



PROSPECTUS

&

GENERAL INFORMATION

DEPARTMENT OF SOCIAL WORK
UNIVERSITY OF THE PUNJAB
LAHORE PAKISTAN
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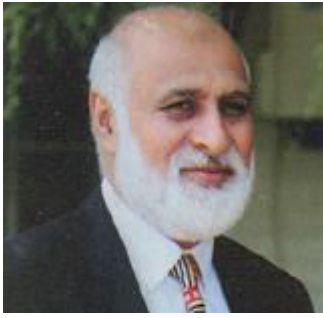
CHAIRPERSONS' WELCOME



Welcome to the Department of Social Work, where student success is our top priority! Whether pursuing an undergraduate degree or a graduate degree in social work, you will find excellent opportunities for academic and professional growth. Our accomplished faculty and staff are committed to your success.

With a shared commitment to student's success and an affirmation of the social justice values, that sit at the core of the Department's mission, we hope to continue the development of creative cross-disciplinary initiatives for students, faculty, and staff that align with the strengths and needs of Pakistani communities.

Prof. Dr. Syeda Mahnaz Hassan
Chairperson
Department of Social Work
University of the Punjab. Lahore



MESSAGE FROM THE VICE CHANCELLOR

In the fast-changing global economic environment, University of the Punjab has plans to strive to bring global perspective to all its programs and activities. Latest technologies are employed for effective delivery and the curriculum emphasizes practice orientation in its entirety. The University plans for global alliances with highly reputed academic organizations. We believe in preparing global leaders who believe in contributing to the national and global economy and civil society.

Social Work is a human profession that aims at improving human social performance and upgrading it to the best level of adaptation as well as enhancing conditions of life economically, culturally, and socially. In addition to contributing to preparation of community members and planning to develop youth welfare programs in proportion with the society's conditions, goals and capabilities to assist in achieving the Pakistan's Vision 2030 and its principles, including creating “vital society” that aims to delight citizens, help them adapt well and improve conditions of society. The role of Social Workers in dealing the world-wide challenges posed by the COVID-19 pandemic in providing support to risk groups and offering caring responsibilities is very imperative.

Social work is a practice-based profession and an academic discipline that promotes social change and development, social cohesion, and the empowerment and liberation of people. Principles of social justice, human rights, collective responsibility, and respect for diversities are central to social work. Underpinned by theories of social work, social sciences, humanities and indigenous knowledge, social work engages people and structures to address life challenges and enhance well- being.

I sincerely hope that this department shall promote quality education and research in the area of Social Sciences as well as in the field of social welfare in Pakistan. I warmly welcome all the students who will join this department in the future. My best wishes to the faculty, staff, and I strongly believe that everybody will make great efforts for the overall development of this department.

Prof. Dr. Niaz Ahmad Akhtar (SI)
Vice Chancellor
University of the Punjab, Lahore.

MESSAGE FROM THE PRO VICE CHANCELLOR



Punjab University has played a leading role in higher education in the country. The University strives to provide a conducive environment for the pursuit of the academic activities. The department of social work, University of the Punjab, is the center of thriving teaching and research activities.

In the blackest of your moments wait with no fear. (Rumi)

The philosophy of Social Work Profession holds the spiritual belief that there is a transcendent, spiritual dimension of life and that the universe is unfolding a meaningful, purposeful way. The social work profession shares a close relationship with human rights because it adheres to values such as respect, dignity and self-determination and gives hope to all.

Professional history of Social Work discipline includes examining ways of knowing to help the desperate and suffering humanity. Social workers provide the healing therapy to the socially injured humanity. They struggle for the unvoiced, weak and marginalized sections of the society.

The idea of “love of humanity” in Social Work literature, is a potent concept of challenging the discourses of individual material wealth, greed and power. I wish and pray for Social Work for its living experience and manifestation in personal commitment and incorporate human rights and social justice.

Prof. Dr. Muhammad Saleem Mazhar

Pro Vice Chancellor

University of the Punjab, Lahore.

MESSAGE FROM THE DEAN



Welcome to the Faculty of Behavioral and Social Sciences (FBSS) at the University of the Punjab. We want to improve all human learning and development from classrooms to workplaces, in families and communities.

You can be proud that our faculty's cutting-edge research is developing new understandings and new approaches to learning that suit the realities of the 21st century.

The University is also continuously striving to increase the number and qualifications of the Social Science teaching faculty members to maintain internationally accepted quality standards in teaching and research. In line with its historically strong emphasis on offering research degree programs, the Faculty has produced PhD and MPhil graduates in various disciplines to date, who are rendering valuable services in the promotion of higher education and research at the national and international levels. Overall, in terms of career placement, the alumni of the Social Science Faculty are widely spread across public and private sector institutions, international organizations, and civil society organizations. Certain customized certificate programs have also been launched in selected social science disciplines to cater to the career advancement needs of various professionals.

Our students come to us with the desire to improve the world — whether in schools, human relationships, organizations, or the policy arena. We don't disappoint them. We work to provide them with the tools to become change agents who can better the world.

Above all, we give our students real-world experiences to translate academic learning into actual accomplishments.

Social Work is a profession dedicated to enhancing human capacity to solve complex social problems. The aim of the Department of Social Work is to graduate its students as professional social workers who are qualified to help people ideally making use of the opportunities provided for them in the society.

Our students appreciate the sense of community, and we want you to continue to feel part of that community. We encourage you to keep in touch with the new initiatives at FBSS.

Prof. Dr. Umbreen Javaid

Dean

Faculty of Behavioral and Social Sciences

University of the Punjab. Lahore

MESSAGE FROM THE CHAIRPERSON



I am very pleased and honored in my name and on behalf of all faculty members and administrative staff of the Department of Social Work to welcome you in this pioneering institute of Social Work Education in Pakistan.

The Department of Social Work at University of the Punjab is the only one of its kind in Pakistan in the field of Social Work, which in turn is a part of the educational system. As it strives to have national cadres' graduates and specialized practitioners called "Social Work Practitioners", who are able to practice the profession in a highly skilled and professional manner to meet needs of development programs in all areas of Social Work within the community. As well as encountering the social attitudes, contributing to progress of the society and upgrading it in a manner that ensures that its graduates have the ability to do their jobs efficiently and excellently in the labour market.

The faculty of Department of Social Work demonstrates a commitment to excellence in teaching, research, and service to society. We offer BS, Masters, MPhil, and PhD programs in Social Work. Department of Social Work cordially welcomes you to this oldest seat of learning and excellence.

The Department keeps abreast with global changes in this profession in pursuance of consistent and continuous quest for advancement in the field of Social Work. In view of the Department's mission in preparation of unique highly qualified personnel who are marked with creativity in the areas of specialization, enriching the innovative scientific research supported by postgraduate programs. We at the Department of Social Work are committed to excellence in Social Work Education, Practice and Research. We believe in justice, gender equity, human diversity and citizenship for all. We shall continue to strive and pursue these values through our curriculum that respond to the impulse of our nation and change communities locally. In addition to taking part in community service and building distinctive community partnerships taking into account overall quality system, and pursuing to achieve the academic accreditation at the local and international levels, and in a manner that is consistent with objectives of the university in excellence and leadership in field of scientific research and community service.

Prof. Dr. Syeda Mahnaz Hassan
Chairperson
Department of Social Work
University of the Punjab, Lahore

UNIVERSITY OF THE PUNJAB

University of the Punjab is not only the oldest but also the largest university in the country. It was established on October 14, 1882 in the historic and cultural city of Lahore. It was the first University established in the sub-continent in Muslim majority area. The fact that two Nobel laureates are from this University speaks volumes for its academic and research excellence.

University is located in the historical and culturally alive city of Lahore, this University has played a leading role in higher education in the country. The University strives to provide a conducive environment for the pursuit of the academic activities. On account of its quality degrees, pleasant environment and low tuition fees the University remains the institution of first choice for admission seeking students. Allama Iqbal Campus, named after the great South Asian thinker and mystic poet, with Islamic architectural design is in the middle of the bustling city of Lahore.

Quaid-i-Azam Campus, after the name of the father of the Nation, is located 12 kilometers to the South of Allama Iqbal Campus. Spread over an area of 1800 acres of lush green landscape, this campus is the centre of academic and administrative activities of the University. A canal dividing the academic blocks from the student lodgings and adds to the beauty of the campus.

The University has also a summer campus at Khanaspur, located at a height of about 7,000 ft. in the Himalayan range near Ayubia. This Campus, in addition to providing research facilities, is also used as a recreational centre for the faculty and the students.

The University has also started Sub-Campuses at Gujranwala and Jhelum, with four disciplines i.e. Business Administration, Commerce, Law and Information Technology. Few more disciplines will be added in near future.

The University comprises of 5 Campuses, 13 Faculties, 10 Constituent Colleges, over 73 Departments, Centres, Institutes, and 614 affiliated colleges. It has over 818 permanent faculty members involved in teaching/research and over 36,000 on campus students.

INTRODUCTION

The social work discipline has gained great significance in the field of social sciences specifically in today's complex era which truly calls for societies based on principles of social welfare services. The discipline and philosophy of social work believes in the core values of service, social justice, dignity and worth of person, Importance of human relationships, integrity, and competence.

As an oldest seat of learning of social work education in Pakistan, the Department of Social Work University of the Punjab was established in 1954 with the assistance provided by United Nations. Since then, this Department has produced great professional social workers who have served not only in Pakistan but abroad in renowned organization including UNO and has brought fame and pride to nation.

The Department truly emphasizes on the adequacy and relevance of the education and training of social work education in a manner which ultimately help students to execute their mandates and roles in society.

OBJECTIVE

The main objective of Social Work education in the Pakistan is to provide qualified Social Workers, equipped with basic skills, capable to plan, execute and evaluate knowledge and skills in the social development and welfare programmes in both public and private sectors.

FIELD WORK: THE ESSENCE OF SOCIAL WORK EDUCATION

Social Work practicum is distinctive feature of Social Work degree programme. It is mandatory for all students to attend / spend required hours in field to practice Social Work methods. The students of the department are provided opportunity to work in two specialized settings of Social Work practice i.e. Case Work and Community Development under the supervision of departmental and agency representative.

FUTURE OPPORTUNITIES FOR STUDENTS

The Department collaborates with many national and international organizations to enhance exposure and working experience of its graduates.

FIELDS OF PRACTICE & JOB OPPORTUNITIES

The different fields of practice and employment opportunities for the professionally trained Social Workers are:

- 1) Ministry of Law, Justice and Human Rights, Government of Pakistan
- 2) Ministry of Health, Government of Pakistan.
- 3) Ministry of Population Planning, Government of Pakistan.
- 4) Youth Affairs Division, Government of Pakistan.
- 5) Staff Welfare Organization, Government of Pakistan.
- 6) Social Welfare, Women Development & Bait-ul-Mal, Government of the Punjab
- 7) Health Department, Government of the Punjab, Lahore & Medical Colleges of Punjab.
- 8) Child Protection & Welfare Bureau, Government of the Punjab.
- 9) Local Government & Rural Development, Government of the Punjab.

ACADEMIC PROGRAMS

The Department is offering BS 04 Years (Regular & Replica), MSc (Regular & Replica), MPhil and PhD programs in Social Work (Semester System). The admission procedure/ requirements in Social Work are as follows:

BS 04 YEARS SOCIAL WORK

BS 04 Years in Social Work is being offered by the Department consisting of 130 credit hours to be completed in eight semesters: comprising class work, field work practicum and dissertation writing. The language of instruction and dissertation writing is English.

Eligibility for Admission

Intermediate (FA/FSc) or equivalent qualification

Merit calculation formula

- **As per University of the Punjab Basic Criteria**

MSC SOCIAL WORK (REGULAR)

Eligibility Criteria

BA/BSc or equivalent examination.

- i) Social Work as an elective subject.
- ii) In absence of Social Work any one of the elective subjects (200 marks each) given in the section additional marks.
- iii) In absence of the above criteria, at least one year Social Welfare experience in any active Government Organization/NGO of at least provincial level.

Admission criteria:

Basic

Additional marks:

Hafiz-e-Quran

20 marks

Each of the following elective subjects:

20 marks

Sociology, Psychology, Applied Psychology, Economics, Home Economics, Political Science, Journalism, Anthropology, Gender Studies, Women Studies, Statistics, Philosophy, History, English Literature & Islamic Studies/Ethics.

Merit formula:

Academic Record

100%

Merit Calculation

To calculate the merit, following criteria is applied.

- 1/4 (25%) of obtained marks in matriculation
- 1/5 (20%) of obtained marks in FA/FSc
- Total marks obtained in BA/BSc
- Total marks obtained in Social Work (as an elective subject in BA)
- 20 marks for each of the following elective subjects in BA
Sociology, Psychology, Applied Psychology, Economics,
Home Economics, Political Science, Journalism,
Anthropology, Gender Studies, Statistics, Philosophy, Women
Studies, History, English Literature and Islamic Studies/Ethics.
- 20 marks for Hafiz-e-Quran

BS / MSc SOCIAL WORK (REPLICA – AFTERNOON/SELF SUPPORTING)

BS / MSc Social Work (Replica Afternoon/self-supporting) program has the same program structure and admission requirements as in the regular program. For the promotion of the profession, admission criteria have been relaxed to some extent for the candidates seeking admission in replica

program. To enhance the qualification and capacity building of old graduates/professionals, condition of age limit and session preference have been waived off.

MPhil IN SOCIAL WORK

MPhil in Social Work is a minimum of two years program. A candidate will take 24 credit hour course work followed by 6 credit hour dissertation. The language of instruction and dissertation is English. An applicant shall be judged on the basis of the following criteria for admission:

Eligibility Criteria

MA/MSc, BS 4 years in Social Work from a HEC recognized University and clause 2 (b) Admission Regulations 2014 at page (07) issued/printed by the Punjab University.

Selection Procedure

Academic Qualification	40 marks
Written Test	40 marks
Interview	10 marks
Publication (one mark each)	05 marks
Professional Experience (one mark per year)	05 marks

PhD IN SOCIAL WORK

PhD in Social Work is a minimum of three years program that can be extended up to five years. A candidate will take 18 credit hour course work followed by 48 credit hour dissertation. Prior to being eligible to write a dissertation a student must clear a comprehensive written examination and a viva voce. The language of instruction and dissertation is English. PhD dissertation is evaluated by both national and international external evaluators.

Eligibility Criteria

1. MPhil or equivalent degree in Social Sciences from HEC recognized University with a minimum CGPA of 3.00. Preference will be given to the graduates of Social Work studies.

Selection Procedure

Academic Qualification	40 marks
Written Test	40 marks
Interview	10 marks
Publication (one mark each)	05 marks
Professional Experience (one mark per year)	05 marks

FACILITIES

DR. RIFFAT RASHID LIBRARY

The library of the Department of Social Work, University of the Punjab, Lahore is the one of the biggest libraries of Social Work Departments in Pakistan. It consists of more than 14000 books, in addition to periodicals and professional journals. More books are being added annually. It is a rich source of knowledge on Social Work education and provides guidance for skill enhancement for professional Workers. It also broadens the vision of students towards Social Welfare and Social Development with a sound knowledge background of Social Work and other Social Sciences. Books are issued to them returned/re-issued after seven days. English and Urdu newspapers are provided to the students to update their information about Socio-Political Scenario as well as Social Problems of the country. The students avail the library facility free of cost.

EXPOSURE / EXCURSION VISITS

Students of the Department are provided opportunities of exposure/excursion visits which are arranged to make them acquainted with Pakistani culture, historical places and environment that is also a source of enjoyment for them. Simultaneously, during their visits they also seek knowledge about the Government Organizations, National and International Non-Government Organizations. These visits are supervised by the faculty members.

SPORTS & EXTRA CURRICULAR ACTIVITIES

Students of the Department are encouraged to take part actively in the sports/extra-curricular activities organized by the Department/University. Besides this, they also represent the Department in different sports and extra-curricular activities organized by the University. "Sports Gala" is yearly celebrated by the students with interest and enthusiasm. This festivity provides opportunities of physical exercise as well as psychological emancipation to them. Programs of reception to new entrants and farewell to the outgoing sessions provide opportunities to the students to demonstrate the literary abilities and develop artistic sense. Besides this, they also participate in different programmes of Radio and T.V during their academic sessions.

COMMON ROOM FOR GIRLS

A separate common room for girls has been established where they spend their leisure time and perform prayers also.

PUNJAB UNIVERSITY LIBRARY

The students of the Department of Social Work also have an access to the Punjab University Library. They become regular member of the Library and the books on different courses of Social Work as well as on other

disciplines are issued to them. The Library has the collection of more than 500,000 books/journals. Punjab University Library is subscribing sixty two foreign research journals and 250 local journals, in addition to twenty newspapers including two foreign newspapers. In its website (www.pulibrary.edu.pk) more than 22,000 online free full text research journals and 45,000 e-books are also available for its users. It has a big renovated Computer/Internet Lab of about 150 computers and students can also use the Internet facility freely. It has also Reference, Oriental and Manuscript Section. It has preserved 25,000 manuscripts. Multimedia and Microfilming/I.T. Section, Serials/Periodicals Section, Persian Section, UN and Government Publication are also available for its users. It is located near the Jamia Masjid of the Quaid-e-Azam Campus, University of the Punjab, Lahore.

HOSTEL ACCOMMODATION

The University of the Punjab provides hostel accommodation for a fairly large number of desirous students. Placement in University Hostels is arranged on a priority basis by the Chairman of the Department. The hostel residents enjoy the facilities of dining rooms, TV Lounges, reading rooms, telephone, cafeteria, swimming pool, playgrounds and gymnasium etc.

HEALTH FACILITIES

Hostelized students avail the facilities of medical checkup and treatment from the University Health Centre, where Medical Officers, Senior Physicians, Dentist, Physiotherapist, Eye Specialist and Skin Specialists are rendering their services under the leadership of Chief Medical Officer. In case of acute illness the students are referred for their medical examinations etc to well reputed Labs. They are also reimbursed the amount spent on their treatment. A Professional Social Worker is serving at Health Centre in the capacity of a Medical Social Welfare Officer (MSO).

FINANCIAL AID

The University of the Punjab awards the merit scholarships, in addition to this, scholarships to the deserving students are also awarded. Amount allocated in this regard is reviewed from time to time.

TRANSPORTATION

Punjab University is providing transport facility to its students. University also provide shuttlecock service within the premises of Quaid-e-Azam Campus. It also plays on different routes of Lahore City and extended to the students and employees of Punjab University residing in some rural/adjacent areas of Lahore.

FACULTY

Prof. Dr. Syeda Mahnaz Hassan
Chairperson



Dr. Tahira Jabeen
Associate Professor



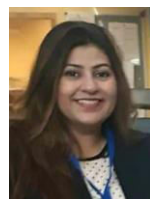
Ms. Bushra Naheed
Assistant Professor



Dr. Aliya Khalid
Assistant Professor



Dr. Sonia Omer
Assistant Professor



Mr. Muhammad Arshad
Assistant Professor



PHOTO GALLERY OF ACTIVITIES IN DEPARTMENT



















