

FUNCTIONAL ENGLISH

(3+0 Cr. Hr.)

COURSE OBJECTIVES

The aim of Functional English is to develop communicative skills of the learners in listening, speaking, writing and reading. The focus is on how English is used in real-life situations. Through the items listed in the syllabus the learners are expected to develop fluency in conversation and efficiency in interactional skills. They are also expected to learn to use grammar communicatively so that they become effective and efficient communicators in English.

COURSE CONTENTS:

- i. **Basics of Grammar**
- ii. **Parts of speech and use of articles**
- iii. **Sentence structure, active and passive voice**
- iv. **Practice in unified sentence**
- v. **Analysis of phrase, clause and sentence structure**
- vi. **Transitive and intransitive verbs**
- vii. **Punctuation and spelling**
- viii. **Comprehension**
 - a. Answers to questions on a given text
- ix. **Discussion**

General topics and every-day conversation (topics for discussion to be at the discretion of the teacher keeping in view the level of students)
- x. **Listening**
 - a. To be improved by showing documentaries/films carefully selected by subject teachers.
- xi. **Translation skills**
 - a. Urdu to English
- xii. **Paragraph writing**
 - a. Topics to be chosen at the discretion of the teacher
- xiii. **Presentation skills**
 - a. Introduction

Note: Extensive reading is required for vocabulary building

RECOMMENDED BOOKS

1. Hannay, M. (2017). *English existentials in functional grammar*(Vol. 3). Walter de Gruyter GmbH & Co KG.
2. White, R. V. (2017). *Teaching Written English*. Routledge.
3. Heyvaert, L. (2015). *A cognitive-functional approach to nominalization in English* (Vol. 26). Walter de Gruyter GmbH & Co KG.
4. Wei, R. R., & He, W. (2017). *Evelien KeizerA Functional Discourse Grammar for English*2015Oxford University Press Oxford.
5. Macken-Horarik, M., Love, K., Sandiford, C., & Unsworth, L. (2017). *Functional Grammatics: Re-conceptualizing Knowledge about Language and Image for School English*. Routledge.