

# SYED NAKHSHAB HUSSAIN

Hammaiyun Street  
Bhimber Road Gujrat, Punjab, Pakistan  
Mob: +92 345 6899057  
Email: [syednakhshab@gmail.com](mailto:syednakhshab@gmail.com)



## **EXECUTIVE SUMMARY**

Motivated, Goal-orientated, Professional Administrator with over 4 years of comprehensive Office Administration and Network Administration practice. Possess broad knowledge with substantial experience in the Government organization in Pakistan. Proven experience in collaborating with senior management to conduct strategic planning in order to support and further corporate goals. Proven ability to promote and increasing organization's growth while generating and delivering a sense of quality that sets the stage for long term success.

Exceptional ability to enter new environments, and produce immediate results, through the use of a flexible technical management style, with practical skill.

Driven by challenge, excellent interpersonal skills provide the ability to operate effectively at all levels and across all disciplines, both independently and through managing team work environment.

## **VISION**

To use my ability to work in a team environment. I am self-motivated and able to work both independently and as collaborative team member. To obtain a position where I can maximize my organizational and interpersonal skills and knowledge which will contribute my years of experience that will allow me to grow personally and professionally.

## **Experiences :**

**Lecturer at University of the Punjab (Jhelum Campus)  
2016 to onward.**

**Admin Officer (Computer) in University of the Punjab Jhelum Campus April  
2012 to August 2016.**

Provide direct support and reporting to the Campus Director and Registrar, Also monitor the Campus Exams, Admissions and Network System.



### **Activities and Responsibilities:**

- Worked as Admin Officer (computer) in Punjab University Jhelum Campus.
- Managed Examinations and Admissions under the supervision of higher authorities.
- Preparation of Final Terms and Semester Results.
- Managed large group of people under my supervision.
- Prepared and conducted the workshop for new employees.
- Monitored the whole campus network and system stability.
- Made strategies for the maintenance of University Campus under the supervision of higher authorities.
- Trouble shoot all the windows related issues.
- Executive member of Event Management Society and Sports Society.

### **Visiting Lecturer**

- **University of Central Punjab (Punjab College Jhelum)**
  - Computer Networks
- **University of Sargodha (PICS College Jhelum)**
  - Computer Programming C, C++

**Assistant Network Administrator in Gift University ( Oct 2011 to March  
2012)**

### **Activities and Responsibilities:**

- Worked as Assistant Network Administrator in Gift University.
- There a lab of more than 150 nodes of Windows based Operating System under my control.
- Check and Control all the issues related to system and network problems
- Conducted weekly workshop to do practical work with the students.
- Prepared weakly practical lab, handling issues for the students.
- Controlling more than 250 nodes at a time maintain their Network stability and troubleshoot system problems.
- I have also provided my services in Query Cell.
- Prepared monthly report for IT infrastructure.



## IT Manager at Gujrat Collage of Commerce(Internship):

### Activities and Responsibilities:

- Control overall performance of the network.
- Control the job of System administration.
- Maintain their Information System.
- There was a computer Lab under my control, maintain their systems and internet facility.

## Education:

### **MPhil: Masters in Computer Science**

**Major:** Underwater Wireless Sensor Networks (UWSNs)  
Capital University of Science & Technology, Islamabad Pakistan

### **BS Honors: Bachelor in Information Technology**

**Major:** Computer Networks & Systems  
University of Gujrat, Gujrat Pakistan

### **ICS: Intermediate in Computer Science**

Jan 2016

**Major:** Physics, Computer, Mathematics

Board of Intermediate & Secondary Education, Gujranwala Pakistan  
Matriculation

July 2011

### **Metric: Matriculation**

**Major:** Biology , Physics, Chemistry, Mathematics  
Board of Intermediate & Secondary Education, Gujranwala Pakistan

April 2007

### Final year Research Thesis:

**MPhil:** Adaptive Routing Protocol in Underwater Wireless Sensor Networks (UWSNs)

March 2005

**BS (Hons):** Genetic Algorithm Based Efficient Routing In Multi Radio Multi Channel Cognitive Networks

### Honors and Achievements:

- I have got the training of **CCNA** from University of Gujrat.
- I have got Deans Role of Honor Award from CUST University.
- Vice President of **Digital Squad Society**. 2007-2009 in University of Gujrat.
- I was also the Captain of University Cricket team.

### Technical Skills

- Window XP/Vista/Window7
- Linux Operating System

### Software:

- Dreamweaver
- OMNet++ Simulator
- Matlab

- Latex
- Adobe Photoshop
- Macromedia Fireworks
- Microsoft Office

**Programming Languages:**

- C,C++
- PHP, CSS, HTML

**Personal Information**

**Full Name:** Syed Nakhshab Hussain  
**Father Name:** Syed Fawad ul Hassan  
**Marital Status:** Married  
**Languages:** English, Urdu  
**Religious:** Muslim  
**Nationality:** Pakistani