



UNIVERSITY OF THE PUNJAB LAHORE

ADVERTISEMENT NO. 7/2022

APPLY ONLINE (APPLICATIONS OTHER THAN ON-LINE SHALL NOT BE ACCEPTED)

<http://jobs.pu.edu.pk/> E.mail: puhr@pu.edu.pk Phone: (042) 99232319, 99230362

Applications are invited from Pakistani Nationals on the prescribed forms for appointment against the Research Scholarships/Studentships on Fixed Salary Rs.30,000/- (for MA/MSc) and Rs.35,000/- (for MPhil/MS) in the Department as mentioned below: -

Sr.	Name of Department/Institute/Centre/College	No. of Posts
1.	Department of Social Work	2
2.	Department of Communication and Media Research	1

Required qualification for the above mentioned post is as under: -

- i. 1st Class BS/Master degree or equivalent qualification in the relevant subject/field with at least 16 years' education.
- ii. Preference will be given to the candidates having MPhil/MS degree in the relevant field.

The tenure of Research Scholarships/Studentships will be for one year which is extendable on the basis of performance for a further period of three years.

MANDATORY INSTRUCTIONS

Application:

1. Apply on-line (Applications other than On-line shall not be accepted by the University)
2. Candidates are advised to read all terms and conditions and instructions of the Advertisement carefully in order to submit their online applications complete in all respects.
3. The onus/responsibility of correctness of the data given in the on-line application will rest absolutely on the candidate.
4. Candidates should fill the On-line Form carefully in the light of the Guidelines and Instructions mentioned in the Advertisement for the said post.
5. The candidates should submit their personal valid E-mail address and personal Mobile number at the time of submission of their online application.
6. Candidates shall not be allowed to apply after the Closing Date of receipt of applications, in any case.
7. The Candidates are required to ensure that:
 - a. No column of Web-generated Application Form is left blank.
 - b. All the Candidates are required to submit one hard copy (duly signed) of On-line Application Form along with updated CV, attested copies of degrees/certificates/testimonials/ photograph (1x1) etc.
8. In case the Candidate is a Government Servant, a Departmental Permission Certificate/ NOC issued by the Competent Authority of the concerned Department is required to be produced along with hard copy of application form. Any application without Departmental Permission Certificate/ NOC shall be rejected.
9. If the candidate who has applied after taking NOC from his parent department/ Institution/ University and got selected in any other department/ Institution/ University during the process of selection, he/she would be required to send immediately an NOC from the new employer, failing which the application will be rejected ab-initio.
10. The age, qualification, experience, other credentials and research papers of the candidates prescribed in the relevant Service Rules and Advertisement should be completed in all respects on or before the Closing Date fixed for such post(s).
11. Applications of candidates, whose result is not officially announced by the Controller of Examination of a Board/ University on or before the closing date, shall not be considered.
12. In case any information provided by the Candidate in his/her application form is found to be incorrect or false at any stage, he/she will be disqualified and action will be taken under the Rules.
13. Incomplete applications (in any case) shall not be entertained.
14. Only short listed candidates will be called for interview.
15. The University reserves the rights to increase/decrees the number of post(s), not to fill/withdraw any post(s), withhold the appointment against any advertised post(s) without assigning any reason.

Fee

16. It is mandatory for Candidates to deposit the fee as required in the Advertisement in any Branch of HBL or UBL.
17. The fee must be deposited on the prescribed challan form to be generated on-line and original Receipt must be provided along with hard copy of application form.
18. Candidates applying for the above mentioned posts are required to deposit an amount of Rs.200/=
19. No Bank Draft or Pay Order or Cheque or any such instrument will be accepted as fee by the University.

20. Applications forms received without fee deposit receipts shall be rejected.

FOREIGN DEGREES/DIPLOMAS.

21. The University shall accept degrees/certificates/diplomas of those Foreign Universities only which have been recognized by Higher Education Commission (HEC) of Pakistan, Pakistan Medical & Dental Council (PMDC), Pakistan Engineering Council (PEC), Pakistan Nursing Council (PNC), Inter Board Committee of Chairmen (IBCC) or any other Competent Agency/Authority.

22. Foreign degree holders must provide equivalence certificate issued by the HEC along with application form.

EQUIVALENT QUALIFICATION:

23. The equivalence of foreign and local academic qualifications as laid down by the Higher Education Commission (HEC) of Pakistan, Pakistan Engineering Council (PEC) or other Competent Authority shall be accepted only.

24. In case a candidate claims that his/her qualification is equivalent to the prescribed qualification, he/she will be required to submit equivalence of his/her qualification issued by the Competent Authority before closing date or during the period as extended for the purpose by University.

25. If a candidate fails to submit Equivalence Certificate issued by the Competent Authority before closing date or whenever asked by the University, his/her candidature shall be cancelled.

26. Candidates who claim equivalence of a foreign/ domestic degree with the prescribed educational qualifications of post, must at the time of submission of requisite documents, enclose certificate/proof of such equivalence of degrees/diplomas/certificates issued by the competent authority e.g. Higher Education Commission/Pakistan Engineering Council/Pakistan Council of Architects & Town Planners /Pakistan Nursing Council/Pakistan Medical and Dental Council/Inter Board Committee, along with their translation in Urdu/English. Otherwise their applications will be liable to rejection, and no subsequent claim on this account will be accepted by the University.

SCHEDULE FOR SUBMISSION OF APPLICATIONS:	START DATE	CLOSING DATE	On the Closing Date, Online Application Portal will be closed at 4:00 pm
Research Scholarships/Studentship	22.09.2022	07.10.2022	

Note:

- i. **The hard copies of on-line application form, complete in all respect, should reach the office of Head of the respective Department/Centre/Institute/College as mentioned below within 7 days after closing date of online application through registered post:**

Sr. No.	Department/Institute/Centre/College	Address
1.	Department of Social Work	The Chairperson, Department of Social Work, University of the Punjab (New Campus) Lahore
2.	Department of Communication and Media Research	The, Chairperson, Department of Communication and Media Research, School of Communication Studies University of the Punjab (New Campus) Lahore

- ii. **No application shall be received by hand.**

REGISTRAR