



University of the Punjab, Lahore.

To,
The Controller of Examinations,
University of the Punjab,
Lahore.

Examiner Code:
(for Office use only)

SUBJECT: REQUEST FOR APPOINTMENT AS PAPER SETTER / EXAMINER

Respected Sir/Madam,

Respectfully submitted that I:

Name & Date of Birth: _____ Designation: _____ BPS: __

College: _____ Working as: (Regular/Contract)

Cell No.: _____ CNIC: _____

Email: _____ Home Address: _____

Date of first Appointment as Regular Faculty Member: _____ Subjects/ taught:-

Examination	Paper Code	Subject / Subject Name / Paper Name	Semester/ Annual	Year

Experience: already working or worked with PU/any other Institution as: **[Paper Setter]** **[Examiner]** **[Pr. Examiner]** from the year _____ (write name of department or institution) _____ or Nil _____.

It is requested that I may kindly be appointed as paper setter / Sub or neutral / Practical Examiner in the above mentioned subject(s).

If applicable, disqualification from any Board / University/ College _____/year _____.

Yours Thankfully

Name & Signature: _____

OFFICE OF THE PRINCIPAL / HEAD _____

Memo No. _____

Dated: _____

This is to certify that the above information is correct and I recommended him/her for the subject as cited above.

Name of Principal/Head: _____ Signature & Stamp _____

Cell No.: _____

CNIC: _____

Email: _____

The Convener
Board of Studies in _____
University of the Punjab, Lahore. (for Office Use Only)