Institute of Administrative Sciences
Faculty of Business, Economics, and Administrative Sciences
University of the Punjab, Lahore
Course Outline

Programme	BS Management	Course Code	MGT-404	Credit Hours	3
Course Title	**Project Management**				

Course Introduction

As more work becomes project-based, projects grow in complexity, and clients demand accountability and efficiency, professionals with project management skills have become highly sought after. This course in project management will help students become more accomplished, qualified, and effective managers in their fields by using the smart knowledge of project management. Demand for professionals with project management skills has increased dramatically in the last decade with continued growth expected, according to the Project Management Institute (PMI)®. PMI also expects strong salary growth , though salaries and growth expectations vary depending on industry, experience, and location.

Learning Outcomes

On the completion of the course, the students will:
1. Understands the genesis of project, program, and portfolio management and their importance to enterprise success
2. Describes the various approaches for selecting projects, programs, and portfolios
3. Explains the main tasks involved in and outputs of initiating, planning, executing, monitoring and controlling, and closing projects
4. Demonstrates knowledge of project management terms and techniques such as:
    i. The triple constraint of project management
    ii. The project management knowledge areas
    iii. Tools and techniques of project management such as
    iv. Selection methods
    v. Work breakdown structures
    vi. Gantt charts, network diagrams, critical path analysis
    vii. Cost estimates
    viii. Earned value management
    ix. Motivation theory and team building
5. Applies project management concepts by working on a team project as project manager or active team member.
6. Appreciates the importance of good project management by sharing examples of good and bad project management and using knowledge and skills developed in this class in other settings
7. Demonstrates good oral presentation skills
8. Learns to use virtual collaboration tools like Moodle and Google sites

Course Content		Assignments/Readings
Week 1	• Course introduction, class survey. *Introduction to Project, Program, and Portfolio Management*	
Week 2	• Project Scope Management • Plan Scope Management • Collect Requirements	

	Define Scope	
Week 3	- Continued: Project Scope Management - Create WBS - Validate Scope Control Scope	
Week 4	- Project Cost Management - Plan Cost Management Estimate Costs	
Week 5	- Continued: Project Cost Management - Determine Budget - Control Costs	
Week 6	- Initiating Projects - Develop project charter - Develop business case - Kick-off meeting	
Week 7	Planning Projects (Project Integration & Scope Management)	
Week 8	Planning Projects (Project Time and Cost Management)	
Week 9	Mid Term Examination	
Week 10	- Project Schedule Management - Plan Schedule Management - Define Activities - Sequence Activities	
Week 11	- Estimate Activity Durations Conflict - Develop Schedule	
Week 12	- Control Schedule - Resource loading - Resource levelling	
Week 13	- PROJECT QUALITY MANAGEMENT - Plan Quality Management - Manage Quality - Control Quality	
Week 14	- PROJECT RESOURCE MANAGEMENT - Plan Resource Management - Estimate Activity Resources	
Week 15	- Acquire Resources - Develop Team	
Week 16	- Manage Team - Control Resources	
Textbooks and Reading Material		
Recommended Textbook		

- An Introduction to Project Management, 6th Edition, Kathy Schwalbe, Schwalbe Publishing 2017
- A guide to project management body of knowledge (PMBOK), PMI, 6th ed.
- Project Management: A managerial approach, Jack R. Meredith, 7th ed
- Project Management Institute (PMI)
- https://www.pmi.org

Teaching Learning Strategies
This course makes use of interactive teaching and learning strategies which engage students to promote critical and reflective thinking, research and evaluation skills that will help them become better learners and enhance their skill set. Students will use personal and social capability to collaboratively work with others in learning activities, appreciate their own strengths and abilities and those of their peers, enabling them to develop a range of interpersonal skills such as communication, negotiation, teamwork, leadership and an appreciation of diverse perspectives.

Assignments: Types and Number with Calendar
Will be decided by the course instructor

Assessment			
Sr. No.	Elements	Weightage	Details
1.	Midterm Assessment	35%	Written Assessment at the mid-point of the semester.
2.	Formative Assessment	25%	Continuous assessment includes: Classroom participation, assignments, presentations, viva voce, attitude and behavior, hands-on-activities, short tests, projects, practical, reflections, readings, quizzes etc.
3.	Final Assessment	40%	Written Examination at the end of the semester. It is mostly in the form of a test, but owing to the nature of the course the teacher may assess their students based on term paper, research proposal development, field work and report writing etc.