Online Application Form

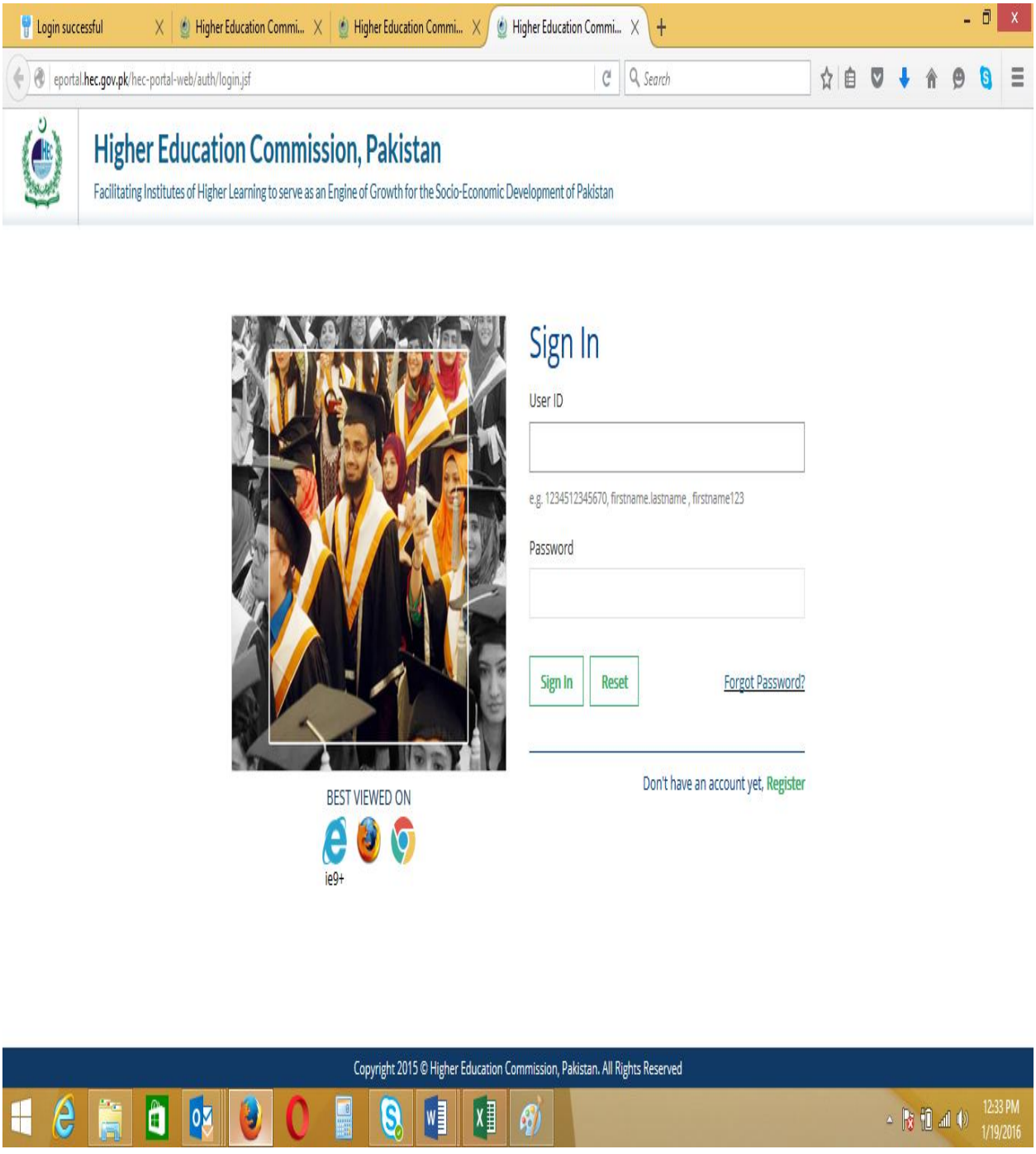
For

USAID-funded Merit and Needs Based Scholarship Program

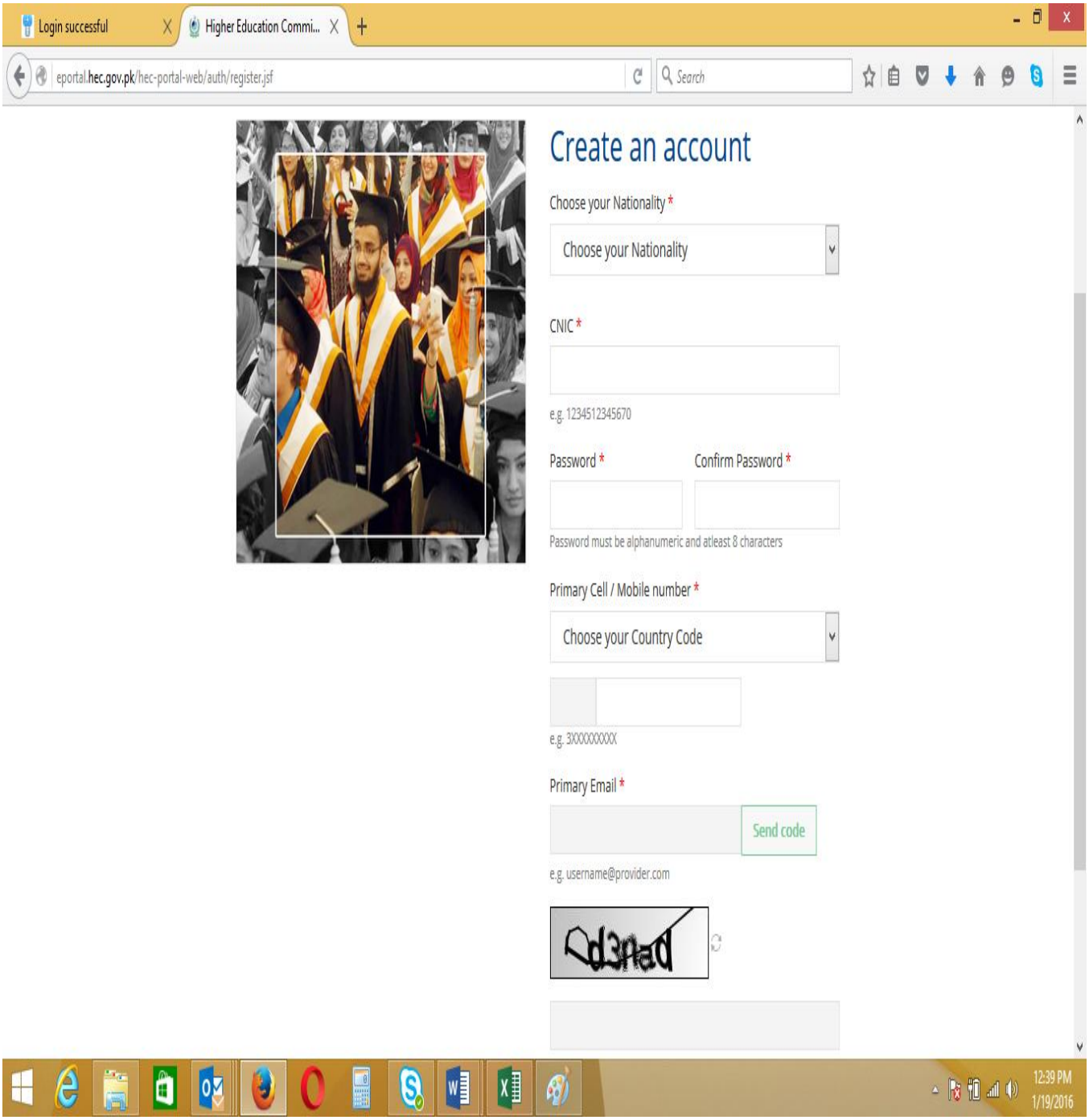
Main steps:

- Type http://eportal.hec.gov.pk in your browser like Firefox, Google Chrome, internet explorer
- Create an account (Register on HEC Portal)
  - Verify SMS Code
  - Verify Email Code
- Login with the CNIC and Password
- Create Profile
  - Personal Information
  - Academic information
  - Other details
- Apply for Scholarship(USAID-MNBSP)

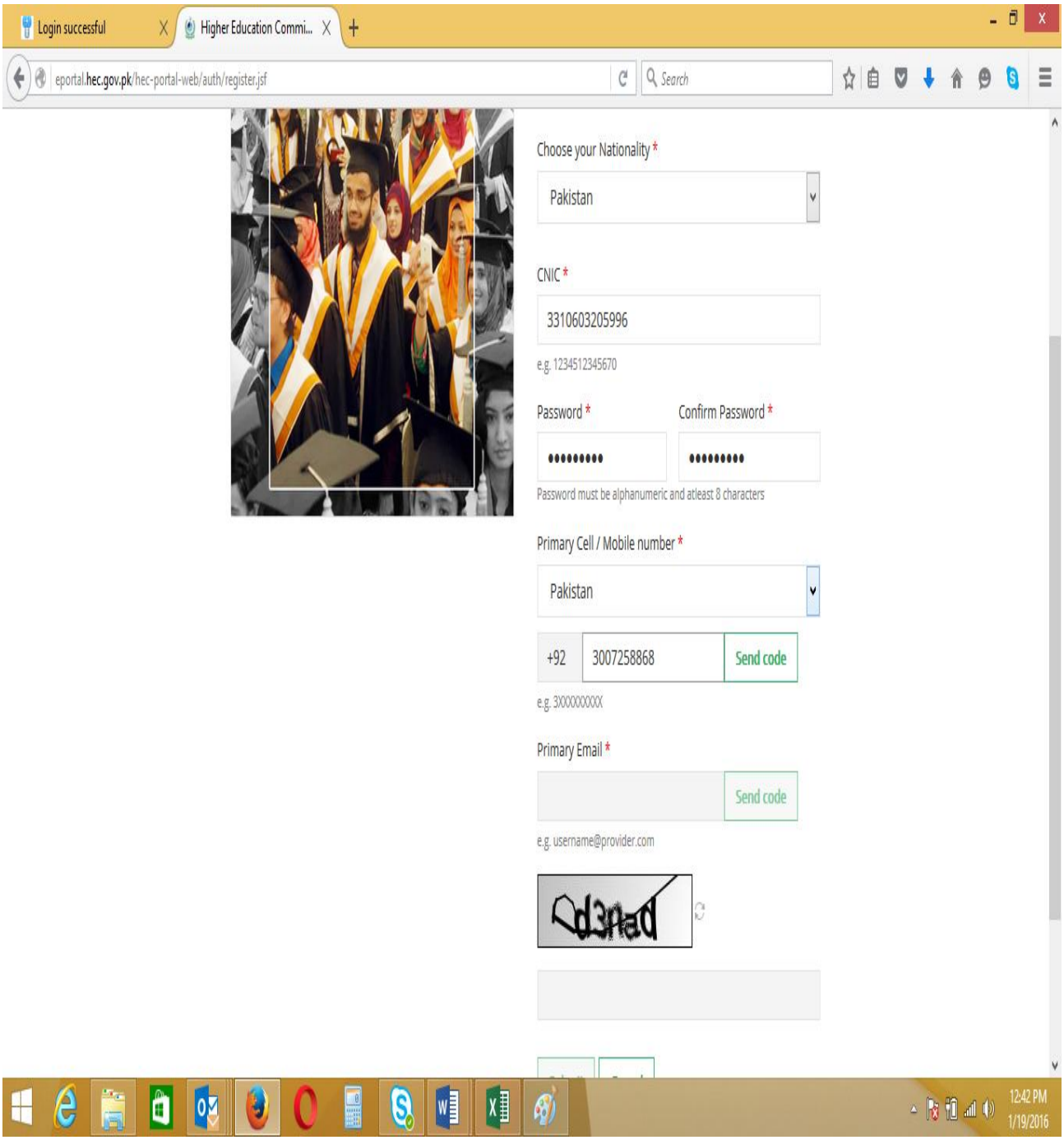
- Type http://eportal.hec.gov.pk and and Click “Register” on below screen



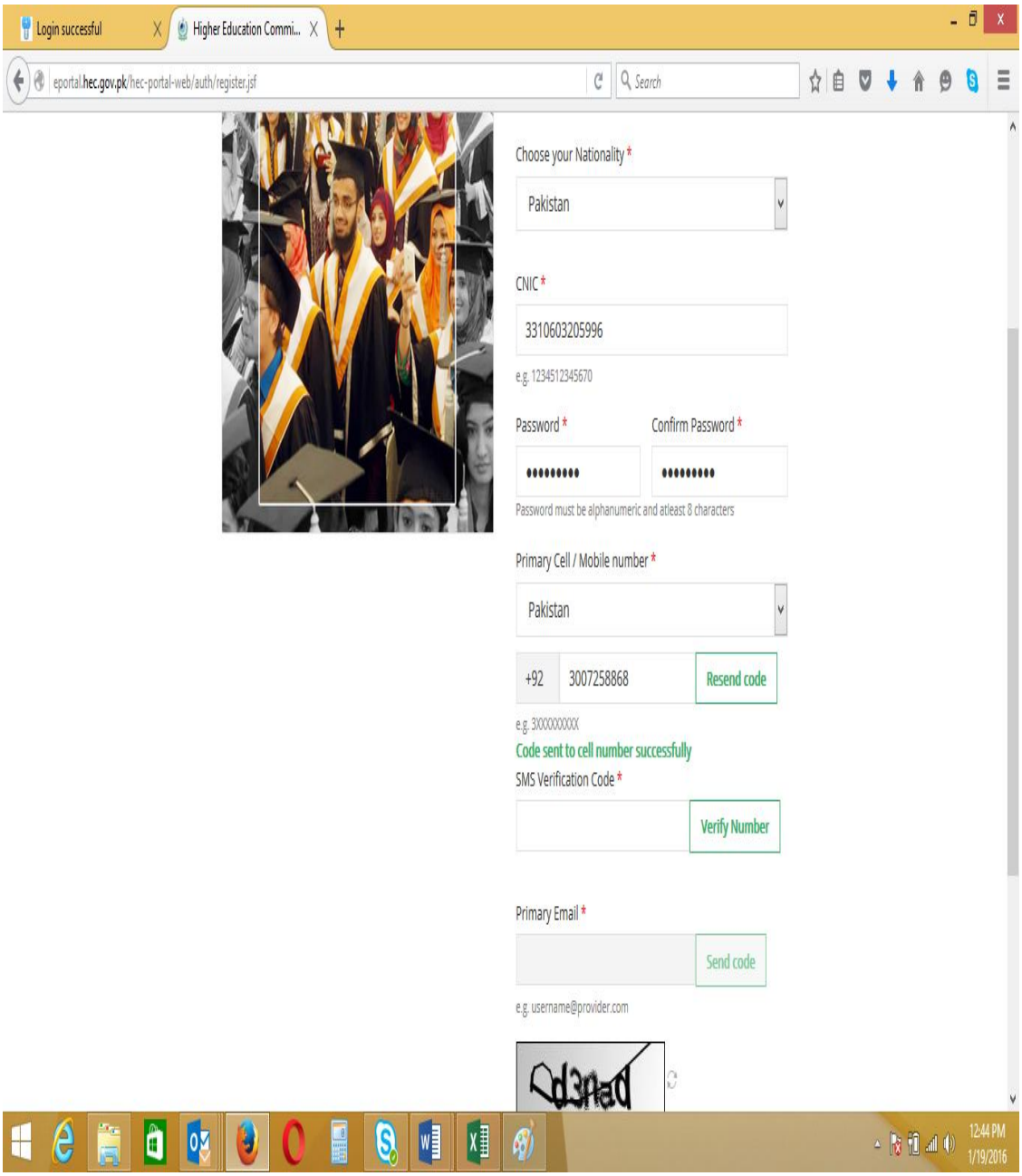
- **Create an Account**
    - Choose Your Nationality, Enter CNIC without “Dashes”, Set & Confirm Password



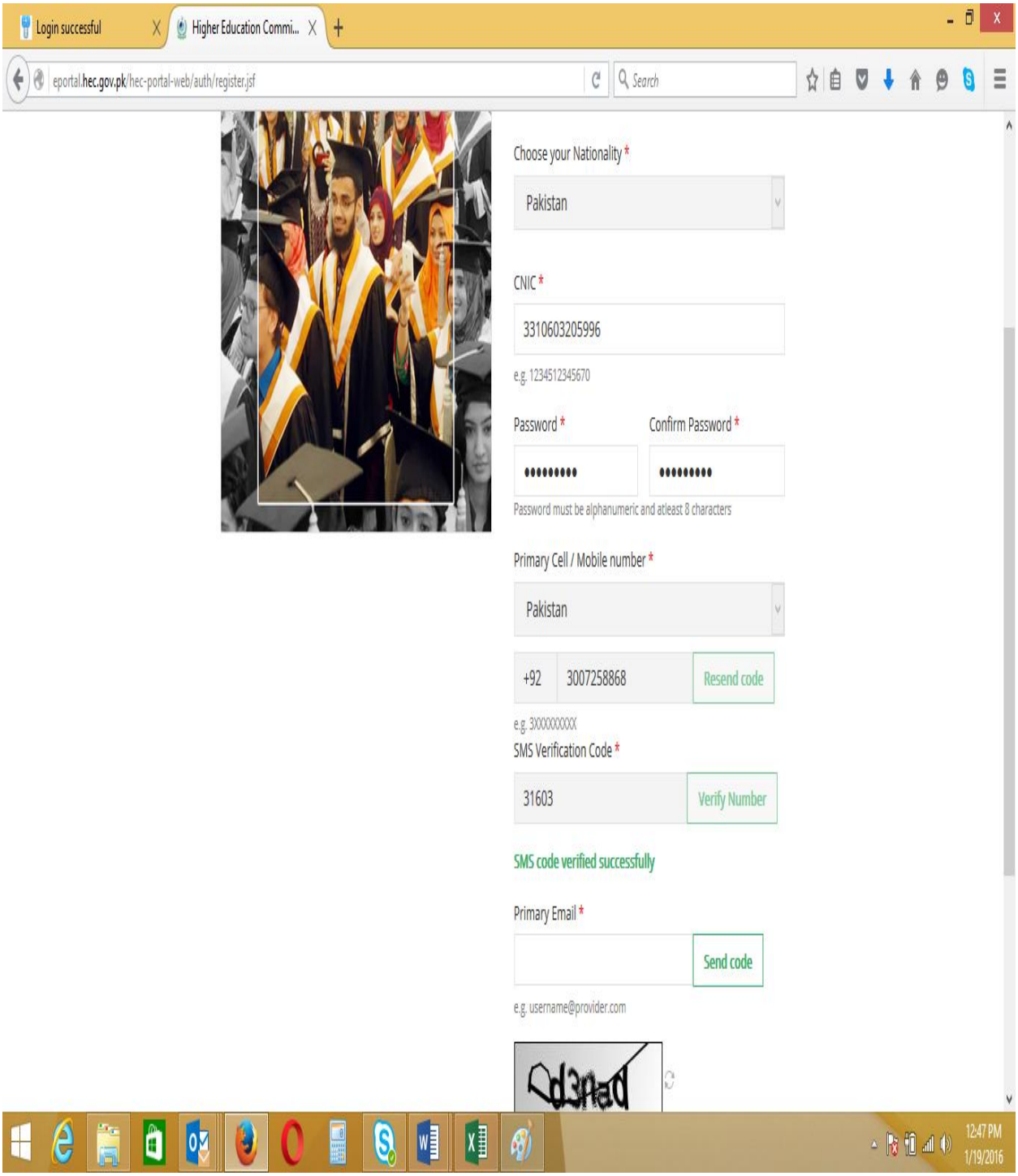
- Choose Country Code and type your cell no without zero ”0”
- Click “Send Code”



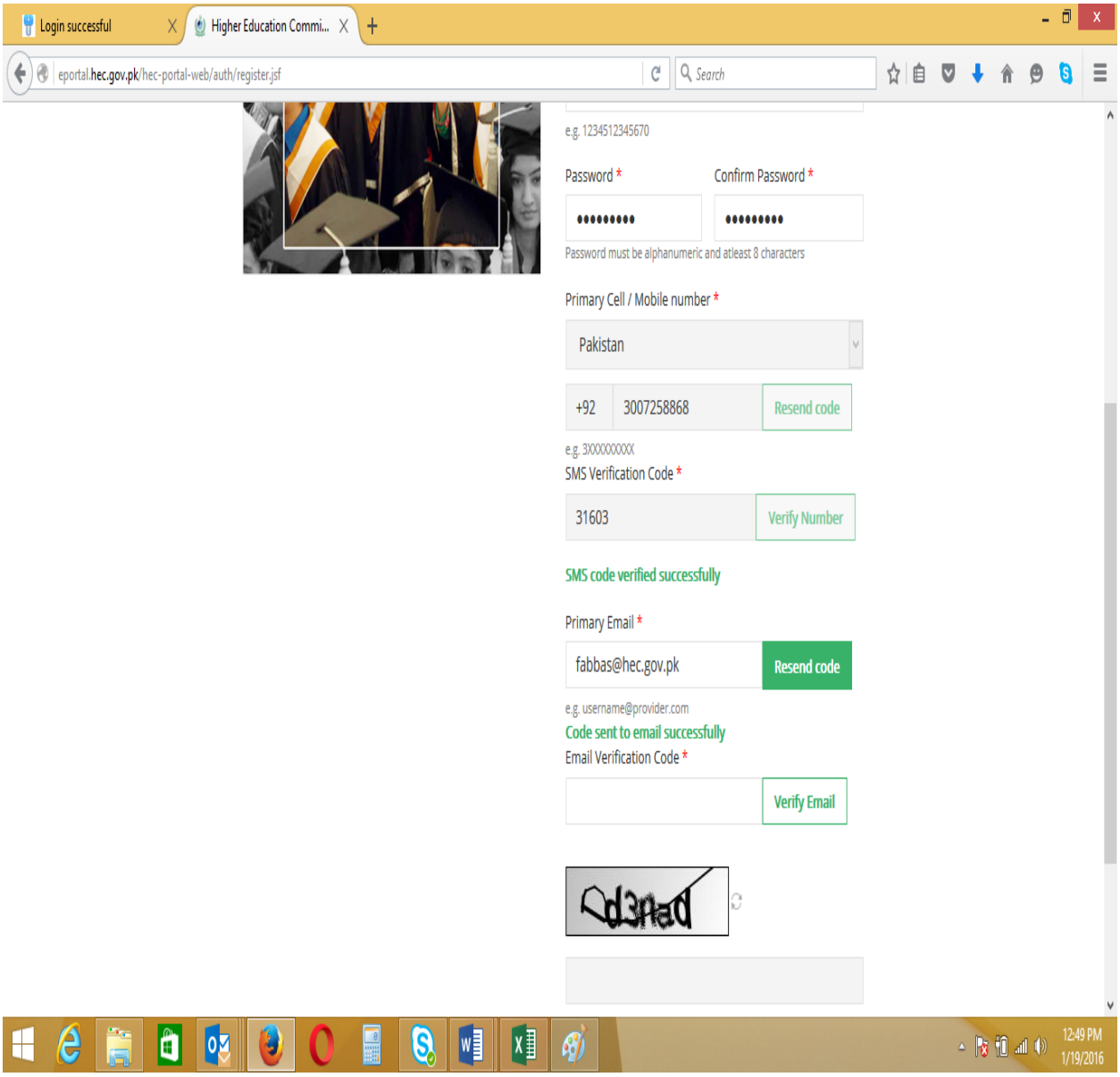
- You will receive message on screen ”Code Sent to Cell Number Successfully”
- If code not received on Cell Number Click “Resend Code”
- Enter Code and click “Verify Number”



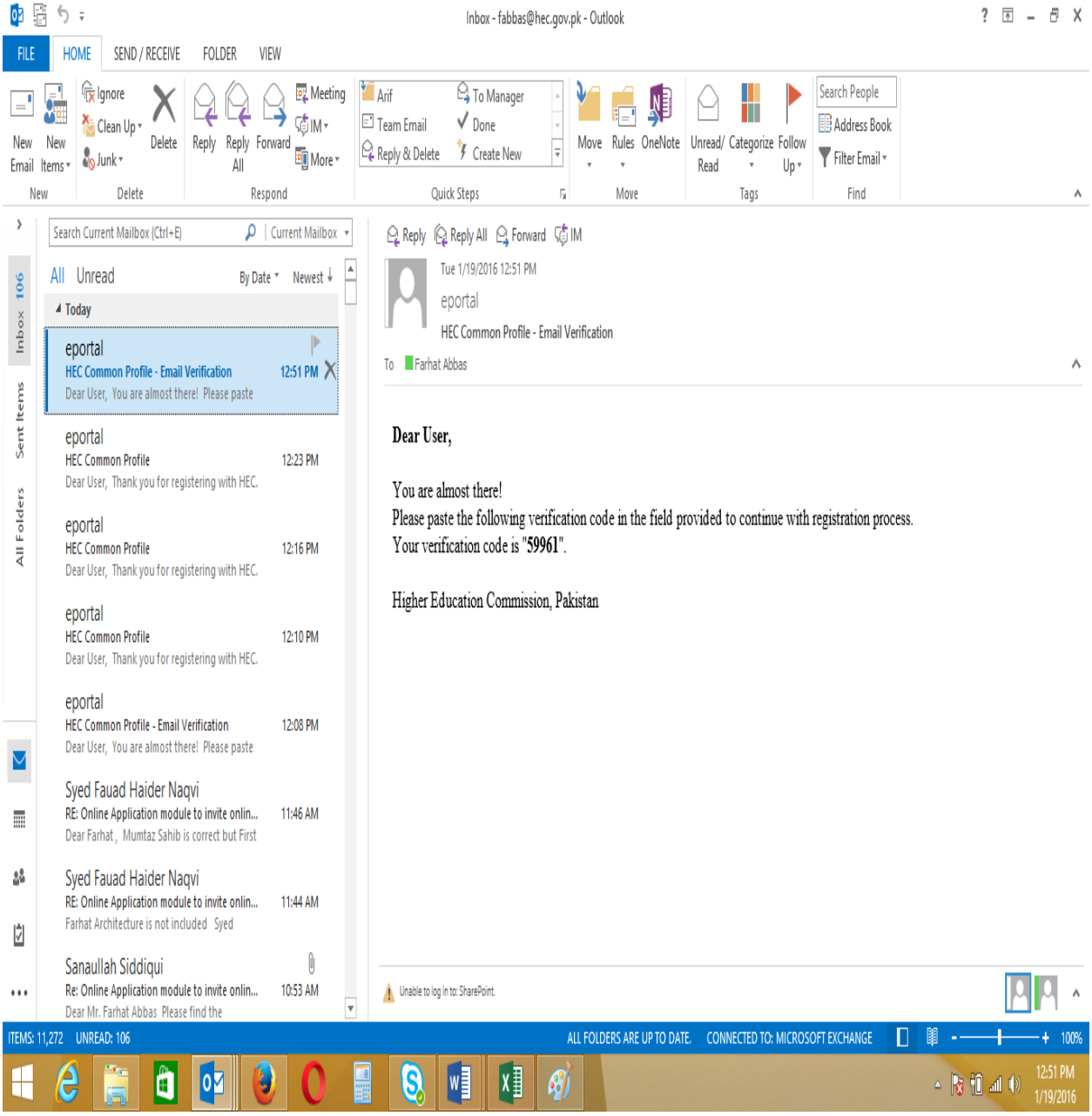
- You will receive “SMS Code Verified Successfully”
- Enter “Primary Email” and click “Send Code”



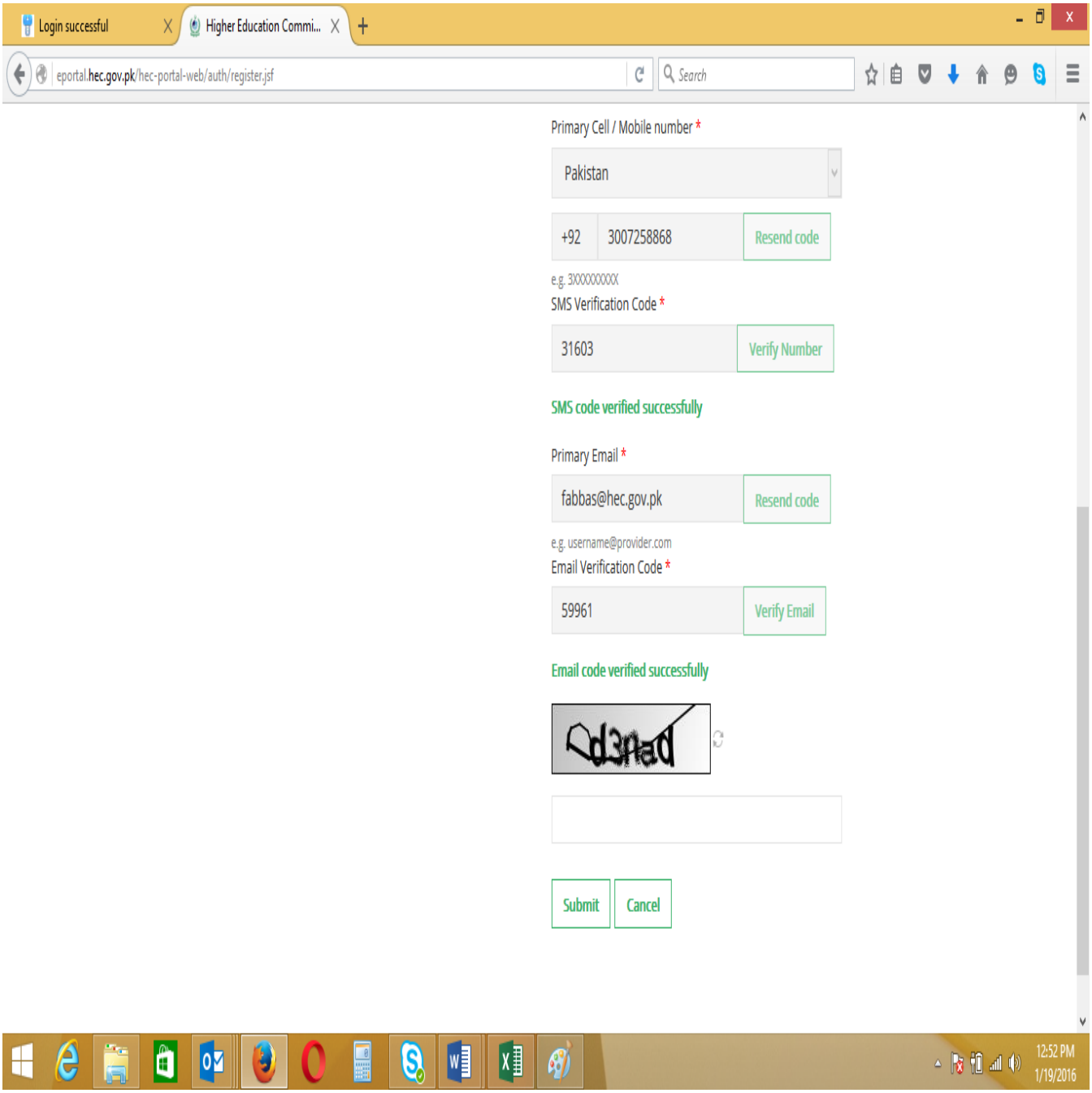
- You will receive message “Code sent to email successfully”
- Open email and type Number and click “Verify Email”



- Email received



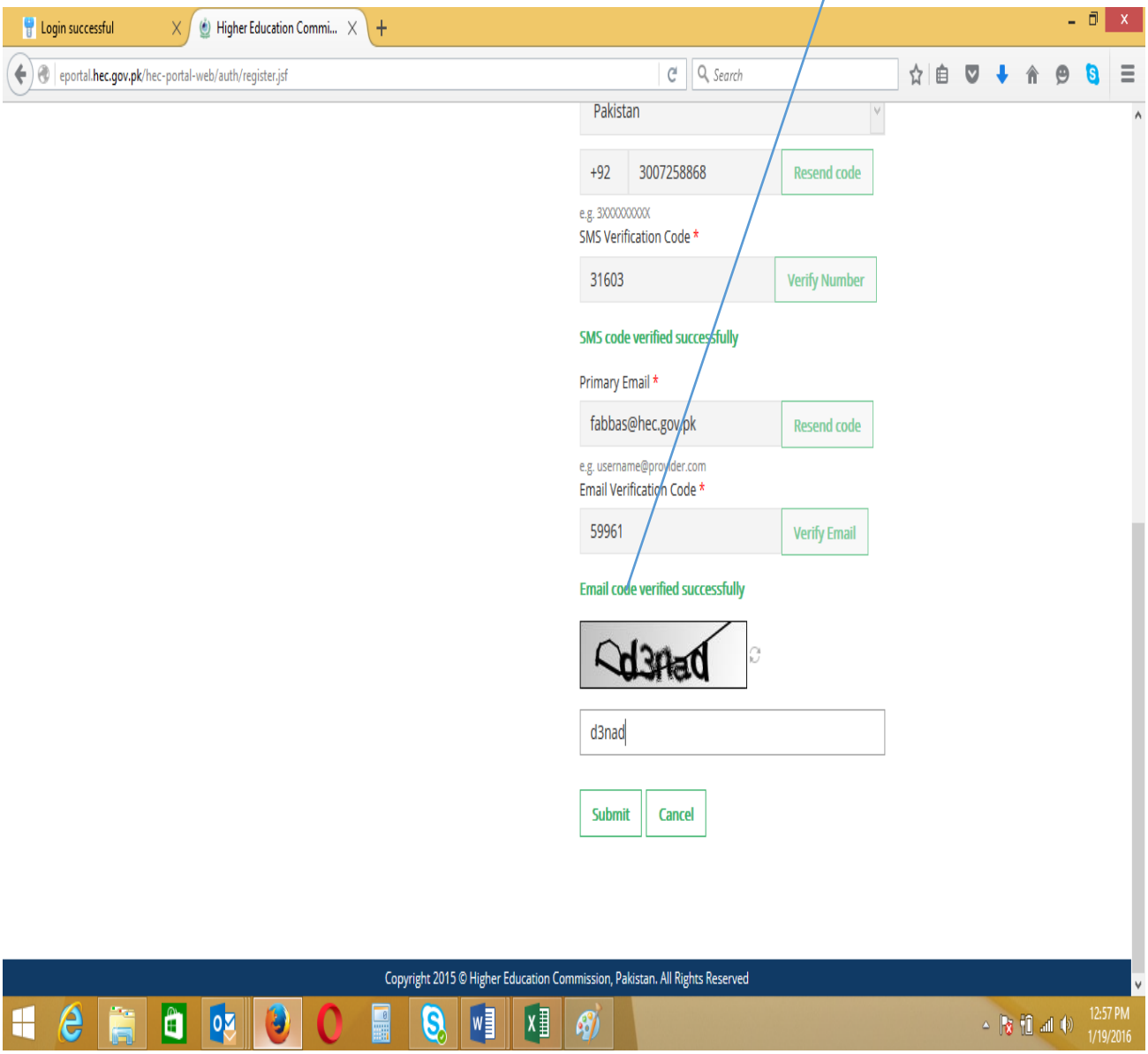
- You will receive a message “Email Code verified successfully”



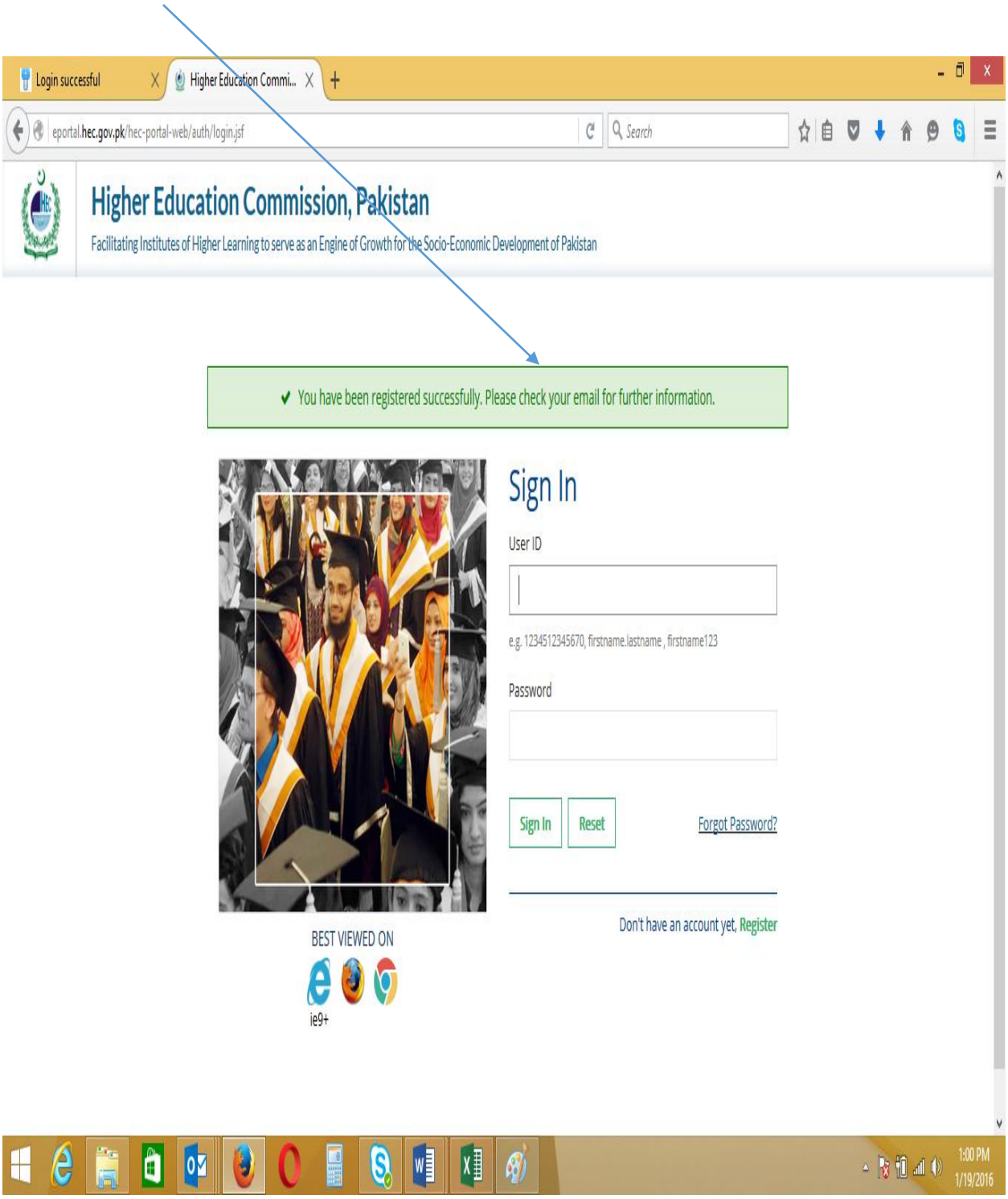
- Enter “Captcha Code”

Captcha Code

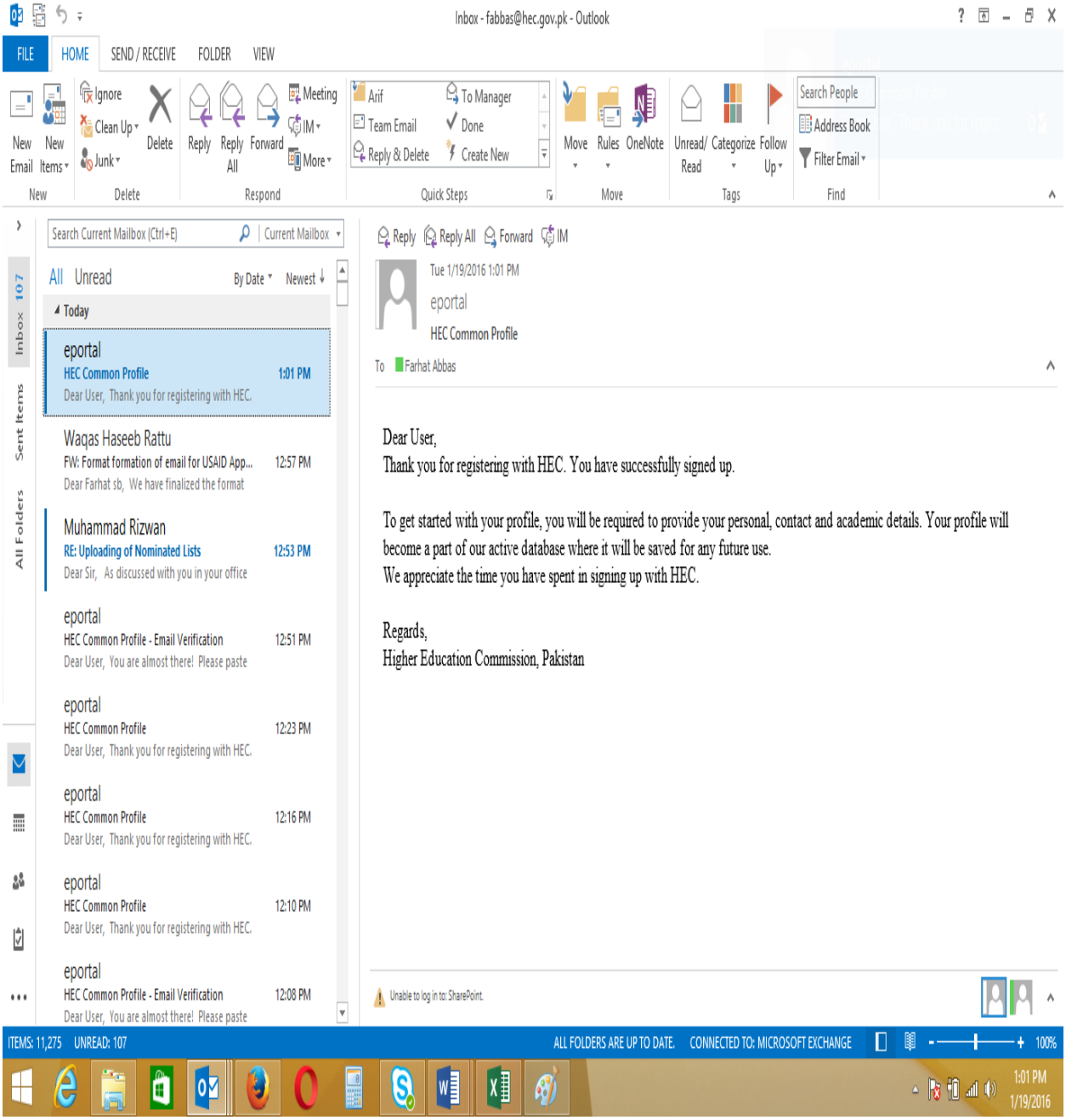
- Enter Captcha Code as in below screen and click “Submit”



- You will receive a message as in below screen



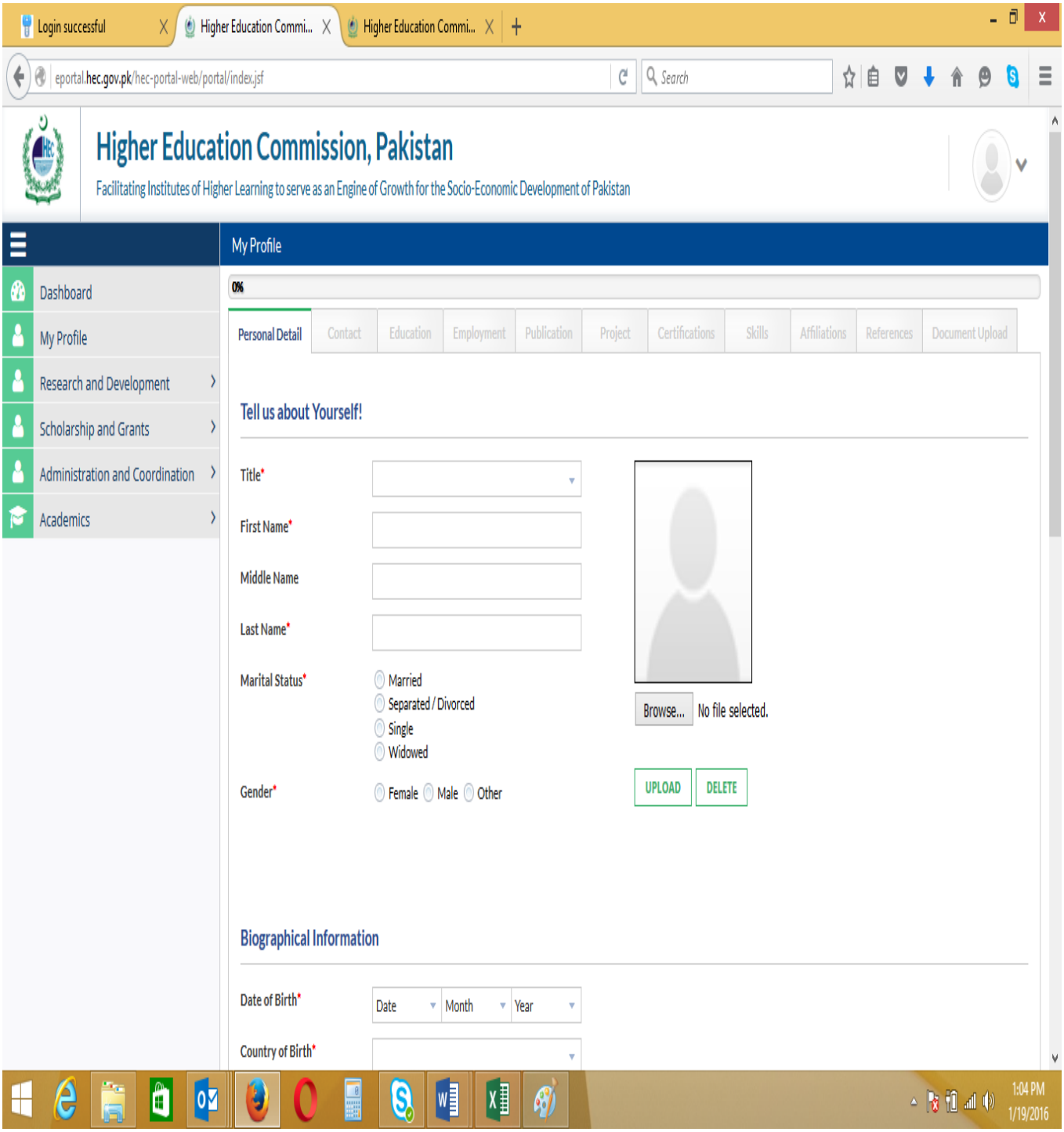
- Email Received

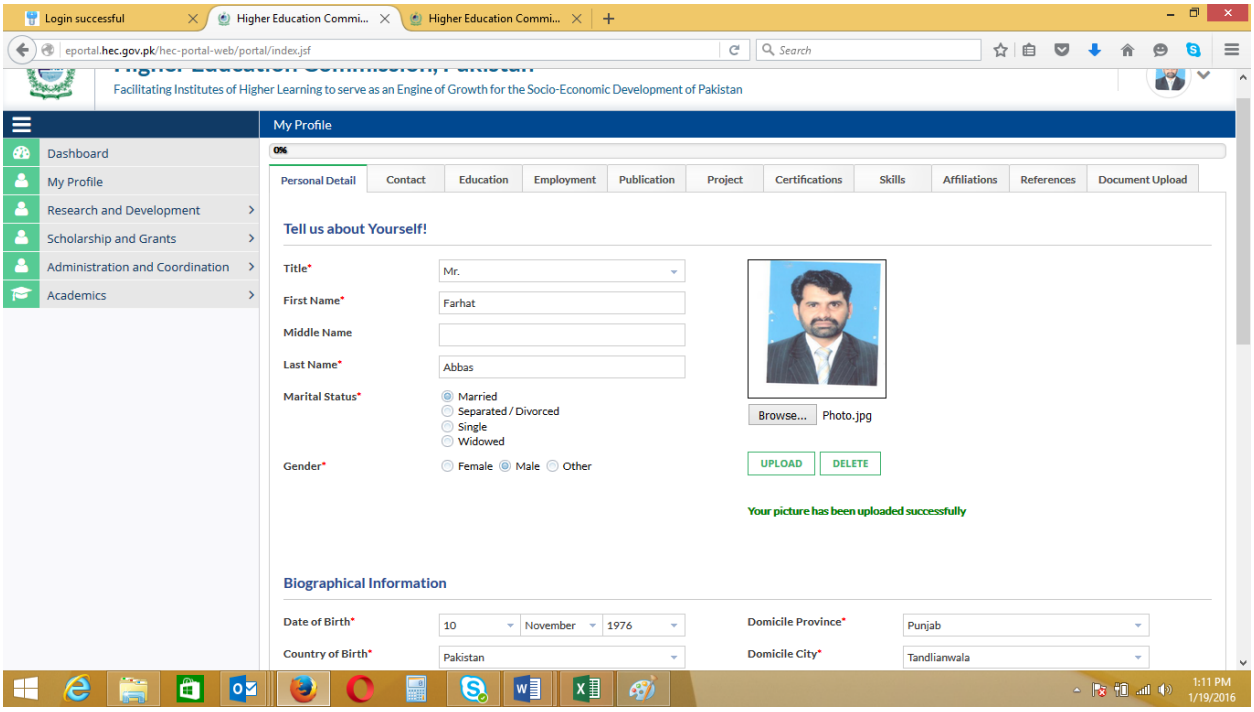


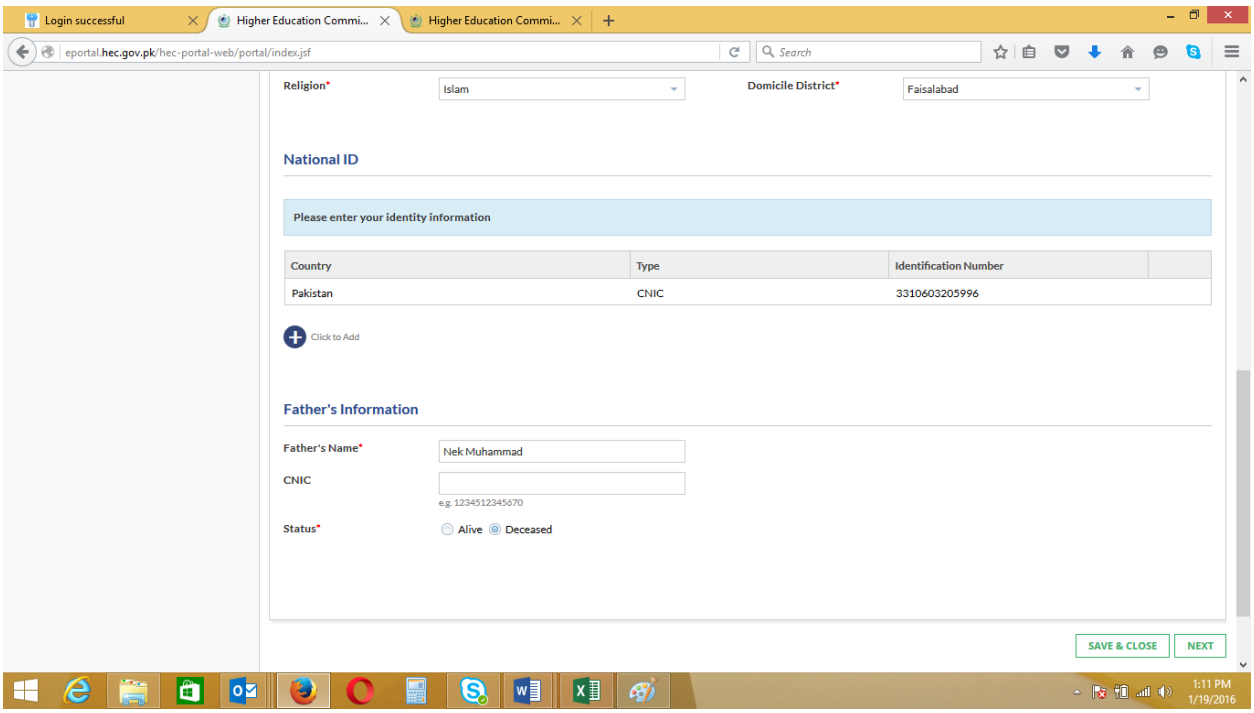
- Please Login with CNIC and Password as below and click “Sign In”

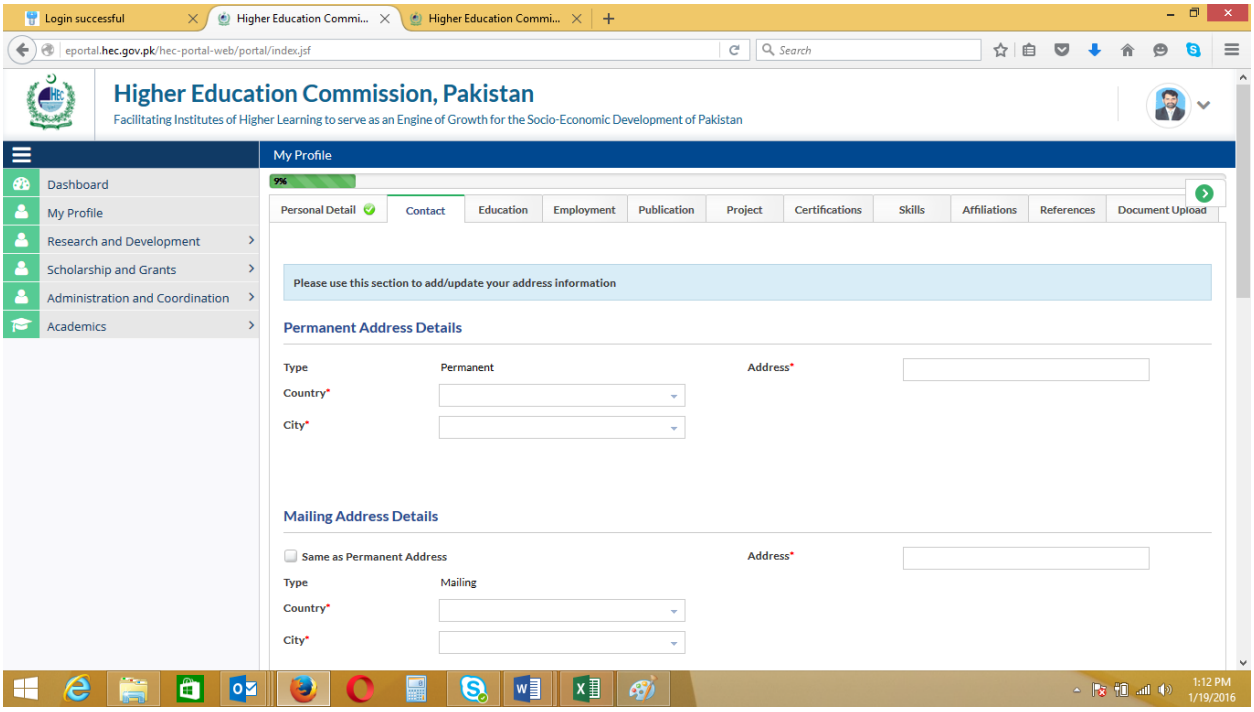
- If you forget password, please click “Forget Password” on above screen

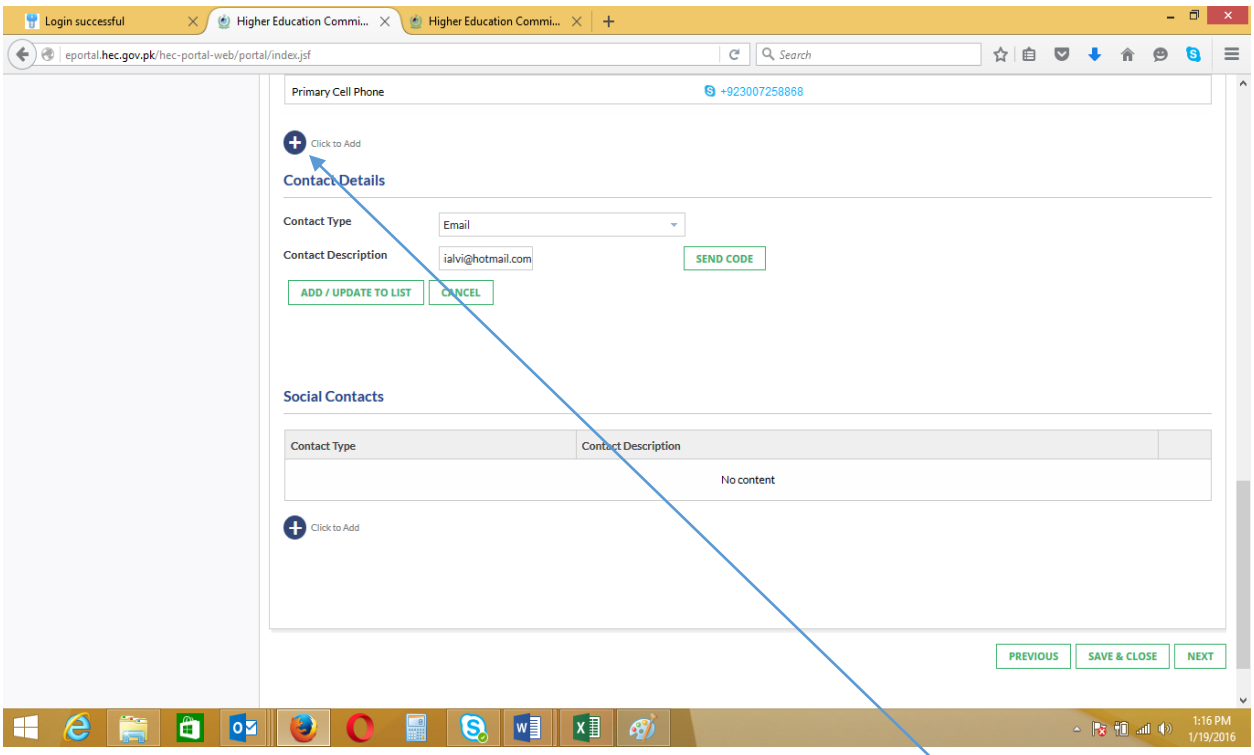
- This is “My profile” screen. It consists of 11 Tabs
- Click each Tab on eby one and fill the relevant fields




Login successful
Higher Education Commi...
Higher Education Commi...
eportal.hec.gov.pk/hec-portal-web/portal/index.jsf
Search
Facilitating Institutes of Higher Learning to serve as an Engine of Growth for the Socio-Economic Development of Pakistan
Dashboard
My Profile
Research and Development
Scholarship and Grants
Administration and Coordination
Academics
My Profile
0%
Personal Detail
Contact
Education
Employment
Publication
Project
Certifications
Skills
Affiliations
References
Document Upload
Tell us about Yourself!
Title*
Mr.
First Name*
Farhat
Middle Name
Last Name*
Abbas
Marital Status*
Married
Separated / Divorced
Single
Widowed
Gender*
Female
Male
Other
Browse...
Photo.jpg
UPLOAD
DELETE
Your picture has been uploaded successfully
Biographical Information
Date of Birth*
10
November
1976
Country of Birth*
Pakistan
Domicile Province*
Punjab
Domicile City*
Tandlianwala
1:11 PM
1/19/2016

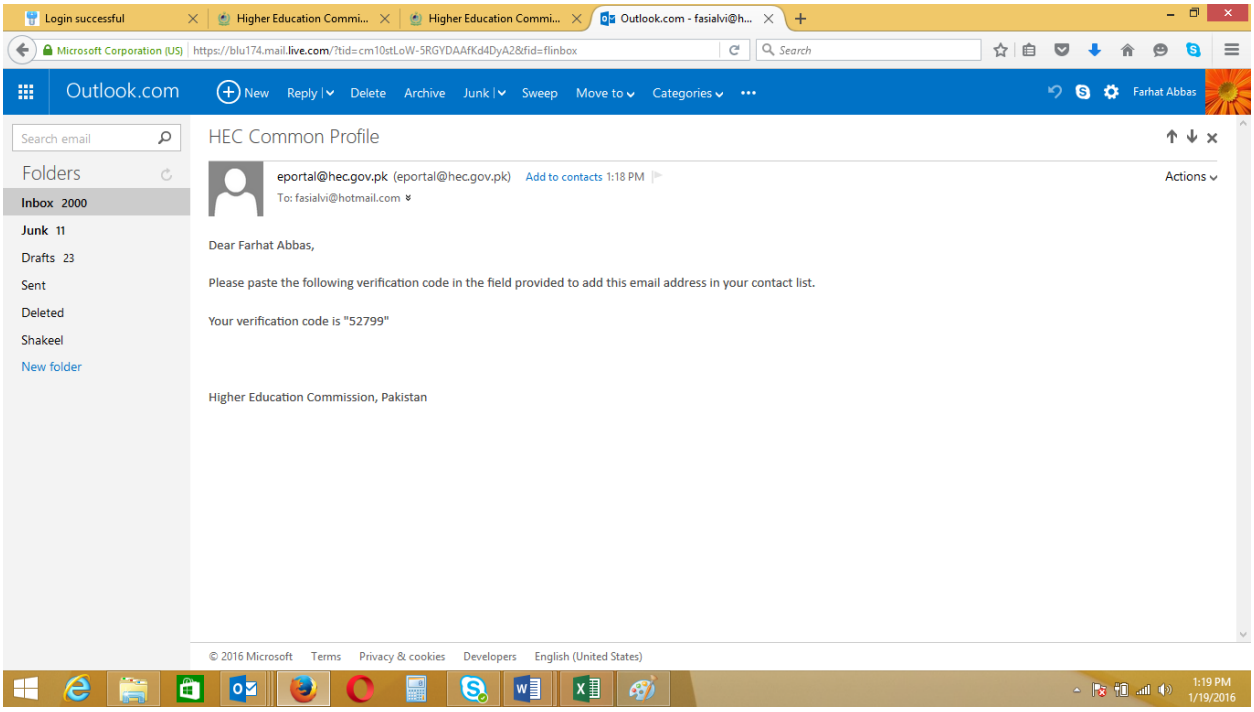

Login successful
Higher Education Commi...
Higher Education Commi...
eportal.hec.gov.pk/hec-portal-web/portal/index.jsf
Search
Religion*
Islam
Domicile District*
Faisalabad
National ID
Please enter your identity information
Country
Type
Identification Number
Pakistan
CNIC
3310603205996
Click to Add
Father's Information
Father's Name*
Nek Muhammad
CNIC
e.g. 1234512345670
Status*
Alive
Deceased
SAVE & CLOSE
NEXT
1:11 PM
1/19/2016



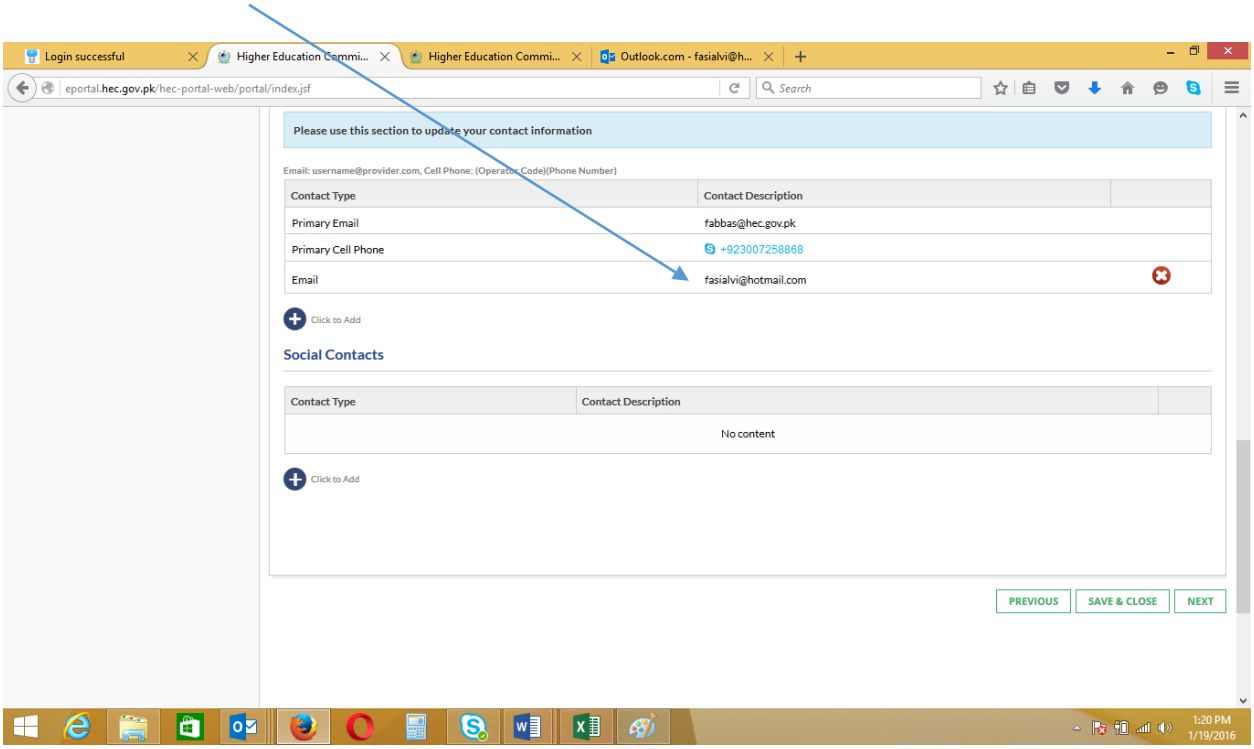


- You can add additional Contact also by clicking “+” sign below the “Contact”

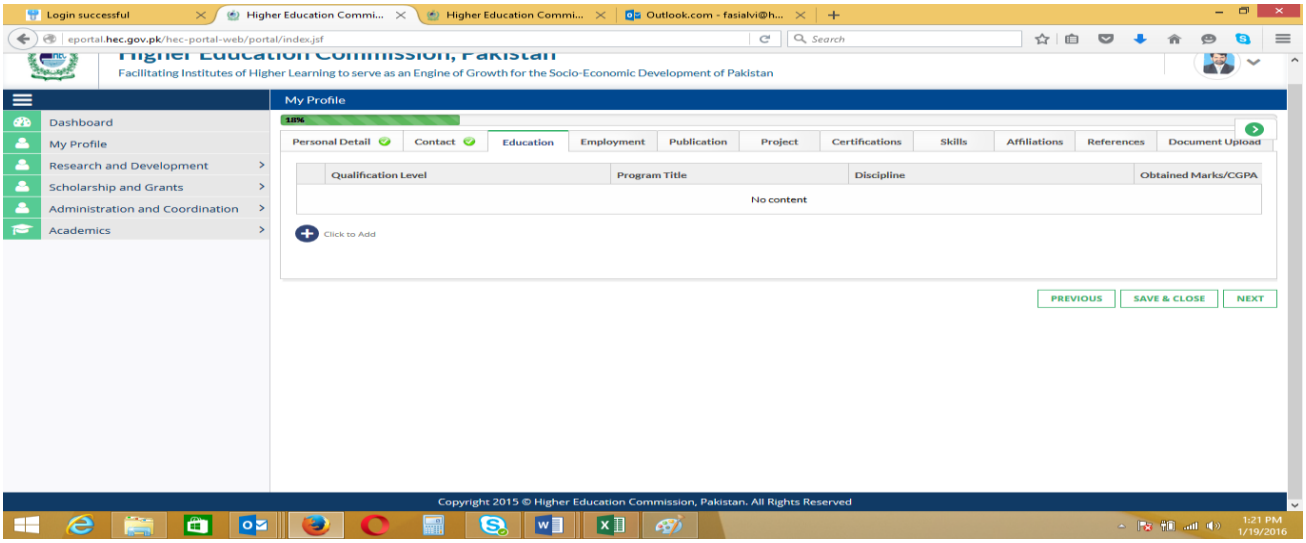
- It will also require code verification, Click “Send Code”
- Enter code and click “Add

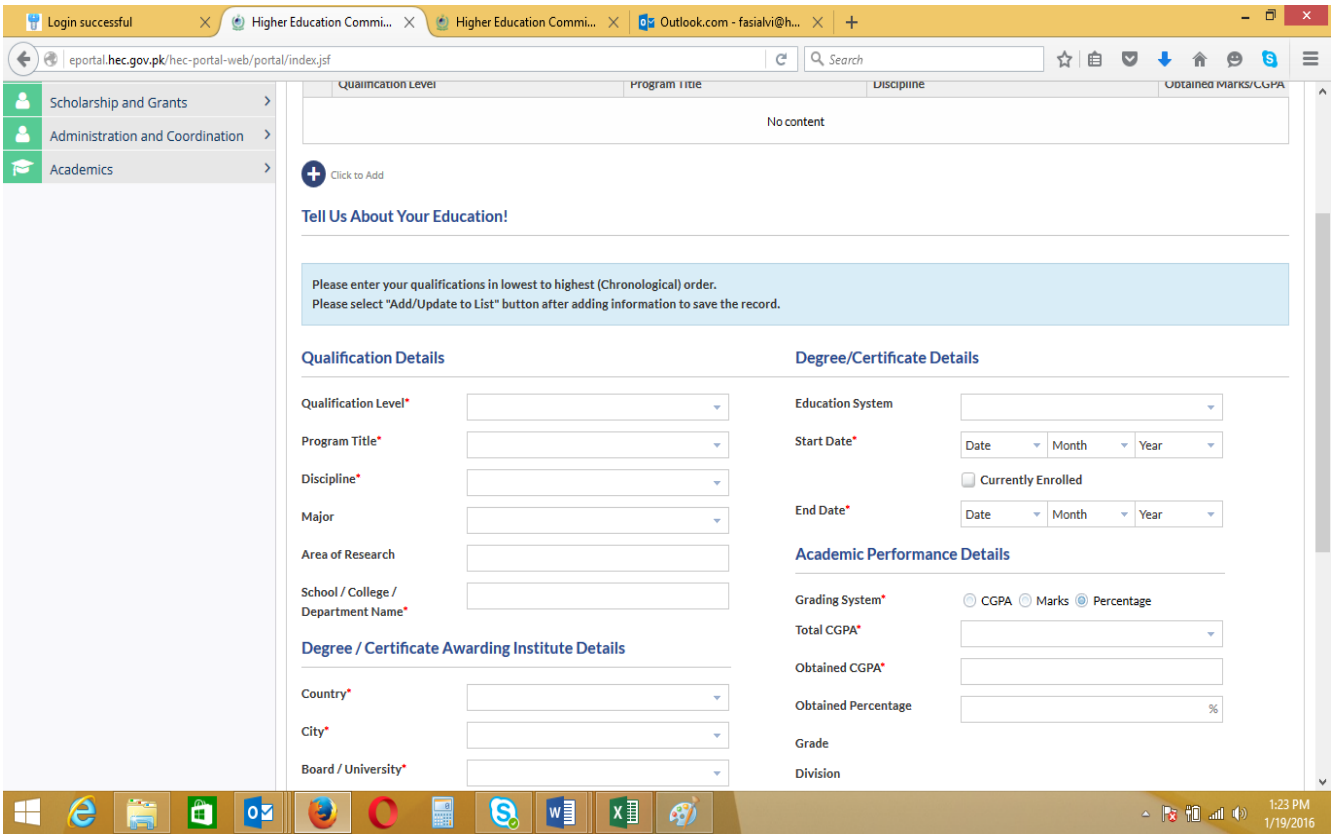


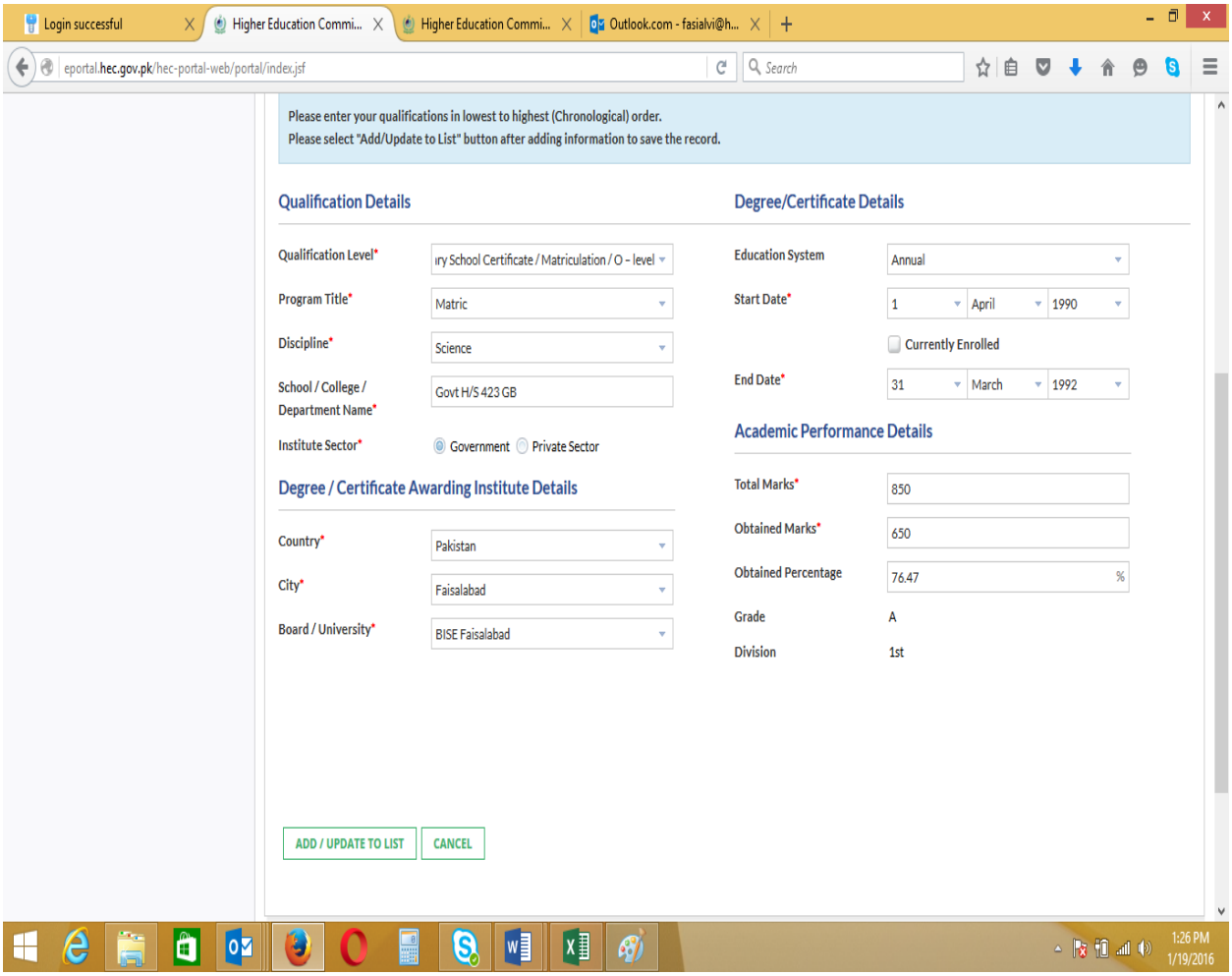
- New Email Added



- “Education” Tab contains Qualification Level
- Click “+” sign and insert first level

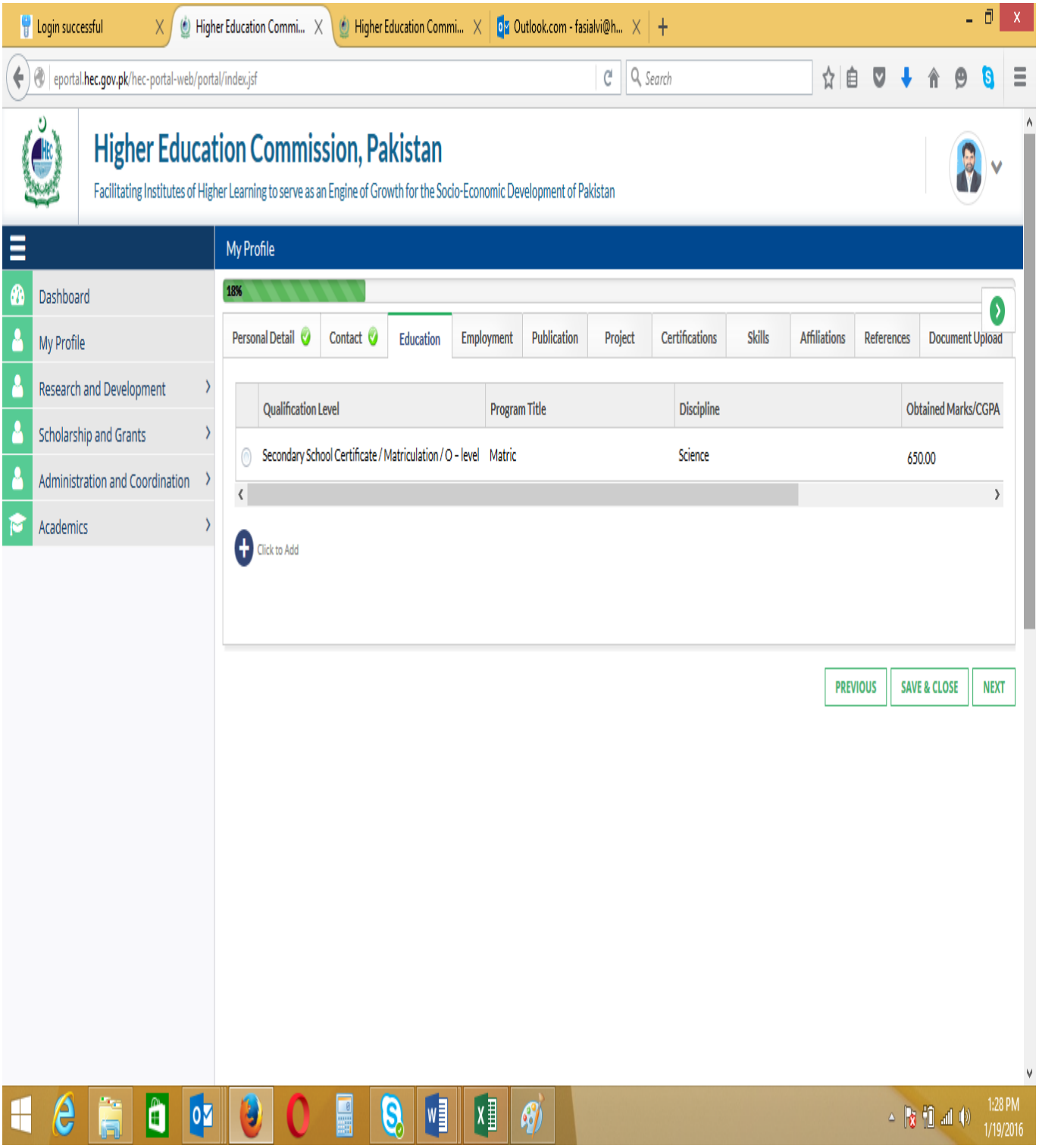


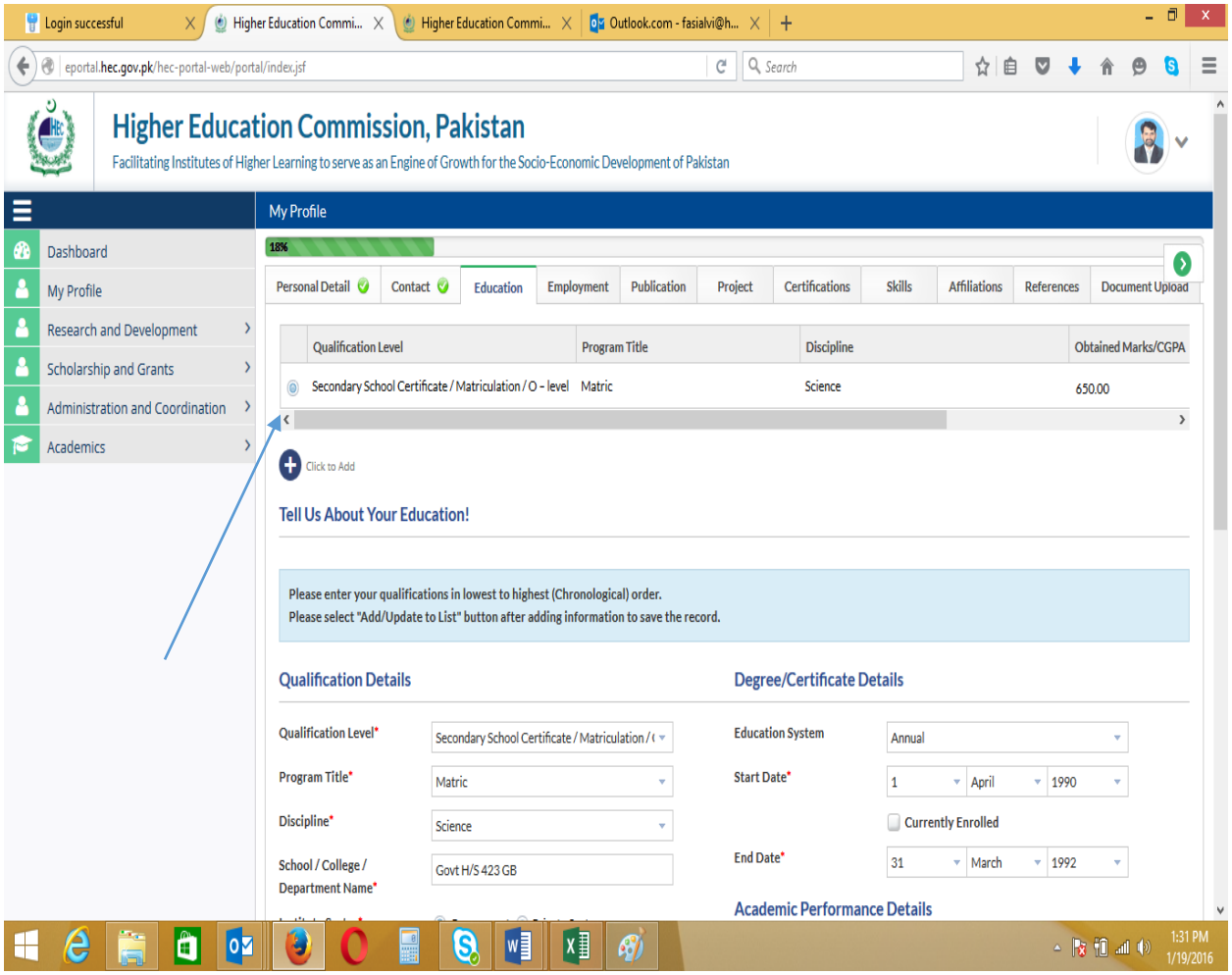


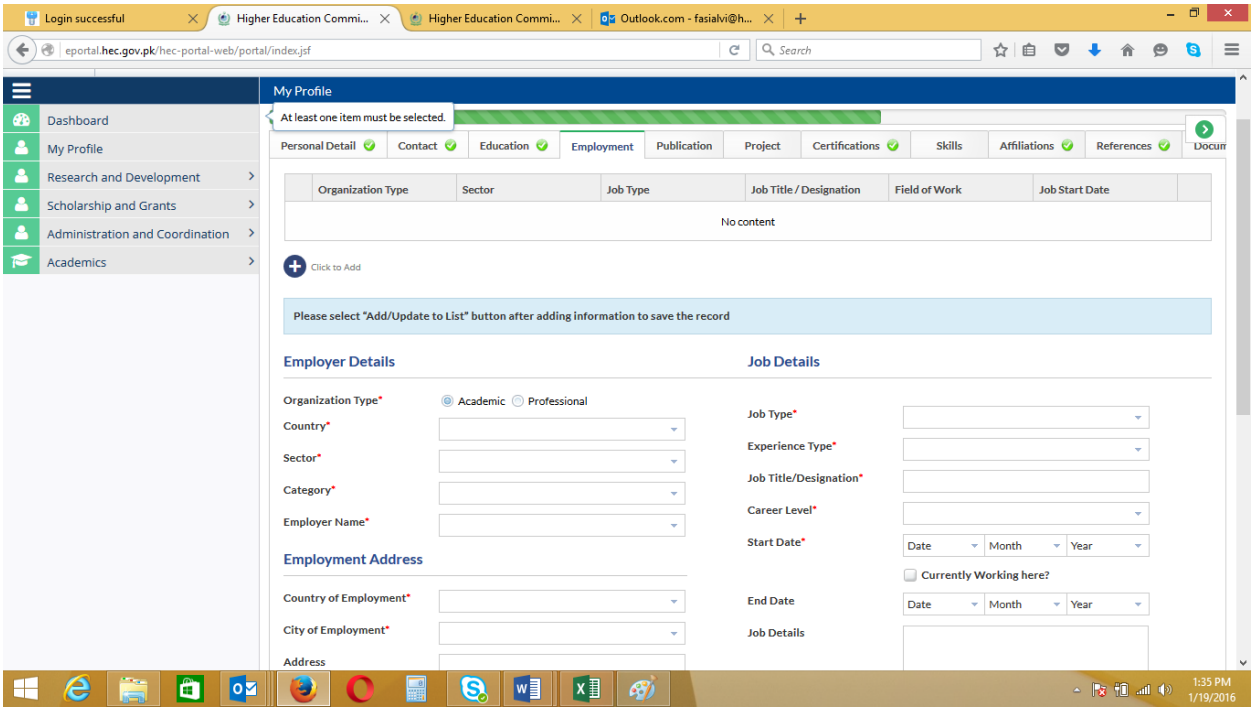


- Click " Add/Update to List"

- If you want to Edit the information under “Education”, Click the Circular Button on the left side of the updated Qualification Level as in below screen



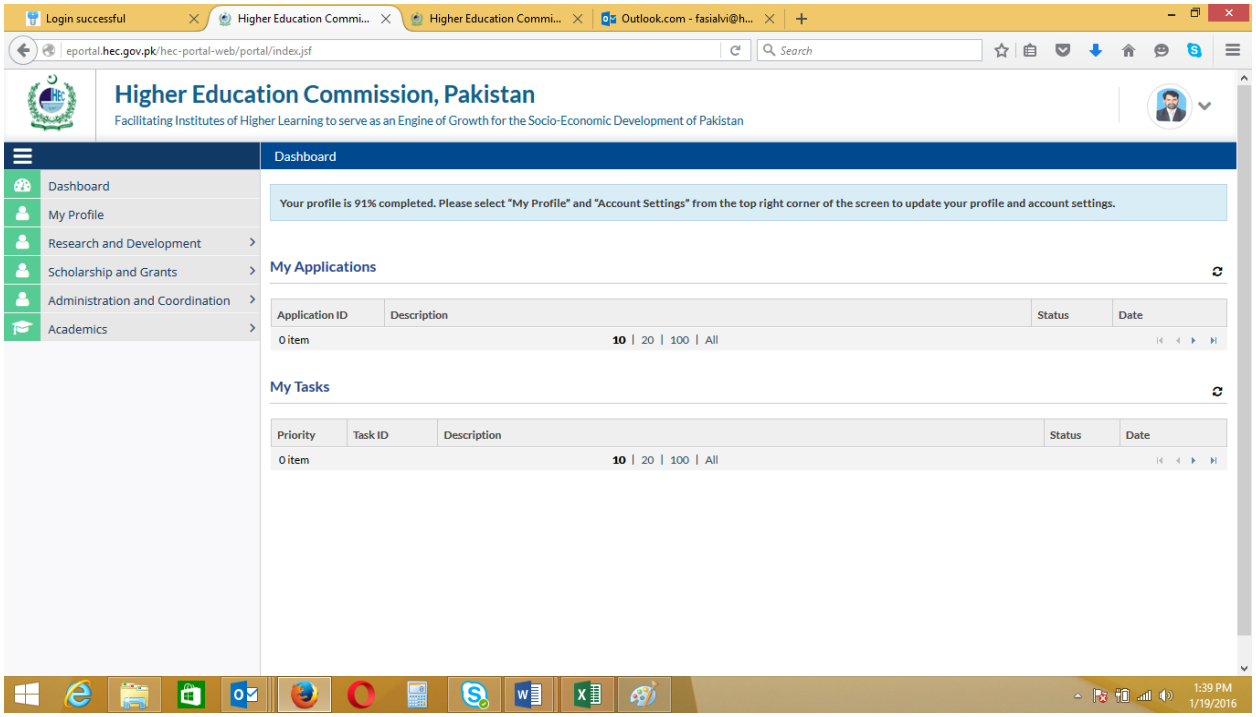

Login successful
Higher Education Commi...
Higher Education Commi...
Outlook.com - fasialvi@h...
eportal.hec.gov.pk/hec-portal-web/portal/index.jsf
Search
Higher Education Commission, Pakistan
Facilitating Institutes of Higher Learning to serve as an Engine of Growth for the Socio-Economic Development of Pakistan
My Profile
Dashboard
My Profile
Research and Development
Scholarship and Grants
Administration and Coordination
Academics
18%
Personal Detail
Contact
Education
Employment
Publication
Project
Certifications
Skills
Affiliations
References
Document Upload
Qualification Level
Program Title
Discipline
Obtained Marks/CGPA
Secondary School Certificate / Matriculation / O - level
Matric
Science
650.00
Click to Add
Tell Us About Your Education!
Please enter your qualifications in lowest to highest (Chronological) order.
Please select "Add/Update to List" button after adding information to save the record.
Qualification Details
Qualification Level*
Secondary School Certificate / Matriculation / (
Program Title*
Matric
Discipline*
Science
School / College / Department Name*
Govt H/S 423 GB
Degree/Certificate Details
Education System
Annual
Start Date*
1
April
1990
Currently Enrolled
End Date*
31
March
1992
Academic Performance Details
1:31 PM
1/19/2016



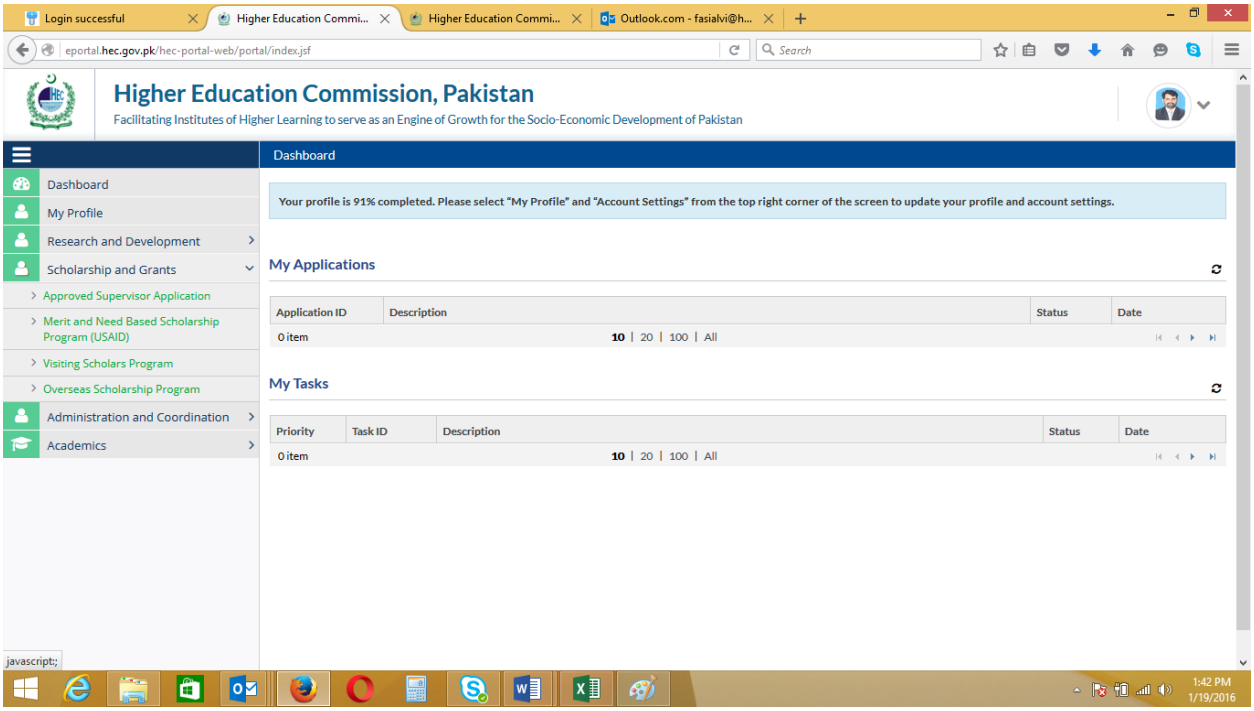
- Add information under all Tabs

- **How to Apply for USAID Scholarship**

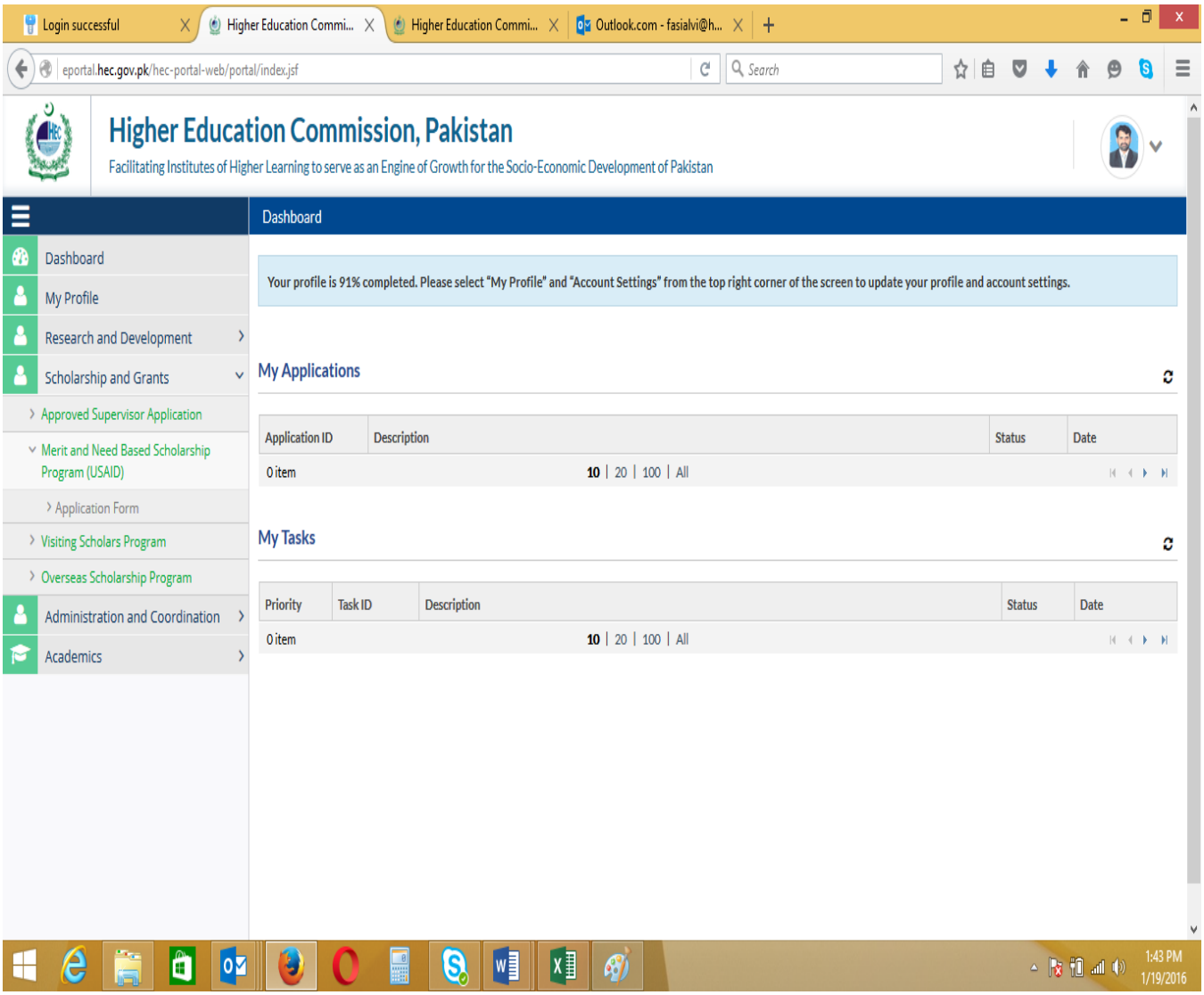
    - When you complete Profile and Click “Save & close”, you will see the below screen



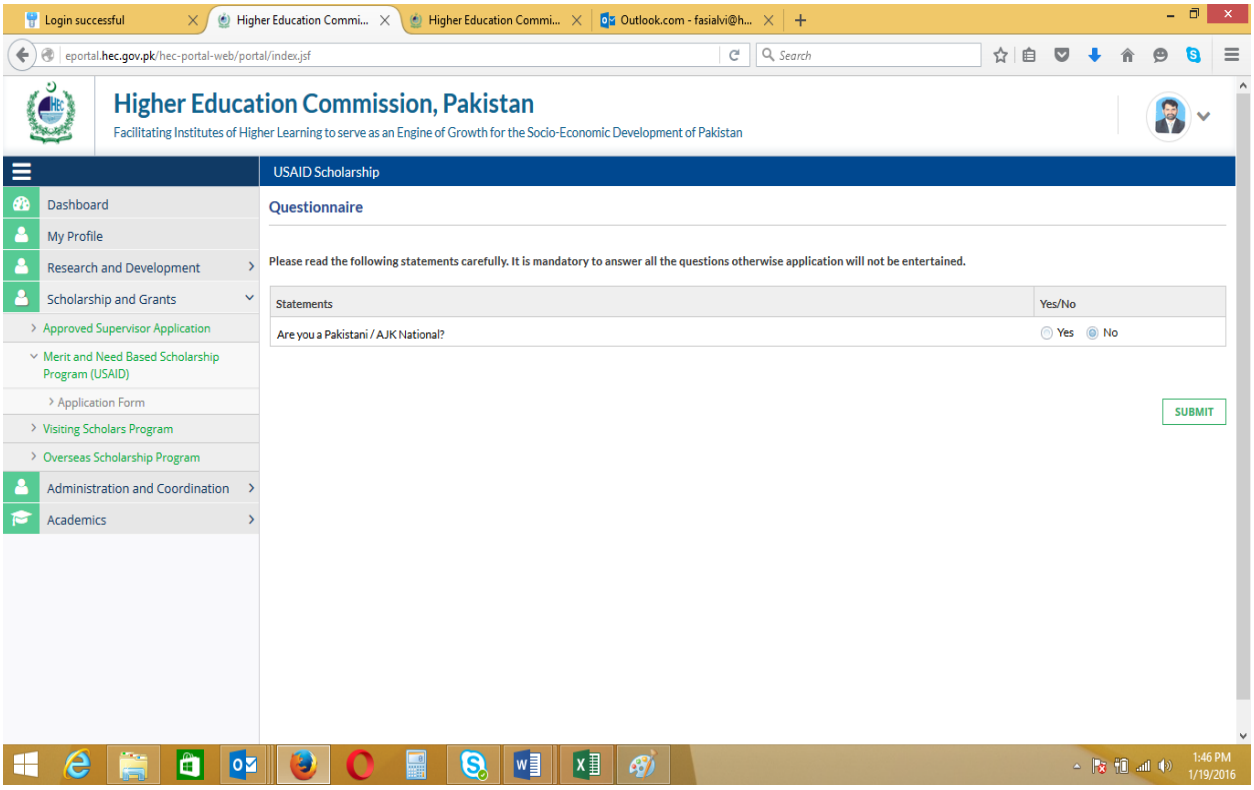
- **Click “Scholarship and Grants”**

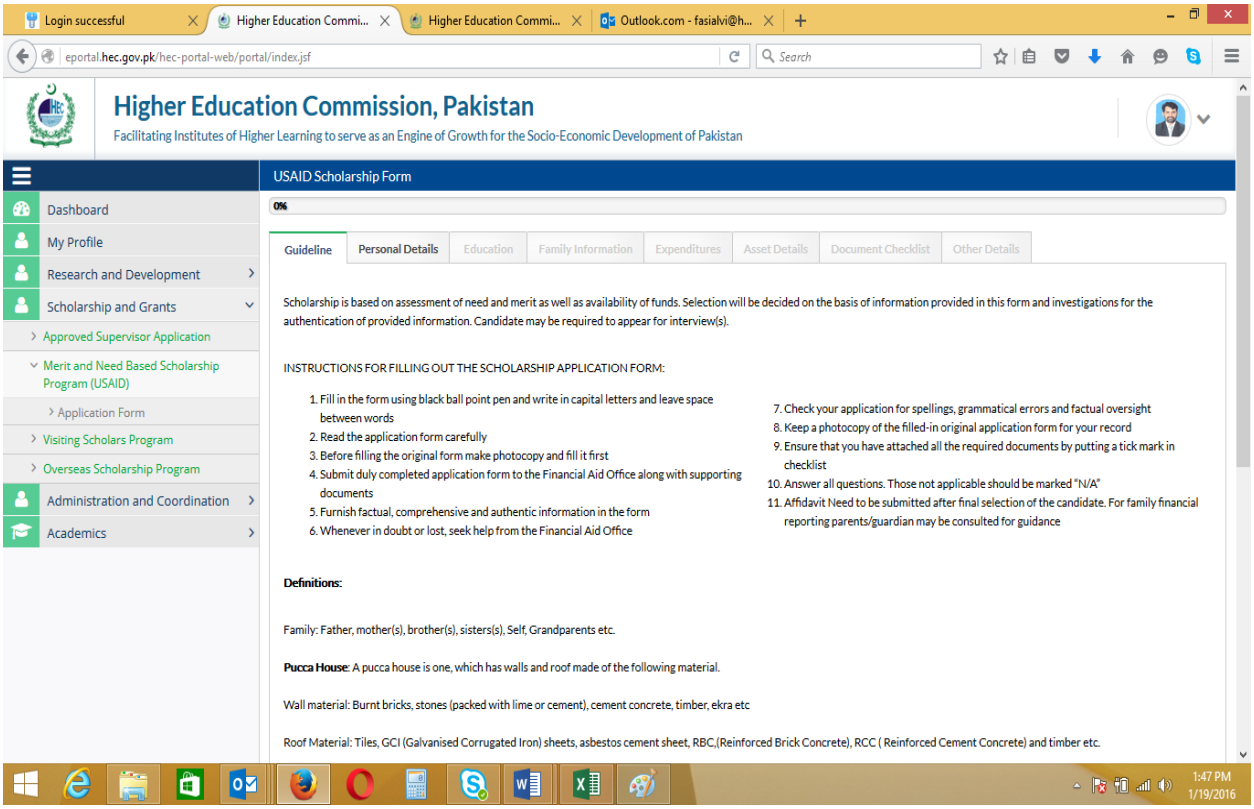


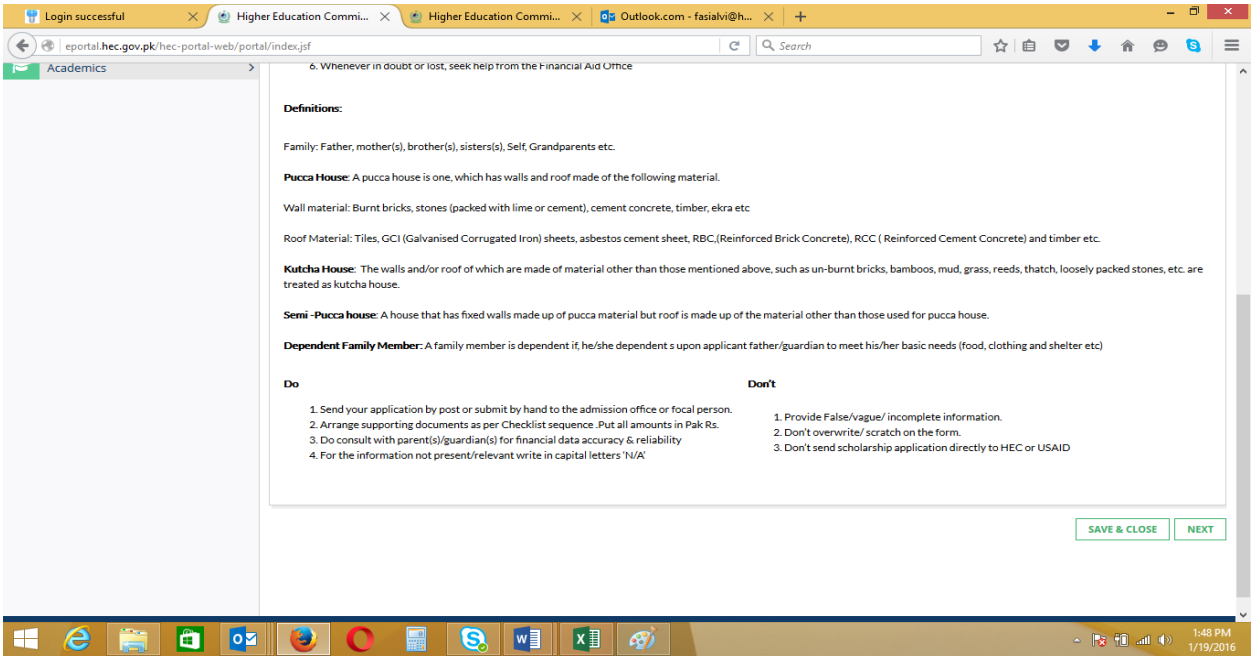
- Click Merit and Need Based Scholarship Program
- You will see the below screen
- Click Application Form

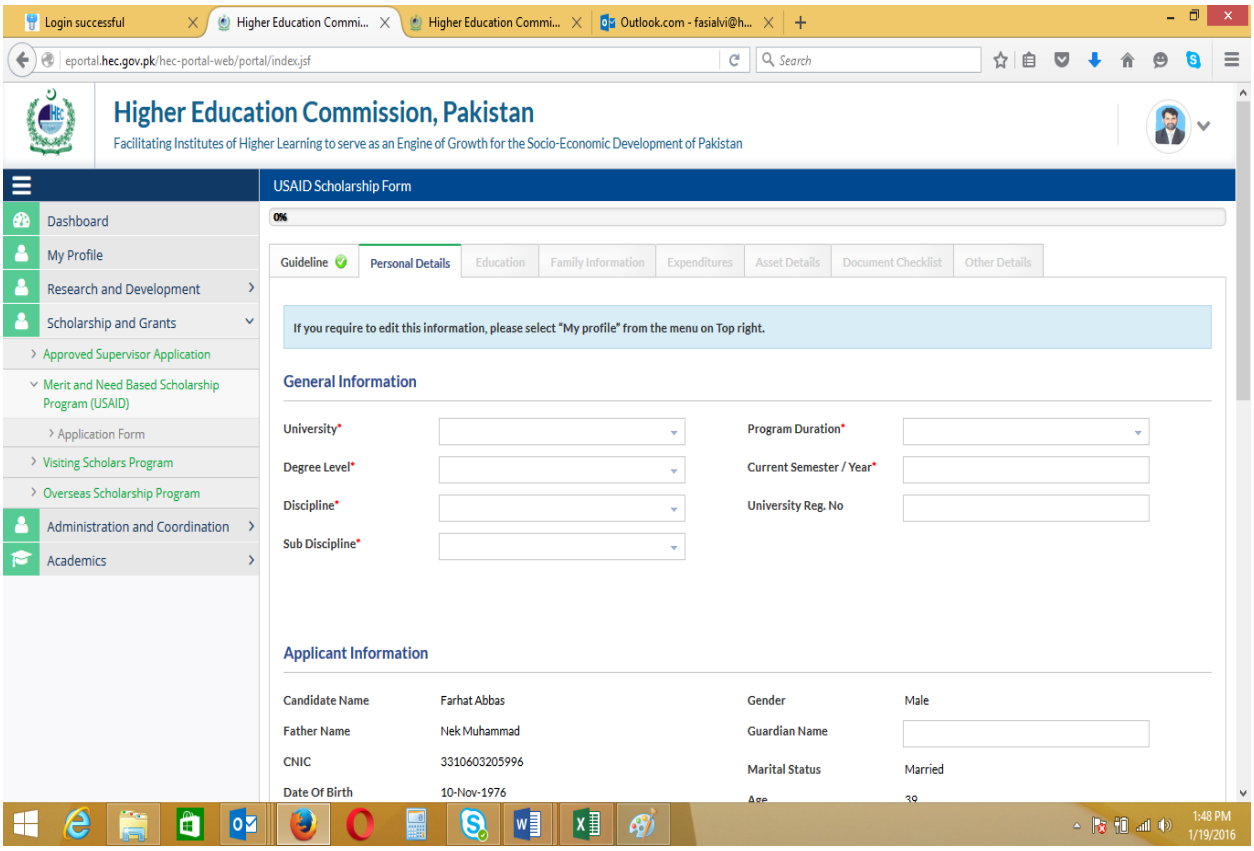


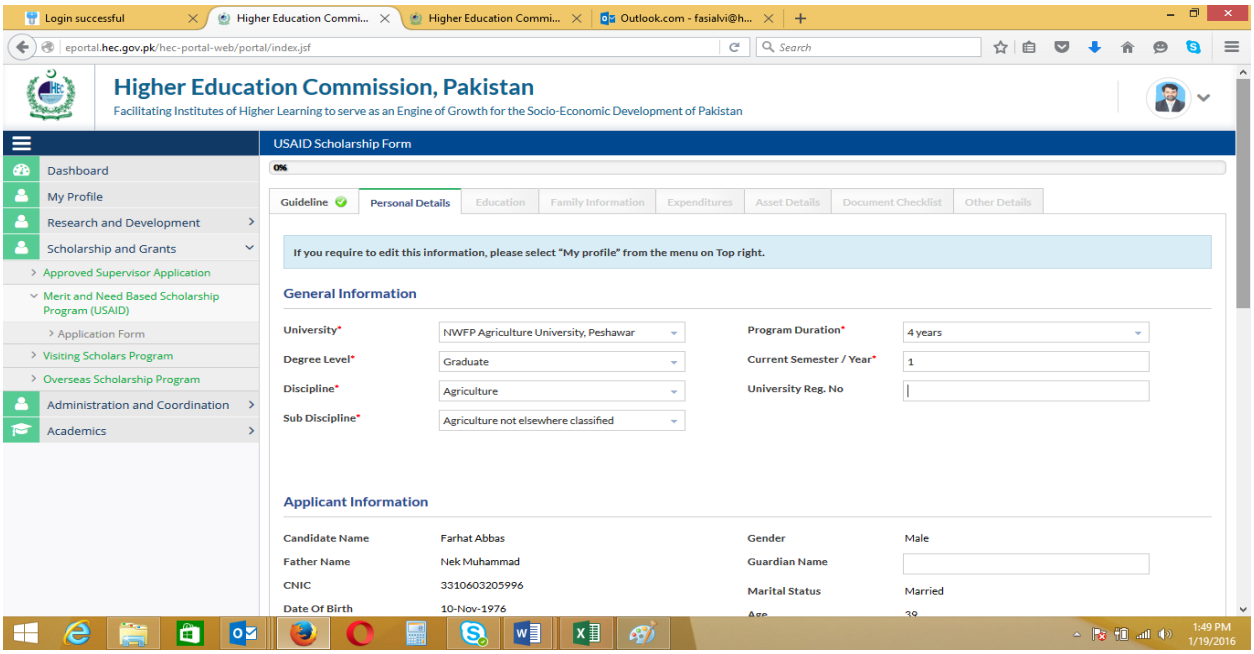
- Below screen will be displayed and click “Yes/No” for AJK/Pakistani

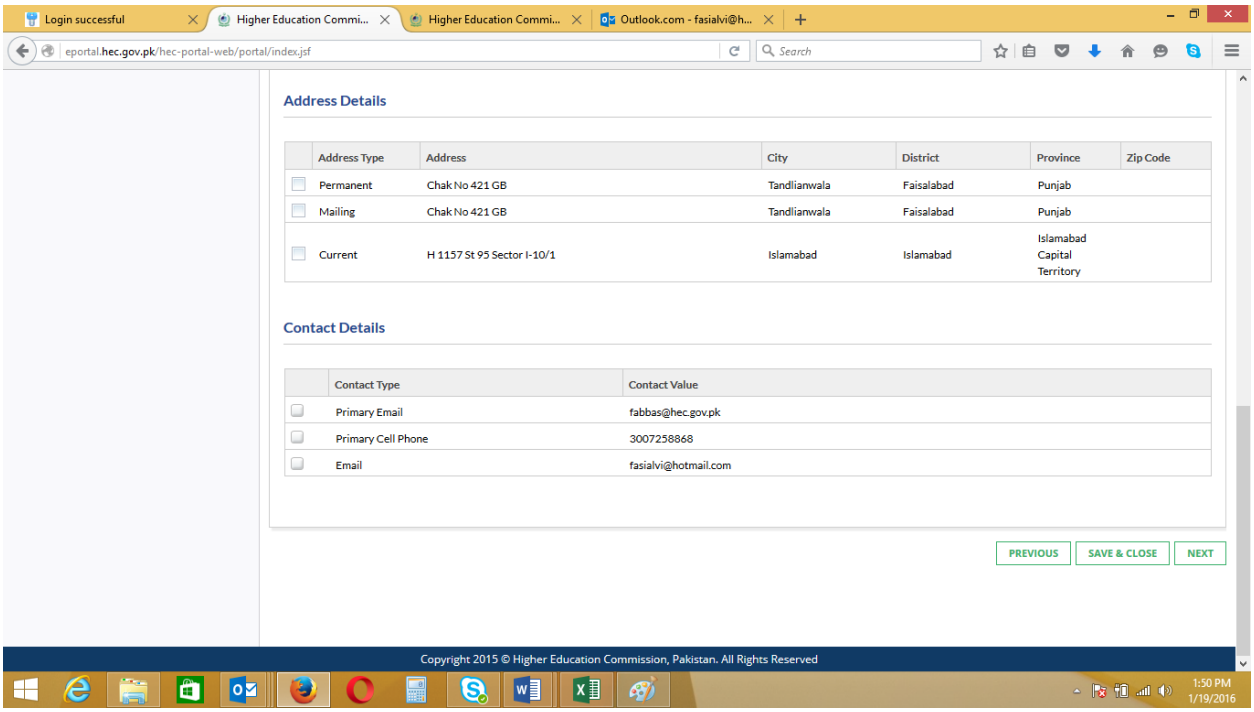





Login successful
Higher Education Commi...
Higher Education Commi...
Outlook.com - fasialvi@h...
eportal.hec.gov.pk/hec-portal-web/portal/index.jsf
Search
Academics
6. Whenever in doubt or lost, seek help from the Financial Aid Office
Definitions:
Family: Father, mother(s), brother(s), sisters(s), Self, Grandparents etc.
Pucca House: A pucca house is one, which has walls and roof made of the following material.
Wall material: Burnt bricks, stones (packed with lime or cement), cement concrete, timber, ekra etc
Roof Material: Tiles, GCI (Galvanised Corrugated Iron) sheets, asbestos cement sheet, RBC,(Reinforced Brick Concrete), RCC (Reinforced Cement Concrete) and timber etc.
Kutcha House: The walls and/or roof of which are made of material other than those mentioned above, such as un-burnt bricks, bamboos, mud, grass, reeds, thatch, loosely packed stones, etc. are treated as kutcha house.
Semi -Pucca house: A house that has fixed walls made up of pucca material but roof is made up of the material other than those used for pucca house.
Dependent Family Member: A family member is dependent if, he/she dependent s upon applicant father/guardian to meet his/her basic needs (food, clothing and shelter etc)
Do
1. Send your application by post or submit by hand to the admission office or focal person.
2. Arrange supporting documents as per Checklist sequence .Put all amounts in Pak Rs.
3. Do consult with parent(s)/guardian(s) for financial data accuracy & reliability
4. For the information not present/relevant write in capital letters 'N/A'
Don't
1. Provide False/vague/ incomplete information.
2. Don't overwrite/ scratch on the form.
3. Don't send scholarship application directly to HEC or USAID
SAVE & CLOSE
NEXT
1:48 PM
1/19/2016

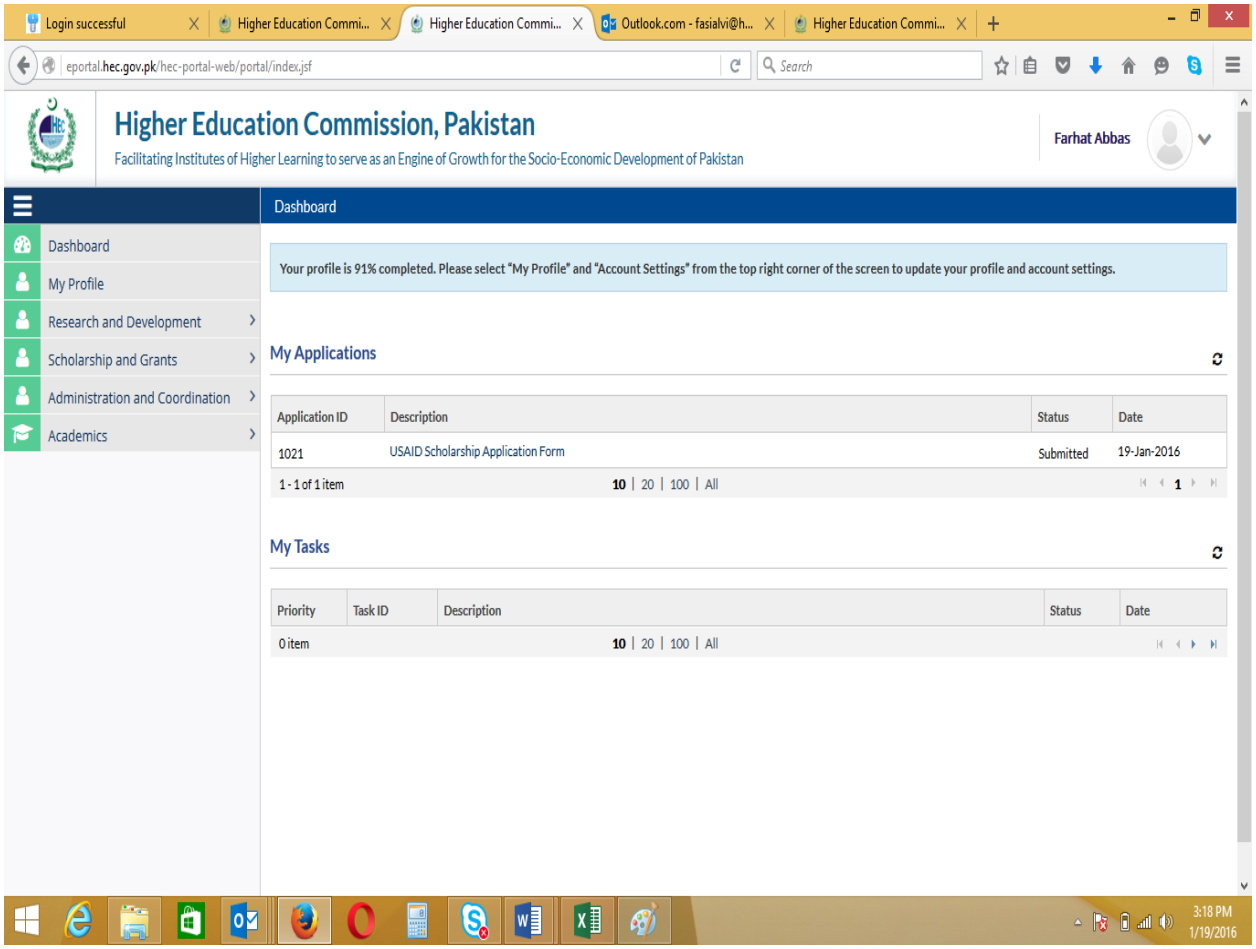

Login successful
Higher Education Commi...
Higher Education Commi...
Outlook.com - fasialvi@h...
eportal.hec.gov.pk/hec-portal-web/portal/index.jsf
Search
Higher Education Commission, Pakistan
Facilitating Institutes of Higher Learning to serve as an Engine of Growth for the Socio-Economic Development of Pakistan
USAID Scholarship Form
0%
Dashboard
My Profile
Research and Development
Scholarship and Grants
Approved Supervisor Application
Merit and Need Based Scholarship Program (USAID)
Application Form
Visiting Scholars Program
Overseas Scholarship Program
Administration and Coordination
Academics
Guideline
Personal Details
Education
Family Information
Expenditures
Asset Details
Document Checklist
Other Details
If you require to edit this information, please select "My profile" from the menu on Top right.
General Information
University*
Degree Level*
Discipline*
Sub Discipline*
Program Duration*
Current Semester / Year*
University Reg. No
Applicant Information
Candidate Name
Farhat Abbas
Father Name
Nek Muhammad
CNIC
3310603205996
Date Of Birth
10-Nov-1976
Gender
Male
Guardian Name
Marital Status
Married
Age
39
1:48 PM
1/19/2016





- The fields have been already updated in Profile and also required in Application Form will be filled automatically while Applying for Scholarship
- The fields not updated are required to be updated under each Tab
- After entering data under all tabs, click "Submit"

- The below screen shows the submitted form under Dashboard



Please Note that :

- The submitted Form cannot be edited. Please check saved information carefully before click "Submit".
- You can upload the required documents also
- Print Form by clicking "Print Application" and attach your copies of required documents
- Submit to the financial Aid office