## **UNIVERSITY OF THE PUNJAB**

B.S. 4 Years Program : Third Semester - Spring 2023

Paper: English-III (Communication Skills) Course Code: ENG-211

Roll No. ......
Time: 3 Hrs. Marks: 60

## THE ANSWERS MUST BE ATTEMPTED ON THE ANSWER SHEET PROVIDED

Q.1. Write short note on the following.

(6x5=30)

- (i) What are the types of communication?
- (ii) What is an expository paragraph?
- (iii) What are the essential characteristics of a paragraph?
- (iv) What are the salient features a formal letters?
- (v) How can we make inferences?
- (vi) What is the technique to find topic sentence in a paragraph?

Answer the following questions.

(2x15=30)

- Q:-2. Write a letter to editor on the declining standard of education.
- Q:-3. Write three connected paragraphs on Online Shopping.