Ejaz Ashraf

Education, Management, Life Coaching, Consultancy

Department of Computer Science, University of the Punjab, Lahore

🌐 s://ejazashraf.website2.me

🌐 s://pucit.edu.pk/348223-2/

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▶ s://www.youtube.com/channel/UCVxU-07Tt-1z-5oIURA

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⚒ Skills

- ➢ Leadership   ■ ■ ■ ■ ▢
- ➢ Communication and Presentation Skills   ■ ■ ■ ■ ▢
- ➢ Team Building   ■ ■ ■ ■ ▢
- ➢ Conflict Management   ■ ■ ■ ■ ▢

Alhamdulillah, Compassionate, creative and effective Teacher with valuable experience in classroom administration, professional development and project planning. Equipped with extensive background in versatile education environments. Student-centric instructor, academic facilitator and motivational coach. Competent at performing independently or as member of teaching team. Well-versed in classroom and online technologies.

More over as manager and administrator consistently rewarded for success in planning and operational improvements. Experience in policy development and staff management procedures positively impacting overall morale and productivity.

💼 Work History

2021-3 - Current

Assistant Professor, Computer Science
Department of Computer Science, University of the Punjab, Lahore

2021-3- Current

Degree Supervisor, BS Computer Science, *New Campus, Faculty of Computing and Information Technology, University of the Punjab, Lahore*

2008 – 2021-3

Assistant Professor, Computer Science
Punjab University College of Information Technology (PUCIT), University Of The Punjab, Lahore

2018 - Current	**System Analysis and Development Consultant** *Self Employed*
2017 - Current	**Life Coach** *Self Employed,* More than 50 seminars, workshops, and trainings in the areas of self-development, life coaching and career development.
2006 - 2020	**Project Office Supervisor** *PUCIT, University Of The Punjab, Lahore*
2019-03 - 2019-09	**Degree Supervisor** *PUCIT, University Of The Punjab, Lahore*
2004 - 2008	**Lecturer, Computer Science** *PUCIT, University Of The Punjab, Lahore*

Education

2007-04 - 2009-03	**MS Total Quality Management (3.33/4)** *University Of The Punjab - Lahore*
2001-09 - 2003-08	**MSc Computer Science (3.42/4)** *PUCIT, University Of The Punjab - Lahore*
1996-09 - 1999-03	**Bachelor of Commerce (First Division)** *University Of The Punjab - Lahore*
1994-09 - 1996-08	**F. Sc. Pre Engineering (First Division)** *F.G. Degree College, Kharian Cantt. - Kharian*
1991-09 - 1993-08	**Matriculation in Science (A+ Grade)** *Govt. Public High School Wazirabad - Wazirabad*

Other Assignments

- Member, Board of Faculty of Computing and Information Technology, University of the Punjab
- Member, Board of Studies in Computer Science, Faculty of Computing and Information Technology, University of the Punjab
- IT Expert, Punjab University Affiliation Committee
- Subject Specialist, Federal Public Service Commission
- Subject Specialist, Punjab Public Service Commission

- ➢ Chairman, PUCIT Disciplinary Committee
- ➢ Chairman, Entrance Test Printing Committee
- ➢ Chairman, Grade 1-4, Staff Appointment Committee, PUCIT
- ➢ Chairman, PUCIT Teacher Assistant Appointment Committee
- ➢ Chairman, PUCIT Financial Aid Committee
- ➢ Chairman, PUCIT Stock Verification Committee
- ➢ Chairman, PUCIT Stock Taking Committee
- ➢ Chairman and Member of different inquiry committees
- ➢ Co-Chair, Undergraduate Financial Support Committee, PUCIT New Campus
- ➢ Member, Faculty of Computing and Information Technology (FCIT) online examination committee
- ➢ Member, PUCIT PC-1 Implementation Committee
- ➢ Member, PUCIT Admission Committee
- ➢ Member, PUCIT College Council
- ➢ Member, Faculty of Computing and Information Technology (FCIT) Council
- ➢ Executive Member, Academic Staff Association, University of the Punjab, Lahore

Trainings

1	Training of Teachers	Punjab University College of Information Technology, Lahore
2	Punjab University Faculty Orientation Training	IAS, University of the Punjab, Lahore
3	Communication and Presentation Skills Training	Punjab Information Technology Board with collaboration of Live Skills Studio, Canada
4	Management Training	Punjab Information Technology Board, Lahore
5	PMP® Certification Course (40 PDUs)	Business Management Consultants, Houston, Texas USA
6	Disaster Risk Management	National disaster Management Authority, National Institute of Disaster Management, Department of Geography, University of the Punjab.
7	Qualitative Research using NVIVO Software	ORIC, University of the Punjab, Lahore
8	"Human Resource Development Centre (HRDC) University of the Punjab" in collaboration with "Pakistan Institute of Entrepreneurship"	University of the Punjab, Lahore. Pakistan Institute of Entrepreneurship
9	Apni Talash	Qasim Ali Shah Foundation, Lahore
10	Train the Trainer	Qasim Ali Shah Foundation, Lahore
11	The Power of Gratitude B2	Qasim Ali Shah Foundation, Lahore

12	"QS University Ranking"	University of the Punjab, Lahore
13	The Power of Gratitude B4	Qasim Ali Shah Foundation, Lahore
14	Soft Skills, Middle Skills, Hard Skills	Qasim Ali Shah Foundation, Lahore
15	Online Training Session by PU_QEC on Program/Course Development, Citation /Referencing Styles, Question Papers/Tests Development and Marking	Punjab University Quality Enhancement Cell (QEC)
16	01-day extensive Training Workshop "How to improve/Implement HEC-QAA Parameters" by HEC 01-day extensive Training Workshop	Punjab University Quality Enhancement Cell (QEC)
17	"Use of Generative Artificial Intelligence in Higher Education" Two Day Training (May 08, 09, 2024)	Punjab Higher Education Commission, held at UVAS Lahore

Seminars, Training, and Workshops Conducted

1	Senior Projects' Orientation Seminar	16-Jul-15	PUCIT New Campus
2	Senior Projects' Orientation Seminar	16-Oct-15	PUCIT Old Campus
3	Senior Projects' Orientation Seminar	16-Oct-15	PUCIT Old Campus
4	Personality Grooming Seminar	07-De	Seminar Hall, PUCIT, New Campus Lahore
5	Personality Grooming Seminar	15-Dec-17	Senate Hall, PU, Allama Iqbal, Campus Lahore
6	CV writing and Interview Skills	05-Jan-18	Seminar Hall, PUCIT, New Campus Lahore
7	CV writing and Interview Skills	12-Jan-18	Senate Hall, PU, Allama Iqbal, Campus Lahore
8	Visiting Faculty Orientation Seminar	23-Feb-18	Alkhawarizmi Hall, PUCIT, Lahoe
9	Life Skills	06-Apr-18	Seminar Hall, PUCIT, New Campus Lahore
10	Life Skills	04-May-18	Senate Hall, PU, Allama Iqbal, Campus Lahore
11	"Follow up" Session	11-May-18	Senate Hall, PU, Allama Iqbal, Campus Lahore
12	"Follow up" Session	11-May-18	Seminar Hall, PUCIT, New Campus Lahore
13	Senior Projects' orientation Seminar	07-Sep-18	Main Lab, PUCIT, Old Campus, Lahore
14	Senior Projects' orientation Seminar	08-Sep-18	Main Library, PUCIT, New Campus, Lahore
15	"Are technical skills enough for career success?"	12-Oct-18	Senate Hall, PU, Allama Iqbal, Campus Lahore
16	"Are technical skills enough for career success?"	19-Oct-18	Seminar Hall, PUCIT, New Campus Lahore

17	"CV writing and Interview Skills"	13-Nov-18	Seminar Hall, PUCIT, New Campus Lahore
18	"CV writing and Interview Skills"	14-Nov-18	Senate Hall, PU, Allama Iqbal, Campus Lahore
19	"Time Management"	13-Dec-18	Seminar Hall, PUCIT, New Campus Lahore
20	"Time Management"	14-Dec-18	Seminar Hall, PU, Allama Iqbal, Campus Lahore
21	"Behavior Management"	01-Mar-19	Senate Hall, PU, Allama Iqbal, Campus Lahore
22	Senior Projects' orientation Seminar	20-Sep-19	Seminar Hall, PU, Allama Iqbal Campus, Lahore
23	Faculty Orientation Seminar	20-Sep-19	Alkhawarzmi Lecture Theatre, PUCIT, Lahore
24	Senior Projects' orientation Seminar	20-Sep-19	Library, PUCIT, New Campus, Lahore
25	"Soft Skills, Middle Skills, Hard Skills"	22-Nov-19	Seminar Hall, PUCIT New Campus
26	"Etiquettes and Manners"	29-Nov-19	Seminar Hall, PUCIT Old Campus
27	"CV writing and Interview Skills"	13-Dec-19	Seminar Hall, PUCIT New Campus
28	Training session for PUCIT Faculty on PUCIT online Exam Conduction	4-Aug-20	PUCIT New Campus Lab
29	Training session for PUCIT Faculty on PUCIT online Exam Conduction	15-Jan-21	PUCIT New Campus Lab
30	Training session for PUCIT Faculty on PUCIT online Exam Conduction	4-Jun-21	PUCIT New Campus Lab
31	Visiting Faculty Orientation SeminarFall 2021	29-Oct-21	PUCIT New Campus Lab
32	Students' Orientation Seminar BSCSFall 2021 New Campus	14-Jan-22	PUCIT New Campus Library
33	Visiting Faculty Orientation Seminar Spring 2022	25-Feb-22	PUCIT New Campus Lab
34	"CV writing and Interview Skills"	March 24, 2022, 8:30 AM to 10:00 AM	Room # 12, Building B, PUCIT New Campus
35	"CV writing and Interview Skills"	March 24, 2022, 2:10 PM to 4:00PM	Room # 12, Building B, PUCIT New Campus
36	"Career Planning and Interview Skills"	February 04, 2024, 12:30 PM to 02:30 PM	Library, Building B, FCIT, New Campus

Consultancy

➢ System analysis and development consultant for "Cattlekit "

➢ System analysis and development consultant for "Lord of Food "

Research Projects

➢ Completed Research Project through Punjab University Research grant on "Automatic Video In-painting" in year 2011-2012

➢ Research Project through Punjab University Research grant on "A Quality Management Model for Capstone Projects in Computing Programs" in year 2015