

# UNIVERSITY OF THE PUNJAB, LAHORE

## RULES FOR THE AWARD OF Ph.D. SCHOLARSHIPS

- a. All University regular faculty members up to maximum age of 40 years on the last date of receipt of applications will be eligible. However, the faculty members who are above 40 years and may serve the University of the Punjab for 15 years before reaching the age of superannuation and confirm their admission in the foreign Top Ranking Universities, may apply for some financial relief to the Vice-Chancellor, University of the Punjab. Their cases will be discussed/evaluated in OSC and some financial relief may be allowed after they join the foreign University.
- b. The area of Ph.D will be in accordance with the needs of the Department/Institute, to be recommended by the Concerned Head of the Department/Institute. In case of an applicant for scholarship under indigenous PhD program, research synopsis must be duly approved by the Advanced Studies and Research Board.
- c. The scholar, who intends to study at any university in U.K, U.S.A. would get Rs.5 millions for three years all inclusive i.e tuition fee, registration fee if any, living expenses, and air fare etc. Subject to the condition that over and above amount of Rs. 5 (M) should be arranged by the scholar. However, the scholar should also give affidavit on Rs. 500/- stamp paper to the effect that he will not demand extra funding. In case of non-completion of Ph.D. within prescribed or extended time he will refund all the amount paid to him including pay & allowances to the University.

- d. Maximum funding to scholar applying for Ph.D. studies will be made as under:

Sr. No.	Ranking of Foreign Universities	Funding for Overseas Scholarship
1.	Top 20 Q.S. Ranking in that subject	Full Funding
2.	Top 50 Q.S. Ranking in that subject	Up to 75% Funding or Rs.5.00 (m) which ever is higher
3.	Top 100 Q.S. Ranking in that subject	Up to 50% Funding or Rs.5.00 (m) which ever is higher
4.	Top 100 to 200 Q.S. Ranking in that subject	Up to Rs. 5.00 (m)

- e. The scholar who seeks admission in country other than UK, preferably in Germany, Malaysia or some other Scandinavian country where tuition fee is lower than in UK would be preferred and considered, for the award of PhD scholarship with maximum limit of Rs. 5.00 (m).
- f. The scholar can avail one month leave in a year, and during that period the scholar will be entitled for full living allowance/stipend as per HEC approved rates. If scholar takes more than one month leave, then indigenous rate would be followed (PKR 13000/- per month) for the period above one month.
- g. If scholar stays on leave more than one month, it must be approved by his/her supervisor and the scholar should inform the Registrar, University of the Punjab / Secretary O.S.C.
- h. The scholar may visit Pakistan for research work up to a maximum period of three months. The scholar proceeding for research outside the country of study shall be required to get approval from the University of the Punjab prior to departure. For this purpose, recommendation by the scholar's supervisor or University shall be

submitted along with the request for prior permission to visit Pakistan for research purpose, mentioning the details of requirements of the research in this regard.

- i. The stipend at foreign rate shall be paid for three months during the research period in Pakistan, while for the period over and above three months, stipend shall be paid equivalent to indigenous PhD scholarships. The authority to approve their stay in Pakistan for research is Overseas Scholarships Committee.
- j. The scholar proceeded abroad for higher education may send his / her request along with permission letter of the supervisor justifying his / her stay in Pakistan for the purpose to the Secretary O.S.C. University of the Punjab for seeking approval of the competent authority.
- k. The awardee will be required to send annual progress report duly endorsed by the supervisor. The release of 2<sup>nd</sup> year and subsequent years' grant will depend upon the submission of satisfactory progress report from the supervisor.
- l. The scholarship will be awarded initially for one year and will be extendable to maximum period of 5 years prescribed by the university to which the candidate is admitted. However, where study period is extendable for 4<sup>th</sup> year the request of the scholar would be considered on case to case basis by Overseas Scholarships Committee. However, the amount should not exceed Rs. 5 (M) other than mentioned at (d) above.
- m. The awardee will not change the course of study and/or university/institution specified in the letter of award without prior permission of the University of the Punjab.



- n. The awardee will not hold any other scholarship/stipend during the period of his/her study. In case where he/she applies / acquire any scholarship from anywhere, he/she will seek permission from the Vice-Chancellor.
- o. The awardee may be required to execute a bond with University of total amount to be spent on his/her studies to serve the University for 05 years subsequent to the award of the degree. In case of their scholarships are funded by foreign institutions will require to execute indemnity bond as per amount prescribed by the donor agency/departments. However, in case the donor agency do not mention the amount, an indemnity bond equal to the amount of Pay & Allowances to be paid during study shall be required by the University of the Punjab.
- p. The awardee shall sign an agreement with the university on Rs. 500/- judicial stamp paper to the effect that in case the awardee fails to complete his/her study, or fails to fulfill the obligation set out in these rules he/she will refund the total amount incurred on his/her studies by the university including salary & allowances paid to him/her during that period, plus interest @ 10% p.a. on total recoverable amount.
- q. In addition to conditions set out in these rules, a personal guarantee of the persons of means (an officer not less than grade 18 or family member/s of the applicant) on judicial stamp paper shall be obtained in order to ensure recovery in case of default. The sureties will sign the papers in the presence of the Registrar, University of the Punjab.
- r. The award will be purely on merit (competitive basis). The awarding process will be a regular activity, and will be undertaken by the Overseas Scholarships Committee. The Committee will also recommend distribution of awards among

three categories of PhD program including, fully funded foreign PhD program, indigenous PhD program and sandwich (Split) PhD program. Number/s of award/s for each category of the PhD scheme will be solely subject to the availability of funds.

- s. The applicant holding first class or CGPA 3 out of 4.0 in the last degree and at least two first divisions in academic career shall be eligible for the award.
- t. The applicant shall be liable to secure admission only in the foreign universities duly approved by the Higher Education Commission (HEC).

#### **APPLICATION PROCEDURE**

- u. The scholar intending to apply for Ph.D study abroad must submit the following documents:-
  - i) Application on the prescribed application form duly forwarded by his Head of the Department / Dean.
  - ii) Foreign University Admission Offer letter
  - iii) Attested copies of all educational documents
  - iv) Attested photocopy of NIC
  - v) CV/Resume

#### **PREFERENCE**

- i) The awardee shall avail the scholarship within one year after the date of award.
- ii) Representation of all departments (as far as possible) will be taken into consideration.
- iii) PhD candidates already enrolled in the Punjab University will be preferred for Split PhD program.
- iv) Under split PhD program the scholarship will be awarded to scholar after consideration of the case by the OSC on case to case basis. Scholarship

amount may vary subject to place, duration and prevailing circumstances on actual or maximum with maximum limit of Rs. 5 (m) whichever is less.

w. The scholars requesting for next year financial assistance for their PhD study, should provide the following documents along with their request: -

- x.
- i) Fee acknowledgement receipt of respective university and progress report issued by the respective supervisor.
  - i) Bill for the adjustment of 1<sup>st</sup> year grant before requesting for the 2<sup>nd</sup> year installment. Similarly, 2<sup>nd</sup> year adjustment before requesting for the 3<sup>rd</sup> year installment.
  - ii) Legible photocopies of full pages of passport.
  - iii) The application must be routed through the Head of the Departments.

Note: The applicant will be liable to provide original receipt of tuition fee, return air ticket and original passport (for physical examination at the time of final year adjustment).

