



Q.1. Give short answers of the following: (10x3=30)

- 1) What is the difference between print layout and web layout?
- 2) Explain any two uses of MS ACCESS.
- 3) Which protocol is used for e-mail sending?
- 4) What is laser printer?
- 5) What is the difference between random access and sequential access storage unit?
- 6) What is freeware?
- 7) What is register memory and where is it located?
- 8) List down five, five input and output devices.
- 9) What are nested functions in MS Excel?
- 10) List down five programming languages used for development.

Q.2. Answer the following questions. (3x10=30)

- 1) What is a chart? Write method of creating and formatting Charts in MS Excel.
- 2) Draw a block diagram to illustrate the basic organization of computer system and also highlight each component. Explain each component separately.
- 3) Differentiate between primary storage and cache memory on the basis of the following parameters (storage capacity, access time, cost per bit, location in computer, volatility).