

MUHAMMAD ARSHAD

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PhD Scholar in Social Work 2014
M.Phil in Social Sciences 2010
M.A. in Social Work 2001

Summary

An enthusiastic, committed, creative professional and passionate about making a lasting difference for children.

- Expert in implementation of each step of Social Services Projects particularly related to children.
- Eager to learn new approaches and methodologies for working with children.
- Diverse intensive experience of working with children from grass root level to policy level.

Personal Skills

- Highly motivated and eager to learn new things.
- Strong motivational and leadership skills.
- Ability to produce best result in pressure situation.
- Excellent communication skills in written, Urdu and Punjabi.
- Ability to work as individual as well as in group.

Professional Skills

- Designing and Implementation of strategies for child Welfare and Protection
- Researching Child related issues
- Theoretical and technical expertise on CP
- Expertise to work both with Public & Private Sector

Professional Career

- 2006-2016 as Lecturer/Assistant Professor in Social Work Department, University of the Punjab.
- 2003-2006 as MSO/DDO/Section Officer and Assistant Director (Child Welfare) in Social Welfare Department, Government of the Punjab.
- 2001-2003 Monitoring Extender (UPE) in BUNYAD LITERACY COMMUNITY COUNCIL (NGO).

Major Achievements (Projects and Consultancies)

- As Technical Consultant for Social Welfare Department, Government of the Punjab developed "Reporting Mechanism for Voluntary Reporters on Child Abuse.
- Developed Standard Operating Procedures (SoPs) for Case Management for Social Welfare Department, Government of the Punjab and UNICEF. 2011-12
- Supervised the third party supportive monitoring of Multiple Indicators Clusters Survey (MICS) in Punjab. 2007-08

- Worked as Field Supervisor and Research Coordinator in the Social Audit of Governance & Delivery of Public Services 2010 funded by UNDP/DTCE in Punjab.2010
- Worked as Field Supervisor and Research Coordinator in the Social Audit of Governance & Delivery of Public Services 2010 funded by UNDP/DTCE in Punjab.2010
- Supervised a Research Study on “Street Children in district Lahore” funded by UNICEF. 2011-12
- As a consultant of UNICEF and Social Welfare Department, Azad Kashmir conducted an Evaluative Study of Child Caring Institutions in Azad Kashmir in Governmental & Non-Governmental Sector. 2010
- As a consultant of UNICEF and Social Welfare Department, Azad Kashmir conducted a KAP study on Institutionalization of Children, 2010
- As a consultant of UNICEF and Social Welfare Department, Azad Kashmir developed a manual on Emergency Preparedness and Response Plan (EPRP) 2010
- As a consultant of UNICEF and Social Welfare Department, Azad Kashmir developed SoPs for Staff of Borstal Institutions and SoPs. 2010
- As a consultant of UNICEF and Social Welfare Department, Azad Kashmir developed a manual on Case management for Most Vulnerable Children, 2009
- As a consultant of UNICEF and Social Welfare Department, Azad Kashmir developed a manual on Contingency Fund within Social Welfare Department/Child Protection Unit in AJK, 2009
- As a consultant of UNICEF and Social Welfare Department, Azad Kashmir developed a manual on Minimum Standards of Care for Child Care Institutions. 2009
- As a co-consultant, developed manual on Case Management of Most Vulnerable Children in AJK funded by UNICEF.2009
- Supervised a research Study titled “A Follow-up Study of Child Abuse Cases identified by Hospital Child protection Committee, Children Hospital, Lahore” 2009 under Social Work Department, Punjab University, Lahore.
- As a co-consultant, revised and developed a manual on Minimum Standards of Care for Child Welfare Institutions, funded by UNICEF and SW,WD Department, AJK 2009
- Supervised a research Study titled “Violence faced by Young adults during their Childhood” 2008 under Social Work Department, Punjab University, Lahore.
- As a co-consultant, developed manual on Contingency Fund (Emergency Fund for Child Protection) within Social Welfare Department, AJK funded by UNICEF and SW,WD Department, AJK
- As a co-consultant, developed manual on Case Management in Child Protection for Child Protection Units in AJK funded by UNICEF and SW, WD Department, AJK.
- Supervised a research Study titled “Socio-economic study of beneficiaries of Child Protection and Welfare Bureau, Government of Punjab” 2008 under Social Work Department, Punjab University, Lahore.
- Supervised a research study titled ‘Child Welfare Institutions in Lahore’ 2008 under Social Work Department, Punjab University, Lahore.
- As a co-consultant, developed Standard Operating Procedures (SoPs) for Child Protection Units in AJK and NWF funded by UNICEF and SW,WD Department, AJK & NWFP. 2009
- As a team members, Conducted a study on field-testing of Global Indicators on Violence against Children sponsored by UNICEF, Islamabad 2006.

- As Co-Supervisor, Conducted a study on knowledge, attitude & practices (KAP) to analyze social norms on child rights & children's awareness on their rights sponsored by UNICEF, Punjab as co-consultant 2005.

Publications

1. Case Management in Child Protection Units: 2009, published by UNICEF & Social Welfare/Women Development Department, Azad Jammu & Kashmir
2. Case Management of Most Vulnerable Children: 2009, published by UNICEF & Social Welfare/Women Development Department, Azad Jammu & Kashmir
3. Minimum Standards for Child Caring Institutions: 2009, published by UNICEF & Social Welfare/Women Development Department, Azad Jammu & Kashmir
4. Contingency Fund in Social Welfare Department/Child Protection Units: published by UNICEF & Social Welfare/Women Development Department, Azad Jammu & Kashmir
5. Standard Operating Procedures (SoPs) for child Protection in Emergencies: 2010, published by UNICEF & Social Welfare/Women Development Department, Azad Jammu & Kashmir
6. Juvenile Justice & Standard Operating Procedures for Borstal Institutions: 2010, published by UNICEF & Social Welfare/Women Development Department, Azad Jammu & Kashmir
7. Knowledge, attitude and practices on alternative care of children: 2010, published by UNICEF & Social Welfare/Women Development Department, Azad Jammu & Kashmir
8. Situation analysis of Child Care Institutions in AJK: 2010, published by UNICEF & Social Welfare/Women Development Department, Azad Jammu & Kashmir.
9. Paradigm shift in Social Work in Pakistan. Published in "Inter Disciplinary Journal of Contemporary Research in Business, (IJCRB UK) , Volume 3, No.1 , 2011
10. Child Protection in Disaster Management in South Asia. Published in "Research Journal of South Asian Studies", Volume 26, Number.1 , 2011.
11. Institutional Care for Children in Pakistan. Inter Disciplinary Journal of Contemporary Research in Business. (IJCRB UK). (Accepted for Publication in Volume 3, No.2, 2011).
12. Islamic Concept of Social Welfare. Published in "Inter Disciplinary Journal of Contemporary Research in Business", (IJCRB UK) in Volume 3, No.2, 2011.
13. A social skill program of literacy for children with Down syndrome, Inter Disciplinary Journal of Contemporary Research in Business (UK), volume 4, No.8, 2012
14. Poverty alleviation in India and Pakistan, Inter Disciplinary Journal of Contemporary Research in Business (UK), volume 4, No.8, 2012

Major Trainings (Conducted and Attended)

- Attended a training 15-days Course on "Human Rights for Women & Children" organized by EUROPEAN UNION, KESSA DIMITRA, and NGO net Pakistan.
- Attended training Course on Gender Sensitive, Project Design and Management organized by NIPA, UNDP, NORAD and Government of the Punjab.

- Attended a training Course on (TOT) for Empowerment of Adolescents on Life Skills Based Education/HIV/AIDS organized by National Institute of Public Administration (NIPA), Pakistan Crescent Youth Organization (PCYO), and UNICEF Pakistan.
- Training Course on CASE MANAGEMENT IN CHILD PROTECTION organized by Government of Azad Jammu & Kashmir-Social Welfare Department and UNICEF- Pakistan.
- Delivered training to Managers of Children Homes in Punjab on CARING PRACTICES IN CHILDREN HOMES, organized by Social Welfare Department, Government of Punjab and UNICEF-Pakistan.
- As resource person for Social Welfare Department, Government of the Punjab conducted a training of NGOs personnel regarding "Reporting Mechanism for Voluntary Reporters on Child Abuse in Multan.
- As resource person for Child Protection and Welfare Bureau, Government of the Punjab conducted awareness raising workshops on Child Labor in Rahim Yar Khan, Rajan Pur and Bahawalpur Districts.
- Attended a 2-days Capacity Building Training about Maternal & Neonatal Child Health (MNCH) and Every New born Action Plan (ENAP) on September 18/19, 2015 conducted by Child Rights Movement-Punjab.
- Conducted a two day's training of Managers of Children Homes (Punjab Province) on Minimum Standards of Child Care and Case Management on February 22-23, 2016.

Honors, Awards and Successes

- Have been a part of policy making process in Punjab Destitute and Neglected Children Act 2004, Child Protection Policy of Punjab and Azad Kashmir, National Plan of Action on Child Abuse etc.
- Trained and build number of young adults as "Leaders" who are performing their distinguished roles in the development of the society. Some of them are as follows:
 - ‡ Azlan Butt (National Coordinator-Youth Parliament Pakistan)
 - ‡ Muhammad Yasin (Program Assistant-UNICEF)
 - ‡ Mateen Ashraf (Project Officer- Social Welfare Department)
 - ‡ Hooria Asmat (Ever First Female Drum Beater {DHOLCHI} in Pakistan)
- Helped develop several CBOs and NGOs with technical assistance, some of them are as follows;
 - ‡ AGAHE-LAHORE
 - ‡ Satluj Resource Center-Kasur
 - ‡ National Initiatives for Community Empowerment (NICE) Lahore.
- Build Capacity of hundreds of employees of Social Welfare Department, child Protection and Welfare Bureau, Prison Department and NGOs regarding Community Development, Rehabilitation, Role of NGOs, Institutional Care, Case Management, Group Work and Child Protection.
- 8 Incentive Awards of University of the Punjab, Lahore continuously from 2007 to 2014.
- Chief Editor College Bulletin Government Islamia College Civil Lines Lahore.
- Best Quiz Master of the Session 1996-98 in Islamia College Civil Lines Lahore.
- 3rd Position in University of the Punjab in MA Social Work (Session 1998-2000).
- 1st Position in M.Phil,(Session 2008-10) Center for South Asian Studies, University of the Punjab, Lahore.

- Quaid-e-Azam Gold Medal Award by Tehreek Istehkam-e-Pakistan, Lahore, 2012.
- 1st Position In All Pakistan Inter Boards Quiz Competition-Karachi.
- 1st Position in Provincial Quiz contest held in connection with the Golden Jubilee Celebrations of Pakistan, organized by Education Department, government of the Punjab.
- Hilal-e-Pakistan Gold Medal Award by Tehreek Istehkam-e-Pakistan, Lahore, 2013.
- Ex-Member Board of Faculty of Behavioral & Social Sciences, University of the Punjab, Lahore.
- Member Alumini Association, Social Work Department, University of the Punjab, Lahore.
- Member International Federation of Social Workers (IFSW).

References

- H. Muhammad Akram – Ex-Director General- Social Welfare and Bait-ul-Maal Department, Government of the Punjab. 0092-300-8833955
- Dr. Zahid Javed (Chairman/Associate Professor), Department of Social Work, University of the Punjab, Lahore- Pakistan. 0092-321-9444256