UNIVERSITY OF THE PUNJAB

B.S. 4 Years Program / Fifth Semester – Spring 2023

Paper: Interpersonal Skills

## THE ANSWERS MUST BE ATTEMPTED ON THE ANSWER SHEET PROVIDED

- Q.1. Answer the following short questions: (6x5=30)
- i. Differentiate between functional and dysfunctional conflict.
- ii. Briefly describe agreeableness.
- iii. What is social mirror and how can it be used to enhance self-awareness?
- iv. Define chronemics along with examples.
- v. Define haptics along with examples.
- vi. Why does social loafing occur?

Answer the following questions. (3x10=30)

Q2. Define different types of meetings. Suggest ways to make our meetings more effective.

Q3. What are team developmental stages? Give tips to improve team work.

Q4. What is meant by communication? Explain assertive communication in detail.