

University of the Punjab, Lahore

Hailey College of Banking & Finance

Course Outline

(Core Course / Auxiliary Course /Special Course)

Program		Course Instructor	
Years/Semester		Email	
Name of the Course	Banks & Financial Institutions		
Course No.	BHBF318		
Credit Hours	3 Hours.		
Prerequisites	A general information about banking business.		
Follow Up	--		
Category	Core Course		
Course Description	Central Bank and Non-Bank finance campus. This subject will enable the participants to understand the financial sector of the students will understand functionary of commercial Banks.		
Learning Objectives	The course will desirable the function of Commercial Bank, NBFC and Standard Banks also role in economic development of the law.		
Syllabus Before Mid-Term Examinations			
WEEK 01	Introduction and Overview of Bank		
WEEK 02	Banker customer relationship		
WEEK 03	Banking Operations Deposits, Types difference		
WEEK 04	Banks Credit – Loan and Advance		
WEEK 05	Banks Credit – Loan and Advance		
WEEK 06	Trade Business – Letter of Credit		
WEEK 07	Trade Business – Negotiable Instruments		
WEEK 08	Review		
Syllabus After Mid-Term Examinations			
WEEK 09	Central bank – Overview		
WEEK 10	Functions of Central Banks		
WEEK 11	Monitor Policy		
WEEK 12	NBFC – Leasing and Investment Bank		
WEEK 13	Mutual Funds		
WEEK 14	Insurance Companies and Takaful		
WEEK 15	Insurance Companies and Takaful		

WEEK 16	Review				
Text Books	Money and Banking by Prof. Riaz Ahmed Mian				
Reference Material	Handouts – Articles				
Instructional Aids/Resources	<ul style="list-style-type: none"> • Smart Projector • Video Lectures • Online Case Study Database Access (Harvard) • Turnitin 				
Teaching strategies	Participatory lectures, assignments, workshop sessions, presentations, term papers				
Assessment	Marks in %	Sessional	Mid	Final	Total 100%
	Criteria	25	35	40	100
Governing Rules	<ul style="list-style-type: none"> • There will be a closed-book mid-term exam (minimum duration 1 hour) and final-term exam (minimum duration 1.5 hours) in which material from lectures, assigned readings/handouts, and the textbook will be covered. The exams will test your understanding of the course material and your ability to apply the concepts learned. • Prior Preparation, Regular Attendance, and Professional Participation in all classes is expected and rewarded. Come to the Class prepared to lead the class discussion for analytical interpretations, alternative strategies, and persuasive solutions. 				
Attendance Requirements	<ul style="list-style-type: none"> • Students failing to maintain a minimum attendance of 75% will not be allowed to sit in Exams <p>It is strongly recommended that students attend every class session.</p>				
Classroom Behavior	In class all cell phones must be turned off or set on “silent mode.” During lectures use of mobile phone or other gadgets without the permission of instructor is not allowed				
Honesty Policy	A Participant found in cheating on any exam/ assignment/ project will receive no credit (i.e. no grade) for that exam/ assignment/ project				