etc.

Thereupon the Committee started its workings with full dedication and sincerity. Everybody throughout the University cooperated whenever requested. In this connection my deepest gratitude is due to Prof. Dr. Muhammad Zafar Iqbal, S.I., T.I., who rendered a great service to the Committee by attending all its meetings and in the proper arrangement of upto-date material of the Calendar in a fit and systematic order. In addition to that proper and regular assistance was also provided by the Secretary of the Calendar Committee, Mr. Faqir Muhammad Irfan, Deputy Registrar (Academic), Mr. Rehmat Ali Qureshi, Assistant Registrar (Statutes) and Mr. Muhammad Riaz. All of them deserve our appreciation for handling this difficult and tedious work skillfully and efficiently. It is because of their sincere effort that the compilation of this Vol. I has taken effect. Above all, my thanks are also due to all other members of the Calendar Committee for attending meetings and making the task smooth and successful.

MEMBERS OF THE COMMITTEE

- 1. Prof. Dr. Muhammad Naeem, (Chairman)
 Dean, Faculty of Law.
- 2. Prof. Dr. Abdul Rauf Butt, Dean, Faculty of Arts.
- 3. Prof. Dr. Muhammad Zafar Iqbal *S.I.*, *T.I.* Chief Administrator, U.C.I.T.
- 4. Syed Zulfiqar Ahmad, Associate Professor, P.U. Law College Lahore.
- 5. Ch. Muhammad Amin, Associate Professor, P.U. Law College Lahore.
- 6. Prof. Dr. Muhammad Ehsan Malik, Controller of Examinations.
- 7. Col. (Retd.) Masud-ul-Haq, Registrar.
- 8. Muhammad Jamil Bhatti, Treasurer.
- 9. Mr. Faqir Muhammad Irfan, (Member & Secretary)
 Deputy Registrar (Academic).

Prof. DR. MUHAMMAD NAEEM

Dean, Faculty of Law and Chairman, Calendar Committee

.

TABLE OF CONTENTS

	Foreword	Pages i,ii
	Table of Contents	iii-xv
Part I	Acts and Ordinances	
	Act XIX of 1882, incorporating the University (Repealed)	3
	Act VIII of 1904, The Indian Universities Act (Repealed)	15
	Appendix to the Punjab Universities Act, 1882, and the Indian University Act, 1904	32
	Preliminary Regulations	34
	Punjab Act XXXII of 1950 (The Punjab University Malpractices Act, 1950)	35
	The Punjab University Act (Amendment) Ordinance, 1954 (Punjab Ordinance No. VII of 1954)	41
	Punjab University Act of 1954 (Punjab Act XVI of 1955) and the Schedule (Repealed)	45
	Transitory Statute, Ordinance and Regulation	72
	The Punjab University Act of 1954 (Punjab Act of XVI of 1955) as amended by –	73
	A-West Pakistan (Adaptation of Laws) Order, 1955	95
	B- West Pakistan (Adaptation of Laws) Ordinance, 1956 (Ordinance III of 1956)	95
	C- The West Pakistan (Adaptation and Repeal of Laws) Act,1957 (West Pakistan Act No. XVI of 1957)D- The Punjab University (Amendment) Act, 1957	96
	(president's Act No. VII of 1957)	97
	E- The Punjab University (West Pakistan Amendment) Act, 1958 (West Pakistan Act No. XXIII of 1958) F- The Punjab University (West Pakistan Amendment)	98
	Ordinance, 1959, (West Pakistan Ordinance No. XXIII of 1959) (Repealed)	102

	University Degrees (Duration of Courses) Ordinance, 1960 (Repealed)	111
	The Punjab University (West Pakistan Amendment) Ordinance, 1961 (West Pakistan Ordinance No. IX of 1961) (Repealed)	112
	The West Pakistan (University of the Punjab) Ordinance 1961 (West Pakistan Ordinance No. XXII of 1961) and the Schedule (Repealed)	113
	The West Pakistan Registration of Unrecognized Educational Institutions Ordinance 1962 (West Pakistan Ordinance No. XI of 1962)	141
	The West Pakistan Registration of Unrecognized Private Educational Institutions Rules, 1962	147
	The West Pakistan (Universities) Removal of Undesirable Government Servants Ordinance, 1962, (West Pakistan No. XX of 1962)	153
	The University of the Punjab Ordinance 1972 (Punjab Ordinance XVII of 1972) (Repealed)	159
	The University of the Punjab Act, 1973 (Punjab Act No. IX of 1973) as amended up to 31 December, 1986	191
Part II	Efficiency and Discipline	
	1. The Punjab University Employees(Efficiency and Discipline) Statutes, 1975.	231
Part III	Constitution	
	A—AUTHORITIES	
Chapter I	Elections to the Senate, the Syndicate and the Academic Council	
	A By University Teachers	245
	B By the Principals and Teachers of the Affiliated Colleges	251
	C By University Student's Union	259
	D By the Presidents of the Student's Unions of the Affiliated Colleges	265
	E By Registered Graduates	273

Chapter II	Senate	286
Chapter III	Syndicate	289
Chapter IV	Academic Council	295
Chapter V	Boards of Faculties	300
Chapter VI	Boards of Studies	303
Chapter VII	Advanced Studies & Research Board	308
Chapter VIII-	Selection Board	311
Chapter IX	Finance & Planning Committee	313
Chapter X	Affiliation Committee	316
Chapter XI	Discipline Committee	317
	B—STATUTORY BODIES	
Chapter I	Advisory Committee for Medical Facilities to Employees	318
Chapter II	Area Study Centre for South Asian Studies	320
Chapter III	Centre for High Energy Physics	322
Chapter IV	Shaikh Zayed Islamic Research Centre	323
Chapter V	Centre for Advanced Molecular Biology	328
•	Ç.	
Chapter VI	Centre for Solid State Physics	329
Chapter VII	Equivalence Committee	330
Chapter VIII-	Teaching Departments Sports Association	332
Chapter IX	Hailey College of Commerce Committee	337
Chapter X	Hall Council	338
Chapter XI	Institute of Education & Research	341
Chapter XII	Law College Committee	344

Chapter XIII-	Oriental College Committee	346
Chapter XIV-	University College of Information Technology Committee	349
Chapter XV-	Pakistan Study Centre	352
Chapter XVI-	(a)Punjab University Campus Committee	353
	(b)Working Group of Campus Committee	355
	(c) New Campus Management Committee	357
Chanten WVIII		
Chapter XVII-	Punjab University Library Committee	359
Chapter XVIII	Punjab University Sports Tournament Committee	363
Chapter XIX-	Punjab University Student's Union	370
Chapter XX-	Punjab University Women's Sports Tournament Committee	378
Chapter XXI-	Research Society of Pakistan	380
Chapter XXII-	Social Sciences Research Centre	387
	C —NON-STATUTORY BODIES	
Chapter I	Administrative Board for the Department of Urdu Encyclopaedia of Islam	390
Chapter II	Administrative Board for Dairah-e-Maarif-e-Iqbal	391
Chapter III	Administrative Committee for the Literary History of the Muslims of the Indo-Pakistan Sub-Continent (Deleted)	393
Chapter IV	Committee of Deans	393
Chapter V	Implementation Committee for Semester System	393
Chapter VI	University Mosque Committee	394
Chapter VII	University Press Committee	395
Chapter VIII-	Urdu Development Committee	396

Chapter IX-	Oriental Publications' Fund Committee	397
Part IV	Powers and Duties of Officers, Teachers and Auditor	
Chapter I	Powers & Duties of Officers	401
Chapter II	Duties of University Teachers	412
Chapter III	Auditor, Audit and Accounts	414
Part V	University Employees	
Chapter I	1.A—National Pay Scales; Statutes, 1975 (effective from 1 March, 1972)	417
	B.—Revised National Pay Scales; Notification, 1977 (effective from 1 May, 1977)	421
	C—Revised National Pay Scales; Notification, 1981 (effective from 1 July, 1981)	422
	D—Basic Pay Scales Notification, 1983 (effective from 1 July, 1983)	423
	E—Revised Basic Pay Scales Notification, 1987 (effective from 1 July, 1987)	424
	F—Revised Basic Pay Scales Notification, 1991 (effective from 1 July, 1991)	425
	G—Revised Basic Pay Scales Notification, 1994 (effective from 1 June, 1994)	426
	H—Revised Basic Pay Scales Notification, 2001 (effective from 1 December, 2001)	427
	2. Move-over to Next Higher Scales	
	A—Move-over Teaching/Research Staff	428
	B—Move-over Administrative/Technical Staff	428

Chapter II— Terms and Conditions of Service					
	1.	Definitions	429		
	2.	Classificat	Classification		
	3.	University	Teachers:	430	
		(i)	Pay Scales	430	
		(ii)	Qualifications	431	
		(iii)	Method of Appointment	433	
		(iv)	Physical Fitness Certificate	433	
		(v)	Probation and Confirmation	434	
		(vi)	Advance Increments	434	
		(vii)	Qualification Allowance	435	
		(viii)	Reward for Original Research Work of Exceptional Merit	437	
		(ix)	Residential Accommodation	437	
		(x)	Part-time Teachers	437	
	4.	Administra	ative, Technical and Library Staff:		
		(i)	Pays Scales	439	
			(a) Class 'A'	439	
			(b) Classes 'B', 'C' and 'D'	445	
		(ii)	Qualifications	458	
		(iii)	Method of Appointment	462	
		(iv)	Probation and Confirmation	466	
		(v)	Advance Increments	466	
		(vi)	Technical Staff Employed in the Press	467	

5 50	nionity.	468
	niority	
6. Cr	ossing of Efficiency Bar	468
7. Po	st-dating Promotion/Appointment to a Higher Post	469
8. No	otice of Discharge From Service	469
9. Qı	nit Service Notice	469
10. Pe	rmission to Undertake Outside Work	470
11. Le	aves:	471
	(i) Casual Leave:	471
	(a) Classes 'A', 'B' & 'C'	
	(b) Class 'D'	
	(ii) Anti-Rabic Leave	472
	(iii) Quarantine Leave	472
	(iv) Leave on Half Average Pay	472
	(v) Special Casual Leave	472
	(vi) Privilege Leave:	473
	(a) Class 'A'	
	(b) Classes 'B' & 'C'	
	(c) Class 'D'	
	(vii) Study Leave	476
	(viii) Furlough:	478
	(a) Class 'A'	
	(b) Classes 'B' & 'C'	
	(ix) Medical Leave:	479
	(a) Class 'A'	

		(b) Classes 'B' & 'C'	
	(x)	Subsidiary; Employees of Class 'A'	480
	(xi)	Extra-ordinary without pay Employees of Classes A, B, C and D	480
	(xii)	Temporary Employees	481
	(xiii)	Persons appointed on Contract	481
	(xiv)	Persons proceeding abroad on Scholarships Granted by the Provincial/Federal/Foreign Governments/Agencies	481
	(xv)	Study Tour	482
	(xvi)	Rest & Recreation Leave & Allowance	482
	(xvii)	General Provision	482
		Leave Preparatory to Retirement	483
		-	
	(xix)	Special Leave	483
	(xx)	Disability Leave	483
	(xxi)	Encashment of Leave	484
	(xxii)	In Service Death	484
12.	Retireme	nt	484
13.	Short Ter	rm Appointments	485
14.	Grant of	Loan out of the Study and Travel Grant	485
15.	Voluntar	ry Provident Fund	485
16.	Group Ir	surance Scheme	486
17.	Pension		486
18.	Additiona	l Pension	491
19.	Benevole	nt Fund:	491
		(a) Class 'A'	

	(b) Classes 'B', 'C' & 'D'	
	20. Grant of Advance for Building/Purchasing a House	504
Chapter III—	Medical Assistance	510
Chapter IV	Allotment of University Accommodation	513
	A Residences	513
	B Houses attached with Halls	521
	C Guest Rooms	522
	D Faisal Hall	524
	E Halls/Hostels	525
	F Centre for Advanced Studies and Research Khanspur (Sir Syed Campus)	526
Part VI	Affiliated Colleges and Students of the University	
Chapter I	University Register of Students	531
Chapter II	Affiliated Colleges (Rules, Conditions & Procedure for Grant of Affiliation)	539
Chapter III	University Terms and Periods of Instruction required for various Examinations	548
Chapter IV	Semester System relating to Master's Degree Examinations	550
Chapter V	A—Revised Regulations regarding Late Admission to Colleges/University Teaching Departments	552
	B—Regulations for Late Admission to Commerce Colleges	554
Chapter VI	A—Residence of Students	555
	B—Regulations for University Halls/Hostels	555
Chapter VII	The Punjab University Students Health Service Medical Assistance Rules, 1964.	562
Chapter VIII-	Regulations relating to Discipline, Welfare and Code of Honour of the Students of the University and of the Affiliated Colleges.	565

Part VII	Withdrawal of Admission Forms; Constitution and Change of Centres of Examinations; Appointment of Amanuenses/Examiners/Scrutineers, their Duties and Remuneration and Conduct of Examinations –	
Chapter I	Regulations regarding withdrawal of Admission Forms after they have been submitted to the University and refund of Fees	571
Chapter II	Regulations for Constituting Examination Centre	573
Chapter III	Regulations for Change of Centres	575
Chapter IV	Appointment and Duties of Examiners	575
Chapter V	Rules Relating to Remuneration of Examiners	577
Chapter VI	Rules regarding Appointment and Duties of and Payment of Scrutineers	586
Chapter VII	Conduct of Examinations	590
Chapter VIII-	Regulations for the Appointment of Amanuenses in University Examinations	599
Part VIII	Financial Rules, T.A. Rules, Etc.	
Chapter I	Financial Rules	603
Chapter II	Travelling/Daily Allowance Rules	613
Chapter III	Rules for payment of Mileage allowance for journey between Allama Iqbal Campus and Quaid-i-Azam Campus	661
Chapter IV	Rules for payment of Over-time remuneration to drivers with effect from 1 July, 1964	662
Chapter V	Payment of Honorarium to Classes A, B, C and D Employees required to sit late hours.	663
Chapter VI	Remuneration to the Authorised / inquiry officer	665
Chapter VII	Regulations relating to Tuition, Admission and other Fees charged by the University	665

Part IX	Research Facilities, Research Scholars/Students and Research Publications	
Chapter I	Rules for Research Facilities in the University Teaching Departments	679
Chapter II	Regulations pertaining to appointment of Research Publications	679
Chapter III	Rules to regulate Grant in connection with Research Publications	687
Chapter IV	Rules of Projects assigned to the University by outside Agencies	688
Chapter V	Rules for sanctioning Grant out of the "Advance of Research and Education Fund"	689
Part X	Rules of Endowments	693
Part XI	Academical Costume	715
Part XII	Miscellaneous :	
Chapter I	Statutes for the Institutions of Emeritus Professorship	723
Chapter II	Regulations relating to the Quaid-i-Azam Muhammad Ali Jinnah, Maulvi Abdul Haque and Quaid-i-Millat Liaqut Ali Khan Good-will Declamation Contests	724
	A—Quaid-i-Azam Muhammad Ali Jinnah Declamation Contest	
	B—Maulvi Abdul Haque Urdu Declamation Contest	
	C—Quaid-i-Millat Liaqat Ali Khan Declamation Contest	
Chapter III	Regulations relating to the Award of Degree, Diploma or Certificate for Enrolment in the Armed Forces in a National Emergency	726
Chapter IV	Rules relating to the Maintenance of Stores in the University	

Chapter V	Rules for the Use of University Hall, Senate and Syndicate Rooms	728			
	A—Senate and Syndicate Rooms				
	•				
	B—University Hall				
	C—Shah Faisal Hall				
Chapter VI	Dates of incorporation of various Pakistani Universities	730			
Part XIII	Delegated Powers				
	1. Pro-Chancellor	737			
	2. Vice-Chancellor	737			
	3. Pro-Vice-Chancellor	740			
	4. Deans	742			
	 Principals of Constituent Colleges and Chairmen of Departments 	743			
	6. Principals, University Oriental College; Director, Social Sciences, Research Centre and Convener, Urdu Development Committee	747			
	7. Adviser (Students)	748			
	8. Chairman, Hall Council	749			
	9. Wardens, University Hostels	749			
	10. Registrar	749			
	11. Treasurer	751			
	12. Additional Treasurer	752			
	13. Deputy Treasurer	752			
	14. Assistant Treasurer	753			

15. Controller of Examinations	753
16. Director, Chairmen, Chief Librarian	754
17. Project Director	755
18. University Engineer/Maintenance Engineer	756
19. Press Committee; Chairman, Press Committee and Superintendent	757
20. Chief Librarian	758
21. Resident Officer	758
22. Chief Medical Officer	759
23. Director, Centre for High Energy Physics	759
24. Secretary, University Mosque Committee	759