



# Prospectus 2020

[www.hcc.edu.pk](http://www.hcc.edu.pk)



University of the Punjab,  
Lahore, Pakistan

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

O ye who believe! When ye contract a debt for a fixed term, record it in writing. Let a scribe record it in writing between you in (terms of) equity. No scribe should refuse to write as Allah hath taught him, so let him write.

(Al- Baqara-282)

May Allah shower mercy upon people who are polite and considerate when they sell and buy and demand back their debt.

(Sahih Bukhari)

9/10th of livelihood of my Ummah is in selling and buying (Trade); honest trader will be companion of honorable ones.

(Kanzul Ammal)

## Mission Statement

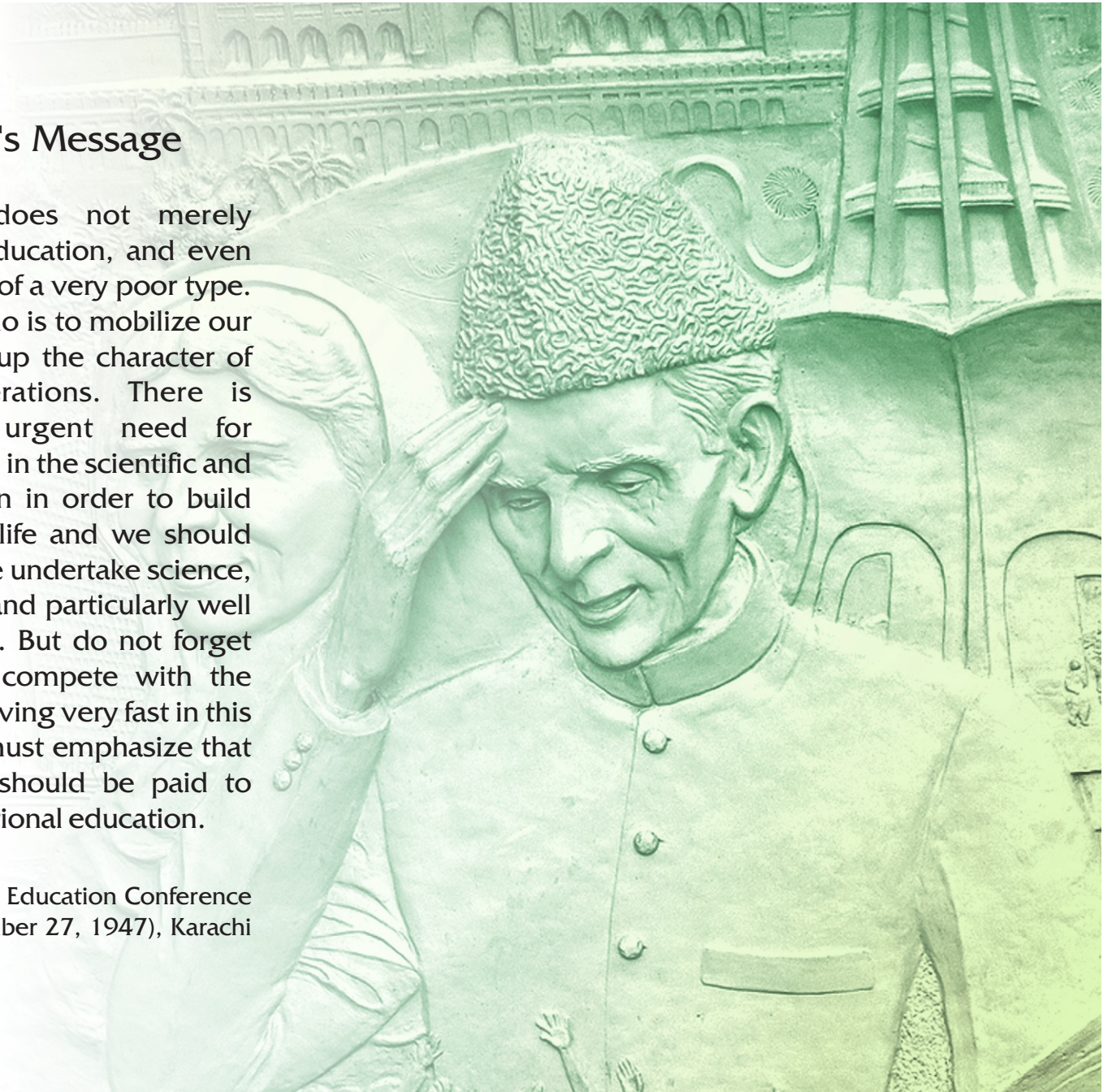
Hailey College of Commerce enthuses to achieve a well acclaimed position in academic world by having leading-edge research, imposing academics, and wonderful professionalism in its practices displayed by its students. Thus inspiring the stakes of all concerned while focusing on the prime needs of society and all its members

Bringing HCC on the Educational Map of the Region

## The Quaid's Message

Education does not merely mean academic education, and even that appears to be of a very poor type. What we have to do is to mobilize our people and build up the character of our future generations. There is immediate and urgent need for training our people in the scientific and technical education in order to build up our economic life and we should see that our people undertake science, commerce, trade and particularly well planned industries. But do not forget that we have to compete with the world, which is moving very fast in this direction. Also, I must emphasize that greater attention should be paid to technical and vocational education.

All Pakistan Education Conference  
(November 27, 1947), Karachi



## Aim

Unity

Faith

Discipline

## Path

Justice

Fair Play

Impartiality



Quaid-i-Azam Muhammad Ali Jinnah  
1876-1948

اس قوم کی پیشانی پہ لکھی ہے تباہی  
جس قوم کے مکتب کی فضا ٹھیک نہیں ہے

جوانوں کو مری آہ سحر ہے  
پہرہاں شاہیں ہلکا کئی ہزار  
مردیا آرزو پیری بھی ہے  
مرا لڑ بھرت عام کر دے !  
عزیز

نہیں ہے ناامید اقبال اپنی کشتِ ویراں سے  
ذرا نم ہو تو یہ مٹی بڑی زرخیز ہے ساقی



Allama Muhammad Iqbal  
1877-1938

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## Message from the Vice-Chancellor

Hailey College of Commerce, University of the Punjab is the oldest seat of higher learning for commerce education in Pakistan. It has brilliant traditions and its name truly resonates in every nook and corner of the country for having produced many reputed brains.

A distinction that comes with acquiring a degree from Punjab University. The foremost seats of learning in Asia and acclaimed worldwide from its excellence in education through a high esteemed faculty.

At Hailey College of Commerce, you will find a secure and stimulating environment that reflects the basic values of the college with traditions of intellectual development and research within ethical framework. Residential facilities allow Students a convenient, comfortable and safe heaven student life outside the classrooms and library is part of the college experience and the College provides top quality sports and other facilities and actively encourages student's participation. The College is committed in admitting students on merit, regardless of faith, gender or origin. A needs blinds admission policy ensure that no student admitted on merit is denied access because of lack of funds

The academic programs are rigorous and career oriented. All the programs at the College aim at providing intellectual powers and leadership qualities. I am confident that the students will benefit from the rich academic environment and will contribute remarkably towards the national progress and advancement in future.

I wish you good luck in this journey of your life.



**Prof. Dr. Niaz Ahmad Akhtar (S.I)**  
Vice-Chancellor, University of the Punjab

## Welcome from the Principal



**Prof. Dr. Zulfqar Ahmad**  
Principal

It gives me immense pleasure to introduce you to Hailey college of Commerce. A premier institute of business education established in March, 1927, it is public sector institute with an aim to impart high quality knowledge to student's affordable fee structure.

It is since its inception, one of the leading institutes in creation and dissemination of quality knowledge. It can be witnessed by looking at the alumni of the college who been holding highest seats of conceit and recognition in the country. We have been providing best students to the industry, ranging from public private sector. we also have a long list of entrepreneurs who have contributed to the development of business across the country.

Considering its sumptuous past, the College values the mutable trends economic, social and educational horizons and settles its academics direction accordingly, currently our college is focusing on delivering hands on knowledge to its students and by aligning education with real world needs of industry and society, Academic mental physical and psychological grooming has always been the main goalmouth at our end.

For this purpose, The College is equipped with technologically developed computer labs, calls rooms and library in its two academic block, its library has more than thirty-Five Thousand books and is the largest library in the country in the field of Commerce, The College feels pride in having faculty which is no doubt "Crème de la Crème": a beautiful blend of experience and energy.

In order to meet the target of physical priming, The College own a modern squash court, a cricket ground with sports pavilion, a basketball court, football and hockey grounds. For this purpose, annual sports week is usually scheduled between two academic sessions.

It is our firm belief that setting and meeting goals is impossible without having input from various stakeholders, where parents are one of the most important of them all. We always Consider their dreams and strive to achieve them. At the end out motto of "Progress and Prosperity" is the aim that we strive for. This is our reverie and craving for nation, society, students and all of our stakeholders.

Now we have the honor to achieve accreditation as Business School by NBEAC. This reflects our strong will & conviction for the improvement of quality in our existing programs. Furthermore, we are also introducing, in near future, the new market oriented programs to diversify our business education and meet the challenges of the competitive business world.

We wish the very best for all those students who will be blessed to secure admission at this college. All these fellows are encouraged to prepare themselves mentally to be part of a rigorous process where they will be groomed and prepared for future endeavors.

## Inaugural Address by Sir Ganga Ram At the Opening Ceremony March 4, 1927

Your Excellency, Loard Linllthgow, Lady Hailey, Ladies & Gentlemen

It is with no small pleasure that I welcome Your Excellency on the present occasion to perform the Opening Ceremony of this important addition to the educational Institutions of this province.

I have lately travelled over the greater part of India and I am in a position to say, and I say it with equal pleasure and pride, that in many ways, the Punjab is ahead of other provinces, as far as arrangements for the higher education of the people in their different spheres of life are concerned.

But wherever I went, I was forcibly reminded of one serious deficiency in our own educational equipment, I mean the absence of an institution for higher teaching in commerce. This shortcoming, I am glad to say, will now be removed by the opening of the College of Commerce, in the establishment of which Your Excellency and Your Excellency's advisers have taken so much personal interest.

No problem is disturbing the peace of mind of the parents of the students in this province so much as the question of unemployment. It is hoped that this college may be the means of alleviating the hardships of the educational classes to a certain extent besides promoting the commercial and industrial advancement and prosperity of the province at large.

The thanks of the whole province are due to the Legislative Council who has, through the unstained efforts of Sir John Maynard, Sir Geolfrey de Montmorency and Sir George Anderson, promised recurring as well as non-recurring grant for the maintenance of the College. Our thanks are also due to Dr. M. L. Tannan, Principal of the Sydenham College of Commerce, Bombay, who was kind enough, at great personal inconvenience, to pay two visits to Lahore at the invitation of Government and gave valuable advice in working out the whole scheme for the College in association with the local educationists and representatives of Commerce. The authorities of



Sir Ganga Ram  
1851-1927  
The Founder



**Sir Ganga Ram**

1851-1927

The Founder

the Punjab University have also been pleased to agree to take charge of the institution and manage it as the University College of Commerce, like the existing Law College and the Oriental College. The professional course will be based on the Intermediate standard of the University. It will extend over three years and will terminate in the degree of B. Com. I am glad to learn that the University Authorities have already taken necessary action to sanction the institution of the new degree in Commerce.

Since this College is intended to train young men for the responsible duties of managers and senior assistants in commercial concerns and otherwise to meet the growing needs of the trade and commerce of the province, the best course to secure this object would, in my opinion, be to lay down definitely from the beginning, that merit alone would be the sole condition of admission to it.

However, in difference to Your Excellency's desire, I wish to attach no such hard and fast condition to my offer. I hope that Your Excellency will realize that without some safeguards of the kind suggested by me, it would be almost impossible to attract the brightest students to the institution and at the same time to avoid the rush of those of mediocre abilities.....

..... Before Your Excellency proceeds formally to open the college, I ask for one favour from Your Excellency --- in making this request, I am sure I am voicing the heart felt wish of every one present here --- that Your Excellency will be so pleased as to consent that the new College may henceforth be associated with your illustrious name and be known as the "Hailey College of Commerce."

I, now, request Your Excellency to open the College with your blessing for the success of the institution.

## Extract from History

Sunday, March 4, 1927

THE CIV

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NEW COMMERCIAL COLLEGE  
SIR GANGA RAMS' GIFT TO THE PROVINCE  
OPENING CEREMONY PERFORMED BY THE GOVERNOR

'I know no man in our Province to whom charity seems to make a clearer call and who obeys that with a readier hand or a more cheerful heart.'..... "I agree with Sir Ganga Ram that the conditions of the entry should preferably be by merit and nothing else; the product of the college has to find employment, not with Government but in the open market, and the open market wants the best it can find"

.....'Sir Ganga Ram has asked me that my name should be associated with his College ; it is a request which I should have found it difficult to accept had it been preferred by any one else; but in accepting it I am conscious that, though the College may bear my name, it is his name which will be blessed, and his generosity which will be remembered with pious gratitude by the long line of students whose names will fill its roll, and whose lives will bear testimony of the value of this, his latest gift to the Punjab.'

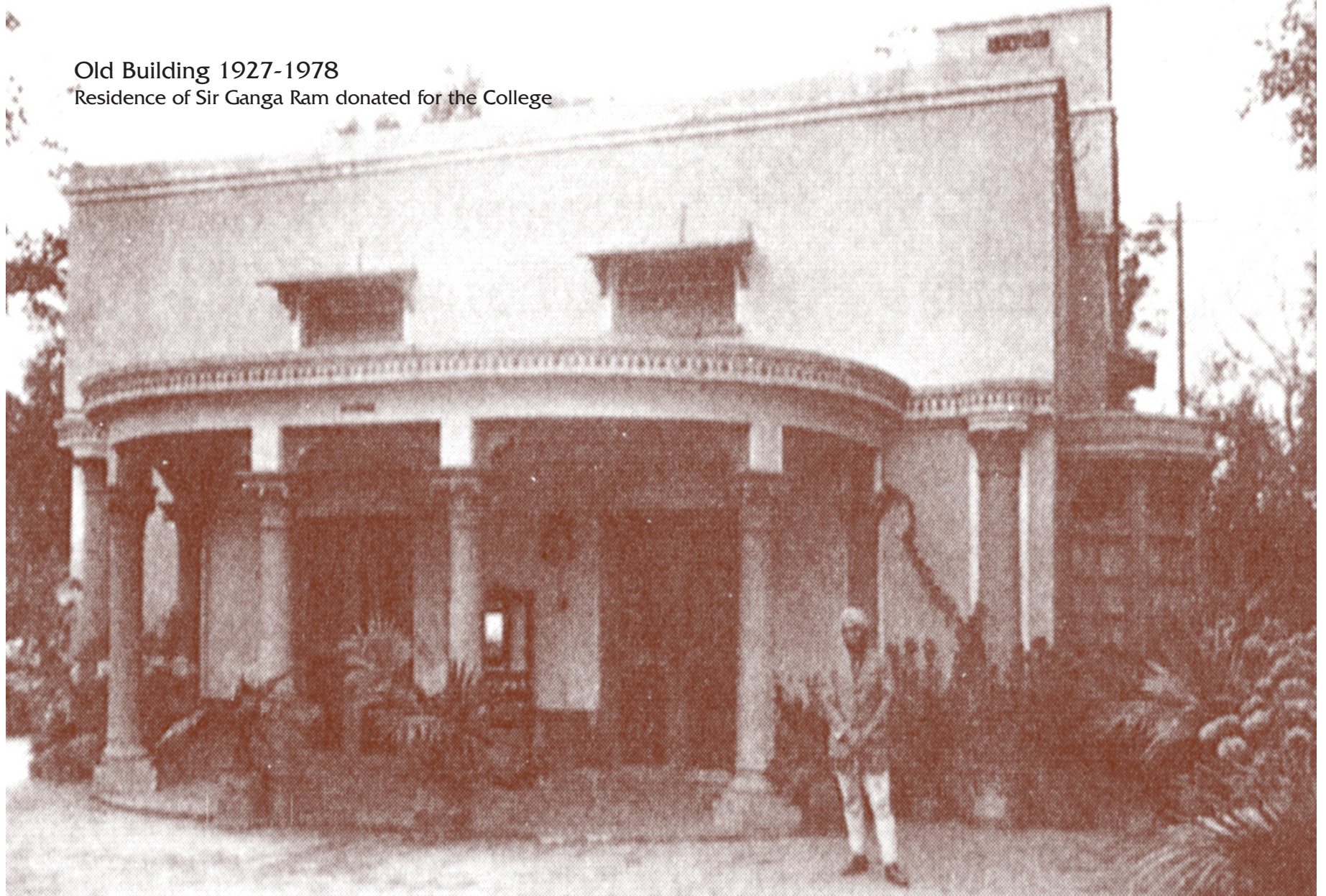
Said  
Sir Malcolm Hailey  
Governor Punjab & Chancellor  
when opening the building, presented by  
Sir Ganga Ram  
for the purpose of a Commercial College. March 4, 1927



His Excellency  
Sir William Malcolm Hailey  
1872-1969  
Governor of the Punjab, 1924 - 28  
who honours the College with his name

Old Building 1927-1978

Residence of Sir Ganga Ram donated for the College



## The Founder of the College

The late Sir Ganga Ram, the founder of the College, was born in 1851, at Mangatwala, district Sheikhpura, in a Gurdwara where at present stands an endowed Sikh temple constructed by Sir Ganga Ram in remembrance of his birth. His father Lala Daulat Ram was court-inspector at Amritsar. Sir Ganga Ram was a man of strong determination and saintly character. He began his education later than usual in the Punjab. And he was put under a pedagogue on the floor. His talents were of such a high caliber that in less than five years' time, he passed his Matriculation and joined the Government College, Lahore. Once he went to the engineer's office and finding his chair vacant sat upon it. Instantly, the officer turned up and asked him to vacate the seat. Sir Ganga Ram was hurt and exclaimed 'what of that, I have to occupy the seat I have just vacated.' And it so happened that when Sir Ganga Ram came back from Roorkee after obtaining his engineering degree in 1873, he took charge from the same engineer and occupied that very seat he was asked to vacate. In 1895 when his Highness the Prince of Wales, afterwards King Edward Seventh, visited India, Sir Ganga Ram was put in charge of all the arrangements at Lahore for the reception of the royal visitor. The government appreciated his work so much that he was given important duties in all the various Delhi Durbars. He rose to the position of officiating Superintending Engineer. He is credited with the invention of a slide-rule for calculation of dimensions of beams, etc. He retired from the service in 1903. After that he was appointed as State Engineer in Patiala and worked there till 1911. In 1925, he was made a Governor of the Imperial Bank of India, Ltd., (Northern Circle.) In 1927, he was nominated as member of the royal Agricultural Commission and breathed his last on the 10<sup>th</sup> July 1927, in London.

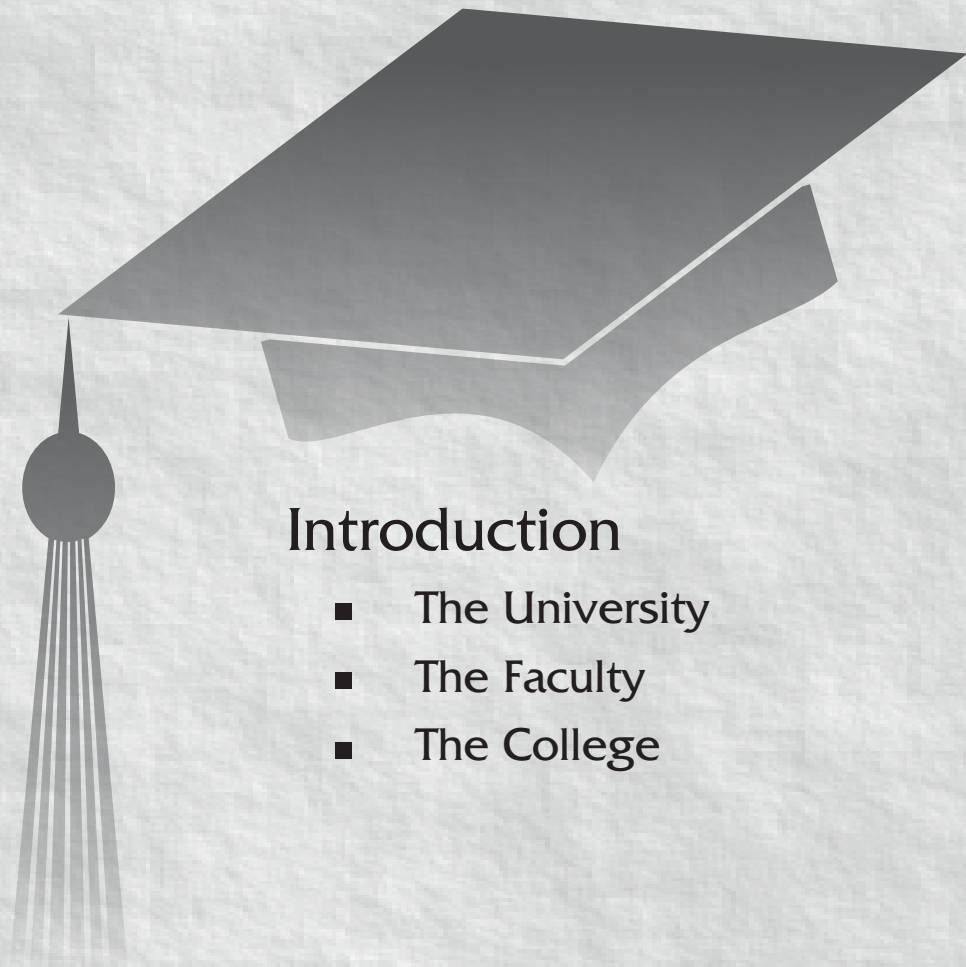
He was not the privileged man with ancestral hoards. Coming of poor parents, he had to earn his livelihood and by dint of his talents, genius, energy, hard work and adventurous spirit, he became a millionaire. Quite unlike the man of ordinary caliber with wealth, his head did not turn, his energies did not relax, and his work did not finish. In the Punjab, none was equal to him in the bestowal of charities.



**“He won like a hero and spent like a Saint.”**

The Late Sir Ganga Ram, Kt. C.I.E., M.V.O., R.B.  
The founder of the Hailey College of Commerce, Lahore  
(Sir Malcolm Hailey)





## Introduction

- The University
- The Faculty
- The College



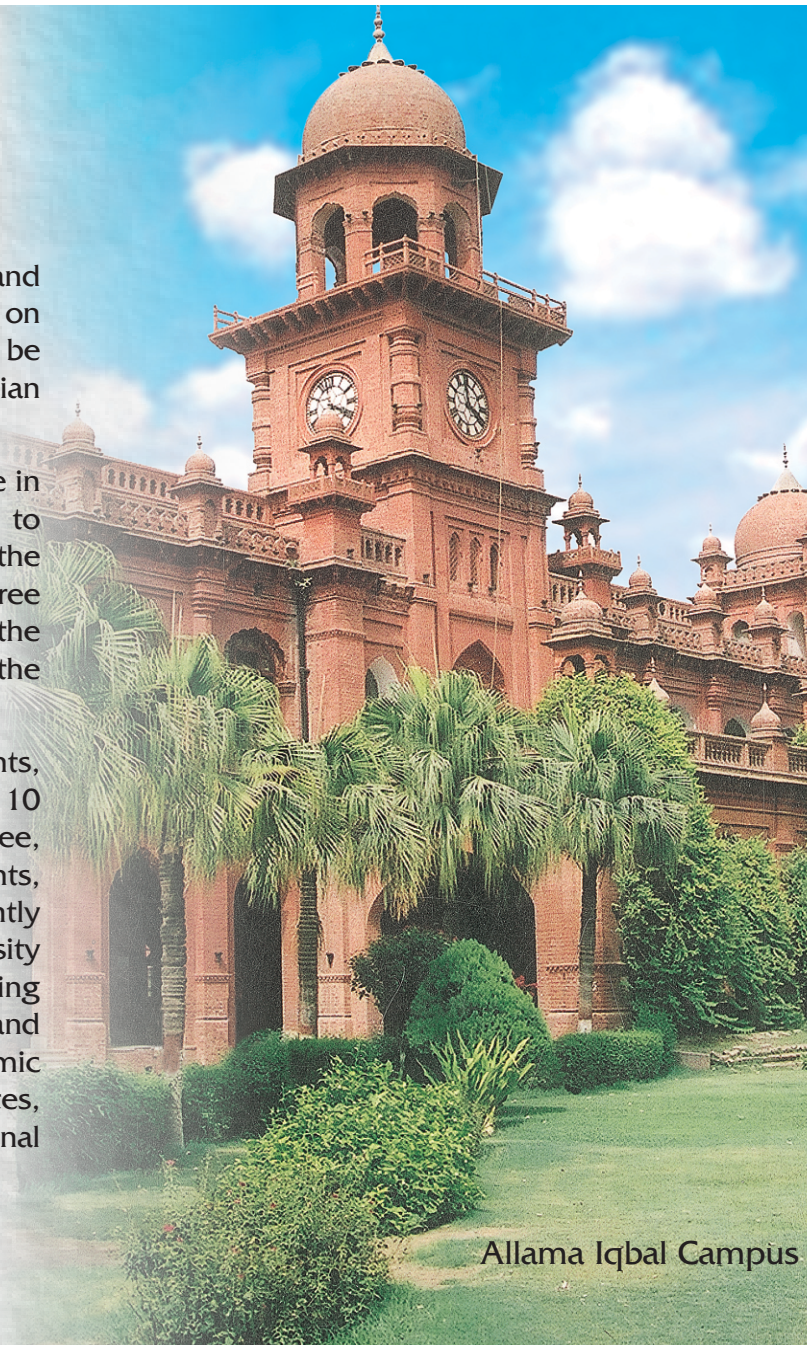
# Introduction

## The University

University of the Punjab is one of the oldest and largest universities of Pakistan. It came into existence on 14th October, 1882. It was the fourth University to be established by the British Colonial authorities in the Indian Subcontinent.

University of the Punjab has played a leading role in higher education in the country. The University strives to provide a conducive environment for the pursuit of the academic activities. On account of its quality degree programs, pleasant environment and low tuition fees, the University remains the institution of first choice for the students seeking admission.

Presently, the University has over 39,113 students, five campuses in 13 faculties, 73 departments and 10 constituent colleges. There are over one hundred degree, diploma and certificate programs. Many new departments, disciplines and programs have been started recently according to the current requirements. The University continues to retain its original teaching as well as examining functions. In addition to the on-campus teaching and research activities, the University regulates the academic activities of over 602 affiliated colleges and institutes, imparting undergraduate, postgraduate and professional education.



Allama Iqbal Campus

## Faculty of Commerce

The Faculty of Commerce was established during the session 1919-20. A Government Institute of Commerce was established in 1919 and affiliated with the University of the Punjab for issuing a Diploma in Commerce. In 1922, it was recommended that a Bachelor Degree in Commerce should replace the Diploma. On the basis of these recommendations, Hailey College of Commerce was established on 4<sup>th</sup> March, 1927 after the name of Sir Malcolm Hailey, the then Governor of the Punjab and the Chancellor of the University. Initially, a three years B. Com. Degree course was introduced to impart sound and quality education in the field of Commerce in this part of the sub-continent. Later on, in 1954, 2-years M.Com Program was also started.

On 26th March 2003, Hailey College of Banking & Finance started its working at the old building of Hailey College at Allama Iqbal Campus to offer degrees of BBA (Hons.) & MBA in Banking Finance and I & RM.

On 2nd May 2005, an other department of commerce was established at Gujranwala Campus to facilitate the students of Gujranwala and its surrounding areas, delivering education at their door step.

In 2012, Department of Commerce was established at Punjab University Jhelum Campus to impart commerce education to the people of Potohar Region.



## The College

The Faculty of Commerce recommended to start a Bachelor Degree in Commerce instead of the diploma offered at that time. The recommendation was further strengthened with the establishment of Northern India Chamber of Commerce in 1923 at Lahore. However, the plan was deferred for three years due to financial constraints. The problem was, however, overcome by the generous offer of Sir Ganga Ram to donate his residential building "Nabha House" situated opposite to the University Grounds for exclusive use to establish a College of Commerce. The Government of the Punjab, in return, agreed to meet the annual expenditure on staff and establishment. These offers were accepted and approved and the Hailey College of Commerce was established on 4th of March 1927 after the name of Sir Malcolm Hailey, the then Governor of the Punjab and the Chancellor of the University. Initially, a three years B. Com. Degree Course was introduced to impart sound and quality education and training in the field of Commerce.

The University of the Punjab also added a Hall, four classrooms, a second hostel and other offices. But with the gradual increase in the number of students, these premises were considered insufficient to meet the College requirements. The idea to shift the College to the New Campus, gained impetus in the course of its Golden Jubilee Celebrations in 1977 and it was shifted to the New Campus on 23rd of September, 1978 and temporarily housed in Hostel No. 15. The present



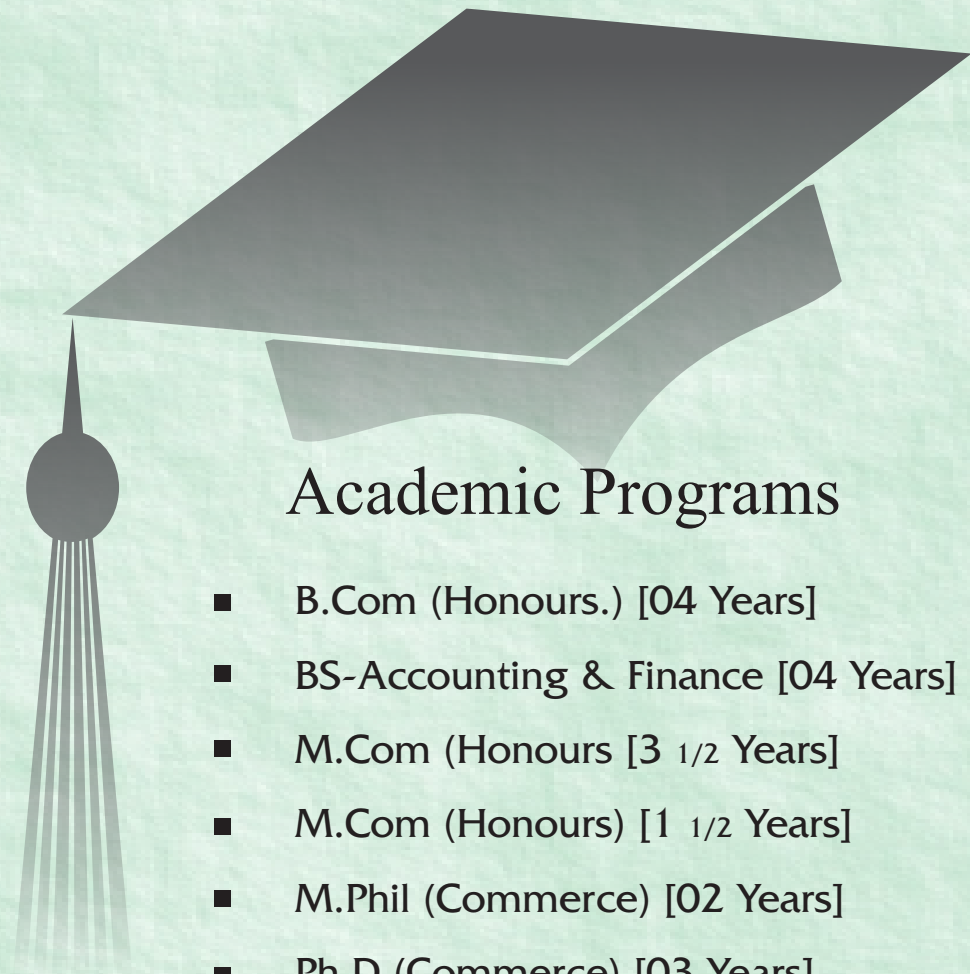
Old Building 1927-1978



New Building Since 1981

premises were inaugurated on 1st January, 1981. Later, the first floor and a separate Cafeteria were added during the next two years. In 1987, a beautiful Table Tennis Court was built with the donation of M/S Service Industries Limited and the College also constructed Squash Courts. In 1998 a spacious computer lab with a capacity of 70 PC's was established. Another computer lab was set up in 2003 with 70 additional PC's. Presently, the College is spread over a vast area of beautiful lush-green surroundings along the Canal having the privilege of the main mosque in its vicinity. In 2004, another storey was added with the construction of 2nd floor extending the number of classrooms to 23. The construction of another 3 storey new block has been completed, costing Rs. 70 million, thereby increasing the capacity by another 23 class rooms along with faculty/ administration offices and an examination hall. In 2012, 3rd computer lab with 80 state of the art computers is established in the new building.





## Academic Programs

- B.Com (Honours.) [04 Years]
- BS-Accounting & Finance [04 Years]
- M.Com (Honours [3 1/2 Years]
- M.Com (Honours) [1 1/2 Years]
- M.Phil (Commerce) [02 Years]
- Ph.D (Commerce) [03 Years]
- DCMA [01-Year Diploma]
- DED [01-Year Diploma]



Awareness Sessions on

# Islamic Banking & Finance



Thursday, January 19, 2017

Session - 1: Start at 09:00am

Session - 2: Start at 01:45pm

Jointly  
Organized by:

Hailey College of Commerce & State Bank of Pakistan

Only for Registered Participants

Venue: Seminar Hall, Hailey College of Commerce, University of the Punjab, Lahore



## BACHELOR OF COMMERCE (HONS.) (4 YEARS PROGRAM)

Admission to B.Com. (Hons.) (Morning and Afternoon) Classes is open to those candidates who have passed the Intermediate Examination, preferably in Commerce from any recognized Board of Intermediate and Secondary Education or Diploma in Commerce from the Board of Technical Education, or any other equivalent examination.

## COURSE OF STUDIES B.COM. (HONS.)

A set of comprehensive courses has been introduced to meet the needs of modern and expanding business environments. The student will have to study the following courses in various semesters in accordance with the Time Tables notified before the start of each semester. The College reserves the right of any suitable change at any time.

### Semester-I

Code No:	Subject
BC-101	Business Mathematics
BC-102	Computer Application in Business
BC-103	Financial Accounting-I
BC-104	Functional English
BC-105	Introduction to Business





### Semester-II

Code No:	Subject
BC-111	Business Communication & Report Writing
BC-112	Business Statistics
BC-113	Microeconomics
BC-114	Financial Accounting-II
BC-115	Islamic & Pakistan Studies

### Semester-III

Code No:	Subject
BC-201	Advanced Financial Accounting-I
BC-202	Business & Industrial Laws
BC-203	Economics (Macro)
BC-204	Business Taxation-I
BC-205	Money Banking & Finance

### Semester-IV

Code No:	Subject
BC-211	Auditing
BC-212	Advanced Financial Accounting-II
BC-213	Cost Accounting
BC-214	Economics of Pakistan
BC-215	Business Taxation-II

#### Semester-V

Code No:	Subject
BC-301	Business Management
BC-302	Entrepreneurship
BC-303	Interpersonal Skills
BC-304	Principles of Marketing
BC-305	Research Methods in Business

#### Semester-VI

Code No:	Subject
BC-311	Banking Laws and Practices
BC-312	Financial Management
BC-313	Corporate Laws
BC-314	E-Commerce
BC-315	Organizational Behaviour

#### Semester VII

Code No:	Subject
BC-401	Human Resource Management
BC-402	Management Accounting
BC-403	Islamic Principles of Business and Finance
BC-404	Insurance & Risk Management Specialization I & II

#### Semester VIII

Code No:	Subject
BC-411	Logic and Critical Thinking
BC-412	International Business & Finance
BC-413	Operations & Production Management
BC-414	Accounting Information Systems Specialization III & IV





## Specialization

### 1 Finance

- F-1 Advanced Financial Management
- F-2 Non-Banking Financial Institutions
- F-3 Corporate Finance
- F-4 Investment Analysis and Portfolio Management

### 2 Accounting

- A-1 Advanced Accounting Problems
- A-2 Advanced Auditing
- A-3 Public Sector Accounting
- A-4 Financial Reporting

### 3 Marketing

- MKT-1 Marketing of Services
- MKT-2 Retail Management
- MKT-3 International Marketing
- MKT-4 Customer Relationship Management

### 4 Management

- MGT-1 Strategic Management
- MGT-2 Project Management
- MGT-3 Performance Management
- MGT-4 SME Management

### 5 Islamic Banking & Finance

Each course carries 100 Marks

Internship & Viva Voce Exam (Two Months internship and Viva Voce Exam is an integral part of this program, which carries 03 credit hours)

## ADMISSION PROCEDURE

B.Com (Hons.) First Semester Entry  
No. of Seats: -  
(Morning & Afternoon each program)

### Morning Program

Total	Merit	Reserved
215	200	15

### Self Supporting Afternoon Program

Total	Merit	Reserved
205	200	5

Degree	Seats Proportion
I.Com	2
D.Com /D.B.A.	1
F. Sc.	1
F.A.	1

See admission rules on relevant page of this Prospectus

\* Number of seats may vary according to University's admission policy.



## BACHELOR OF ACCOUNTING & FINANCE (4 YEARS PROGRAM)

Admission to BS-Accounting & Finance (Morning and Afternoon) Classes is open to those candidates who have passed the Intermediate Examination, preferably in Commerce from any recognized Board of Intermediate and Secondary Education or Diploma in Commerce from the Board of Technical Education, or any other equivalent examination.

### COURSE OF STUDIES BS-ACCOUNTING & FINANCE

A Set of comprehensive courses has been introduced to meet the needs of ICAP and modern expanding business environments. The student will have to study the following courses in various semesters in accordance with the Time Tables notified before the start of each semester. The College reserves the right of any suitable change at any time.

#### Semester-I

Code No:	Subject
BSAF -101	Functional English
BSAF -102	Accounting, Business and Society
BSAF -103	Quantitative Methods 1
BSAF -104	Principles of Economics (Micro + Macro)
BSAF -105	Financial Accounting 1
BSAF -106	Islamic Studies



## Semester-II

Code No:	Subject
BSAF-111	Arabic (Foreign Language)
BSAF-112	Quantitative Methods 2
BSAF-113	Business Communication
BSAF-114	Introduction to Information Technology
BSAF-115	Financial Accounting 2
BSAF-116	Pakistan Studies

## Semester-III

Code No.	Subject
BSAF-201	Managerial Economics
BSAF-202	Business Law
BSAF-203	Principles of Management
BSAF-204	Fundamentals of Cost Accounting
BSAF-205	Principles of Marketing
BSAF-206	Presentation and Communication Skills

## Semester-IV

Code No.	Subject
BSAF-211	Taxation 1
BSAF-212	Corporate Law
BSAF-213	Human Resource Management
BSAF-214	Advance Cost Accounting
BSAF-215	Introduction to Finance
BSAF-216	Business Research Methods





### Semester-V

Code No:	Subject
BSAF-301	Audit and Assurance 1
BSAF-302	Corporate Finance
BSAF-303	Financial Reporting 1
BSAF-304	Managerial Accounting
BSAF-305	Accounting Information System
BSAF-306	Taxation 2

### Semester-VI

Code No.	Subject
BSAF-311	Investment and Portfolio Management
BSAF-312	Audit and Assurance 2
BSAF-313	Financial reporting 2
BSAF-314	ERP 1
BSAF-315	Strategic Management
BSAF-316	Accounting for Financial Services

### Semester-VII

Code No.	Subject
BSAF-401	Financial Risk Management
BSAF-402	Corporate Governance
BSAF-403	ERP 2
BSAF-404	Foensic Accounting
BSAF-405	Financial Modelling
BSAF-406	Accounting for Governmental and Not-for-profit Entities

### Semester-VIII

Six Month Inernship (6 Credit Hours)

## ADMISSION PROCEDURE

BS-Accounting & Finance

No. of Seats:-

(Morning & Self-Supporting each program)

### Morning Program

Total	Merit	Reserved
115	100	15

### Afternoon Program (Self-Supporting)

Total	Merit	Reserved
106	100	6

### Eligibility Criteria

Those students who have degree of:

I.Com, D.Com / D.B.A, F.Sc., F.A.

or equivalent to intermediate.

See admission rules on relevant page of this Prospectus

\* Number of seats may vary according to University's admission policy.

## MASTER OF COMMERCE (Hons.) (3 ½ Years)

### CURRICULUM MATRIX


M. Com. (Hons.) is divided into eight semesters, each spreads over a span of 4 ½ months. In this period total of 96 credit hours are required to be completed. The curriculum matrix of the M. Com. (Hons.) program is as follows:

#### Semester-I

Code No:	Subject
MC-301	Business Management
MC-302	Entrepreneurship
MC-303	Interpersonal Skills
MC-304	Principles of Marketing
MC-305	Research Methods in Business

#### Semester-II

Code No:	Subject
MC-311	Banking Laws and Practices in Pakistan
MC-312	Financial Management
MC-313	Corporate Laws & Secretarial Practices
MC-314	Organizational Behaviour
MC-315	E-Commerce



### Semester III

Code No:	Subject
MC-401	Human Resource Management
MC-402	Management Accounting
MC-403	Islamic Principles of Business and Finance
MC-404	Insurance & Risk Management Specialization I & II

### Semester IV

Code No:	Subject
MC-411	Logic and Critical Thinking
MC-412	International Business & Finance
MC-413	Operation & Production Management
MC-414	Accounting Information System Specialization III & IV

### Semester V

Code No:	Subject
MC-501	Advanced Corporate Finance
MC-502	Econometrics
MC-503	Contemporary Issues in Business
MC-504	Application of Inferential Statistics in Business

### Semester VI

Code No:	Subject
MC-511	Advanced Research Methodology
MC-512	Management Accounting & Decision Making
MC-513	Marketing in Emerging Markets
MC-514	Supply Chain Management

## Specialization

### 1 Finance

- F-1 Advanced Financial Management
- F-2 Non-Banking Financial Institutions
- F-3 Corporate Finance
- F-4 Investment Analysis and Management

### 2 Accounting

- A-1 Advanced Accounting Problems
- A-2 Advanced Auditing
- A-3 Public Sector Accounting
- A-4 Financial Reporting

### 3 Marketing

- MKT-1 Marketing of Services
- MKT-2 Retail Management
- MKT-3 International Marketing
- MKT-4 Customer Relationship Management

### 4 Management

- MGT-1 Strategic Management
- MGT-2 Project Management
- MGT-3 Project Development and Implementation
- MGT-4 SME Management

### 5 Islamic Banking & Finance

## Semester VII

### Thesis & Non-Thesis Track

Student having CGPA 3.0 or above at the end of 6th semester will be given an option to opt for thesis

of 6 credit hours or 2 courses of 3 credit hours each in lieu of thesis from the following courses. Students having CGPA less than 3.0 at the end of 6th semester will have to take 2 courses of 3 credit hours each from the following courses.

### Accounting

- Enterprise Resource Planning
- Advanced Audit and Assurance
- Forensic Accounting
- Forecasting and Budgeting Techniques
- Accounting for Performance and Control
- Case Studies in Accounting
- Seminars in Accounting

### Finance

- Public Finance Policy and Application
- Risk Management
- Financial Derivatives
- Financial Management Policy
- Managing Financial Institutions
- Applied Time Series Analysis
- Seminars in Finance

### Marketing

- Integrated Marketing Communication
- Brand Management
- Sales Force Management
- Strategic Marketing Management
- Marketing of Technology
- Electronic Marketing
- Case Studies in Marketing
- Seminars in Marketing

## Management

- Occupational Health and Safety
- Organizational Development
- Strategic Management
- Organizational Psychology
- Public Sector Management
- Small Business Management
- Case Studies in Management
- Seminars in Management

The College reserves the right to exercise its discretion in offering any subject or field of concentration, according to the availability of academic facilities.

## ADMISSION PROCEDURE

M.Com (Hons.) First Semester Entry

NO. OF SEATS: (Morning & Afternoon each program)

Morning Program

Total	Merit	Reserved
96	86	10

Self Supporting Afternoon Program

Total	Merit	Reserved
98	94	04

Degree B.Com (IT)





## MASTER OF COMMERCE (Hons.) (1½ Years)

### CURRICULUM MATRIX

M. Com. (Hons.) is divided into three semesters, each spreads over a span of 4 ½ months. In this period total of 30 credit hours are required to be completed. The curriculum matrix of the M. Com. (Hons.) program is as follows:

#### 1st Semester

Code No:	Subject
MC-501	Advanced Corporate Finance
MC-502	Econometrics
MC-503	Contemporary Issues in Business
MC-504	Application of Inferential Statistics in Business

#### 2nd Semester

Code No:	Subject
MC-511	Advanced Research Methodology
MC-512	Management Accounting & Decision Making
MC-513	Marketing in Emerging Markets
MC-514	Supply Chain Management

### 3rd Semester

#### Thesis & Non-Thesis Track

Student having CGPA 3.0 or above at the end of 2nd semester will be given an option to opt for thesis of 6 credit hours or 2 courses of 3 credit hours each in lieu of thesis from the following courses. Students having CGPA less than 3.0 at the end of 2nd semester will have to take 2 courses of 3 credit hours each from the following courses.

#### Accounting

- Enterprise Resource Planning
- Advanced Audit and Assurance
- Forensic Accounting
- Forecasting and Budgeting Techniques
- Accounting for Performance and Control
- Case Studies in Accounting
- Seminars in Accounting

#### Finance

- Public Finance Policy and Application
- Risk Management
- Financial Derivatives
- Financial Management Policy
- Managing Financial Institutions
- Applied Time Series Analysis
- Seminars in Finance

#### Marketing

- Integrated Marketing Communication
- Brand Management
- Sales Force Management

- Strategic Marketing Management
- Marketing of Technology
- Electronic Marketing
- Case Studies in Marketing
- Seminars in Marketing

#### Management

- Occupational Health and Safety
- Organizational Development
- Strategic Management
- Organizational Psychology
- Public Sector Management
- Small Business Management
- Case Studies in Management
- Seminars in Management

The College reserves the right to exercise its discretion in offering any subject or field of concentration, according to the availability of academic facilities.

### ADMISSION PROCEDURE

NO. OF SEATS: (Morning & Afternoon each program)

Degree                      Seats

B. Com. (Hons.)        50

There will be entrance test(s) and interview for admission to M.Com. (Hons.) program as per HEC rules and regulations.

\* See admission rules on relevant page of this Prospectus

## M.Phil (COMMERCE) (2 Years Program)

### CURRICULUM MATRIX

M. Phil. Program is divided into four semesters, each spreads over a span of 4 ½ months. In this period total of 30 credit hours are required to be completed. The curriculum matrix of the M. Phil. Program is as follows:

#### 1st Semester

Code No:	Subject
MP-501	Advanced Corporate Finance
MP-502	Econometrics
MP-503	Contemporary Issues in Business
MP-504	Application of Inferential Statistics in Business

#### 2nd Semester

Code No:	Subject
MP-511	Advanced Research Methodology
MP-512	Management Accounting and Decision Making
MP-513	Issues in Corporate Governance
MP-514	Financial Modeling

### 3rd & 4th Semesters

#### Thesis & Viva Voce Exams

Thesis is an integral part of the M.Phil. Semester Program, which carries 6 credit hours and 200 marks towards the final result. Candidates are required to submit a thesis and take Viva-Voce Examination. They will not be granted M.Phil. Semester Degree unless they have satisfactorily completed the thesis & Viva Vose Exam as per Punjab University rules.

#### Note

Each teacher will give research project or term paper on the subject related to his course. Each course will be of 3 credit hours and carry 100 marks.

The College reserves the right to exercise its discretion in offering any subject or field of concentration, according to the availability of academic facilities.

### ADMISSION PROCEDURE

B. Com. (Hons.) or equal

There will be entrance test(s) and interview for admission in M.Phil. program as per HEC rules and regulations.

\* See admission rules on relevant page of this Prospectus





## Ph.D (Commerce) (3 Years Program)

### CURRICULUM MATRIX

Ph.D Program is divided into six semesters, each spreads over a span of 4 ½ months. All courses are of 3 Credit hours each. The students are required to complete 24 credit hours during the course work. The curriculum matrix of the Ph.D Program is as follows:

#### 1st Semester

Code No:	Subject
PHDC-701	Philosophy of Science
PHDC-702	Quantitative Research in Business
PHDC-703	Issues in Management and Organizational Behavior
PHDC-704	Global Business Management

#### 2nd Semester

Code No:	Subject
PHDC-711	Academic Writing
PHDC-712	Qualitative Research in Business
PHDC-713	Advanced Topics in Econometrics

Advanced Course in Main Subject: One Subject for specialization out of the following

PHDC-721	Research in Finance
PHDC-722	Research in Accounting
PHDC-723	Research in Marketing

3rd, 4th, 5th & 6th Semesters

#### Thesis & Viva Voce Exams

Thesis is an integral part of the Ph.D Program. Candidates are required to submit a thesis and take Viva-Voce Examination.

#### Note

Each teacher will give research project or term paper on the subject related to his course. Each course will be of 3 credit hours and carry 100 marks.

Students will have to pass a comprehensive exam after passing course work of 2 semesters.

The Department reserves the right to exercise its discretion in offering any subject or field of concentration, according to the availability of academic facilities.

#### ADMISSION PROCEDURE

##### Degree

M. Phil. in Commerce/ MS or M. Com (with 18 years of education)

- \* There will be entrance test(s) and interview for admission in Ph.D (Commerce) program.
- \* In addition to the above mentioned criteria, students will have to fulfill all other HEC's requirements for admission in Ph.D (Commerce) Program.
- \* See admission rules on relevant page of this Prospectus



### Evening Diploma Programs

The College has been serving the nation since its existence. Keeping in mind this mission, the college started diploma programs, which over the years have gained increased importance. The programs are intended especially for employed persons who want to gain specialized training of Accountancy and Entrepreneurship. These diplomas are intended to help the students gain more practical and career oriented knowledge which is essential in their practical lives.

### Diploma in Cost and Management Accounting (DCMA)

The Postgraduate Diploma in Cost and Management Accounting (DCMA) has been introduced to enhance the professional capabilities of graduates and to meet the needs of modern and expanding business activities. This Diploma Course is open to graduates of the University of the Punjab or any other recognized University, The following subjects are being offered in the diploma.

#### 1st Semester

1. Cost Accounting
2. Operations Management
3. Financial Management

#### 2nd Semester

1. Advanced Accounting Problem
2. Data Base Management
3. Managerial Accounting

### Diploma in Entrepreneurship Development (DED)

The Postgraduate Diploma in Entrepreneurship Development (DED) has been introduced to enhance the professional capabilities of the graduates and to encourage them to adopt Entrepreneurship career. This Diploma Course is open to graduates of the University of the Punjab or any other recognized University, The following subjects are being offered in the diploma.

#### 1st Semester

1. Entrepreneurship Development
2. Business Finance
3. Interpersonal Skills

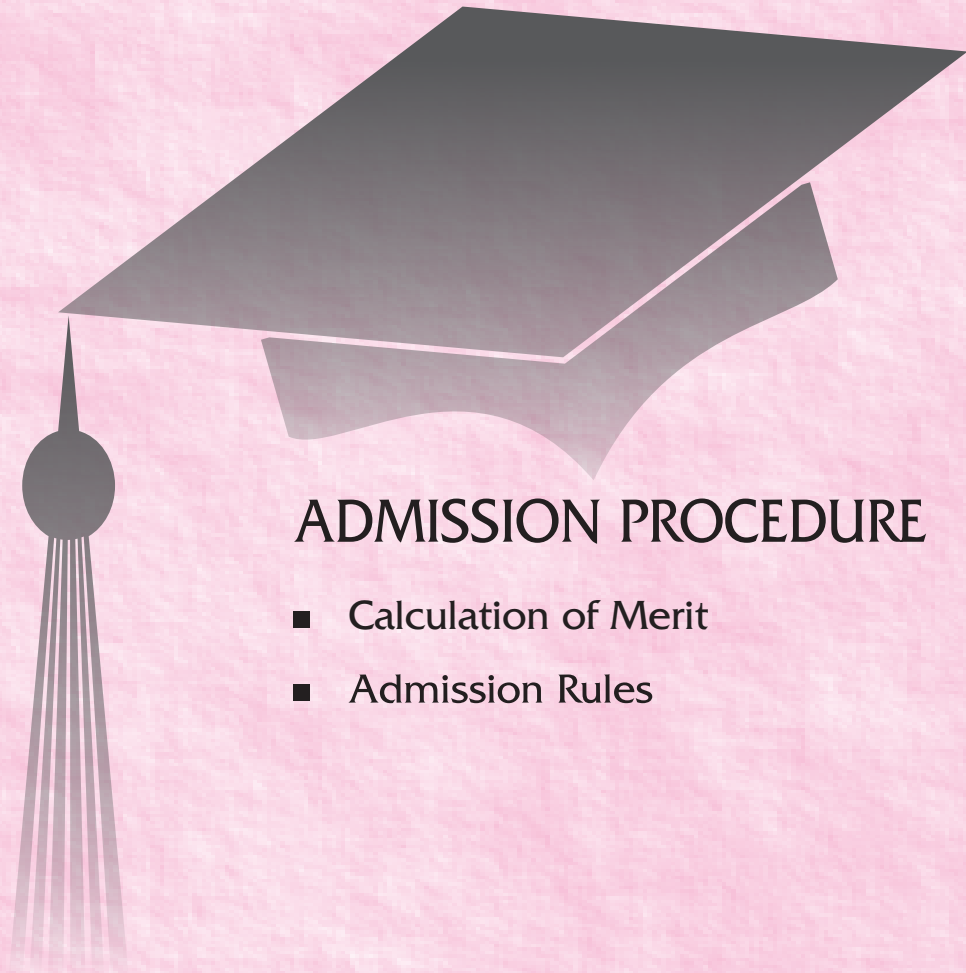
#### 2nd Semester

1. Business Management
2. Management Accounting
3. Export Marketing

Note: 1) All the rules of the Semester Program are also applicable to DCMA and DED Semester Programs.

2) For determination of Merit and Fee Structure see the relevant page of this Prospectus

3) The college reserves the right not to start DCMA and/or DED program(s) if required number of students are not available.



## ADMISSION PROCEDURE

- Calculation of Merit
- Admission Rules

## DETERMINATION OF MERIT

### 1. Admission to the Master & Diploma Programs FORMULA FOR M.COM & DIPLOMA CLASSES

Marks earned (1/4 of matriculation + 1/5 of FA/F.Sc or equivalent + B.Com)

Total Marks (1/4 of matriculation + 1/5 of FA/F.Sc or equivalent + B.com)

Two marks will be deducted from the marks obtained out of 100 marks for each late year to a maximum of two years.

The candidate should produce a certificate from a well established institution to prove that he/she is Hafiz-e-Quran. Moreover, Departmental Admission Committee shall interview the candidate and make sure that the candidate had learnt the Holy Quran by heart and could recite it from whatever portion he/she is required to recite.

### 2. ADMISSION TO THE BACHELOR PROGRAMS (MORNING & AFTERNOON) FORMULA FOR BACHELOR CLASSES

Marks earned (1/4 of matriculation + FA/F.Sc or equivalent)

Total Marks (1/4 of matriculation + FA/F.Sc or equivalent)



Two marks will be deducted from the marks obtained out of 100 marks for each late year to a maximum of two years.

The candidate should produce a certificate from a well established institution to prove that he/she is Hafiz-e-Quran. Moreover, Departmental Admission Committee shall interview the candidate and make sure that the candidate had learnt the Holy Quran by heart and could recite it from whatever portion he/she is required to recite.

### 3. BASIC CRITERIA FOR M.COM (3.5 YEARS)

Admission shall be made on the basis of the Basic Criteria given below:

The candidates holding B.Com (14-Years of Education) or equivalent qualification and age not more than 26 years are eligible for admission in M.Com (3.5 - Years). 2 marks will be deducted from percent academic marks for each late session to a maximum of two sessions. 50% seats are reserved for graduates from Punjab University and rest 50% shall be filled on open merit basis. Clearance of Pre-admission Entry Test is mandatory for the admission against merit as well as reserved seats only in the departments/Centre/Institutes/Colleges who have opted for entry test.

Subject to the Admission Criteria, all the admissions for M.Com (3.5 - Years) shall be made on the basis of Entry Test (if conducted) and Academic Qualifications as under:-

1.	Academic Record	:	70%
2.	Entry Test	:	30%

Hafiz-e-Quran marks , subject to the production of a certificate by the competent institute/authority. Moreover, Admission Committee shall interview the candidates and make sure that the candidate has learnt the Quran by heart and can recite it from whatever por-

tion he shall be required to recite. If it is found, after verification, that the certificates produced as evidence of marks are not genuine, the candidate shall be dismissed from the program with no right of readmission.

### LAST YEAR MERIT

#### B. COM. (Honours) 4 Years 2019

CATEGORY	MORNING	AFTERNOON
I. Com.	76.85%	73.27%
D. Com.	78.92%	65.17%
F. A. (ICS - Arts)	69.63%	61.11%
F. Sc. (ICS-Science)	78.07%	73.47%

### LAST YEAR MERIT

#### M. COM. 3½ & M.COM. 1½ Years Program 2019

CATEGORY	MORNING	AFTERNOON
M.Com 3.5 Years	59.87%	52.98%
M.Com 1.5 Years	54.50%	49.70%

### LAST YEAR MERIT

#### M.Phil. (Commerce) Program 2019

CATEGORY	
B. Com 4 years / M.Com	64.00%

## ADMISSION RULES FOR BACHELOR, MASTER, M.PHIL, PH.D & DIPLOMA PROGRAMS

- A. A candidate for admission should apply on the prescribed application form, which can be obtained from the office of the College.
- B. Application, complete in all respects should be submitted to the office by the time and date given in the advertisement.
- C. No application in person or by post will be entertained after the due date and time.
- D. Photo-copies of the following documents should be enclosed with the admission form:
  1. Matric or equivalent certificate
  2. FA/FSc./I.Com/D.Com or equivalent certificate
  3. B.Com (IT)/B.Com (Hons) Degree (if applicable)
  4. M.Com Degree if applicable
  5. Character certificate from the Principal of the last institute attended
  6. Authorized certificate of Hafiz-e-Quran (if applicable)
  7. Computerized National Identity Card
  8. For admission in a Master class migration certificate is required if applicant has graduated from a University other than Punjab University.
  9. For admission in a Bachelor class, migration certificate of a board is required which is not situated in the territorial jurisdiction of the Punjab University.
  10. Three most recent passport-size photographs with name on their back and with a blue background.
  11. Medical fitness certificate issued by a Registered Medical practitioner. (It will be submitted by the candidate at the time of obtaining the fee challan).
  12. Original affidavit (appendix-I) on stamped paper of Rs.50/- duly attested by Judicial Magistrate. (It will be submitted by the candidate at the time of obtaining the fee challan).

### Incomplete admission form:

1. Incomplete Admission Form shall be rejected. The Admission Form will be considered incomplete if:
  - a. The candidate, his/her father/guardian or both do not sign the application form:
  - b. Photo copies of the documents required as mentioned above are not attached to the application form.
  - c. Forged documents are attached or misstatement of facts is done.
2. Admission Form bearing a stamp or any mark, shall be rejected.



## FINANCIAL MATTERS

- Fee Schedule
- Scholarships
- Financial Assistance



The branch of National Bank  
is situated at College Premises



**NBP**

National Bank of Pakistan



## TUITION FEE SCHEDULE

### B.Com (Honours) 4 Years 2020-21

Semester	Total Amount (Rs.)
1st Morning	29,825.00
1st Afternoon	35,570.00
2nd Morning	21,630.00
2nd Afternoon	22,005.00

### BS-Accounting & Finance (4 Years 2020-21)

Semester	Total Amount (Rs.)
1st Morning	39,975.00
1st Afternoon	49,975.00
2nd Morning	31,780.00
2nd Afternoon	41,160.00

### M.Com (3 ½ Years) 2020-21

Semester	Total Amount (Rs.)
1st Morning	29,985.00
1st Afternoon	44,985.00
2nd Morning	25,510.00
2nd Afternoon	39,890.00

### Diploma 2020-21

Semester	Total Amount (Rs.)
1st	16,900.00
2nd	16,900.00

### M.Com (1 ½ Years) 2020-21

Semester	Total Amount (Rs.)
1st Morning	29,985.00
1st Afternoon	44,985.00
2nd Morning	25,510.00
2nd Afternoon	39,890.00
Thesis 3rd Morning	27,485.00
Thesis 3rd Afternoon	42,485.00

### M.Phil in Commerce (2 Years) 2020-21

Semester	Total Amount (Rs.)
Fee 1st Semester (4 Semesters)	44,985.00

### Ph.D in Commerce (3 Years) 2020-21

Semester	Total Amount (Rs.)
Fee per Semester (6 Semesters)	55,500.00

\*

Registration Fee ( Rs. 4090/-) is payable at the time of Admission by unregistered students. Examination fee for Bachelor is (Rs. 5000/-), Master Program (Rs. 7250/-) per semester.

NOTE: Limited Hostel accommodation will be available on merit only, and also only for the students admitted in the morning degree programs as per university policy.

All dues are subject to change without notice as per university policy.

## SCHOLARSHIPS AND FINANCIAL ASSISTANCE

Hailey College of Commerce is visualized to be a model institution of higher learning; therefore, it is essential that the brightest talent of the nation is attracted even if they are financially handicapped, especially from the backward areas. Students with outstanding performance are awarded merit scholarships every year. Some Scholarships are being given by other agencies. These scholarships are generally performance based. A few students are also provided Financial Assistance on need-cum-merit basis by the college and some other agencies. Deserving students may apply in response to the notice which will appear on the notice board.

### Merit Scholarships

Scholarships from different agencies are available as follows:

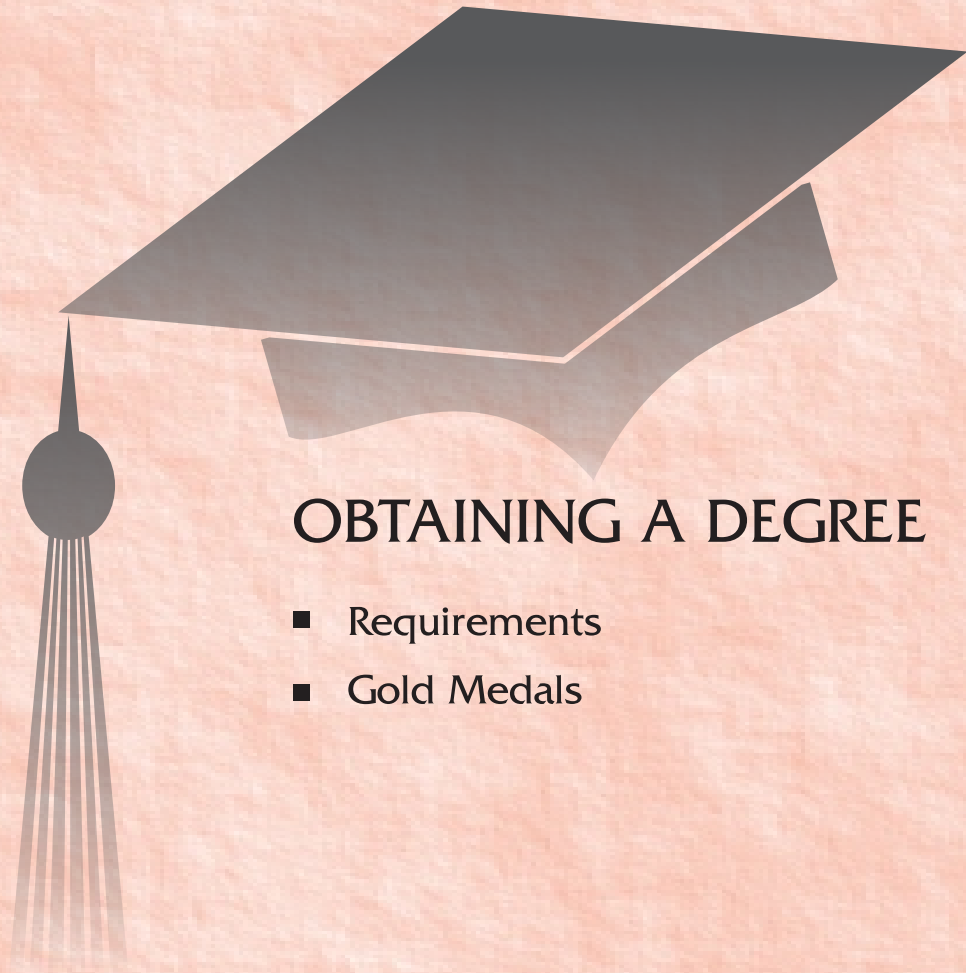
Donor Agency	No. of Scholarships
Punjab University (Merit)	249
Sufi Group of Industries	20
Kh. Qadir Buksh, Memorial	18
M. Hassan Scholarship	06
Disable Student PU	21
HEC	45

### Financial Assistance

Financial Assistance from different agencies is also available as follows:

Donor Agency	No. of Awards
Punjab University (Needy)	245
College (Financial Assistance)	206
PEEF	182
Zahid Khurshid Scholarship	25
Haji Abdul Jabbar	01
MORA Needy Scholarship	10





## OBTAINING A DEGREE

- Requirements
- Gold Medals

## REQUIREMENTS FOR OBTAINING A DEGREE (Semester Program)

Following are the requirements for obtaining M.Phil., M. COM. (3 ½ Years & 1 ½ Years), B. COM. (Hons), DCMA and DED Diploma .

### ATTENDANCE:

A student must attend at least 75% of his/her lectures, seminal sessions, meetings, etc. to become eligible for appearing in the final examination of the semester.

### COURSE WORKLOAD

A student will normally be required to take the prescribed courses offered by the College in each semester. However, in special circumstances, he/she can add/drop a course(s) with prior approval of the Principal. The permission must be obtained within seven days from the commencement of the semester.

A student who fails to pass a course will be awarded grade 'F' (Fail). Drop/Fail/Withdrawal of course(s) may be enrolled in the following semester by paying the prescribed fee per course. The permission must be obtained within seven days from the commencement of the semester.

### SEMESTER FREEZE/WITHDRAWL

On genuine grounds, determined by the Principal, a student can freeze/withdraw a semester only once in the degree program. Permission to freeze the semester must be obtained from the Principal

before the commencement of the semester. In such case(s) the semester fee, if deposited, will be transferred to the next semester. A student who has frozen his/her semester must get approval from the Principal to rejoin the program before the commencement of the semester to be rejoined.

- COURSES AND CGPA
- PASSING A COURSE
- GRADING SYSTEM
- PROMOTION TO THE NEXT SEMESTER

For the above  
College will follow the guideline provided by the competent authorities (i.e HEC/Univerity of the Punjab).

### EXAMINATION SYSTEM

There shall be two compulsory examinations in each course: a mid-term and a final examination. The determination of the form of examinations has been left to the teacher who shall be solely responsible for the conduct of examination as well as for the evaluation in his/her course. The grade given by the teacher shall be final. The College shall announce the dates for the examinations well in advance. In addition to these examinations, marks have been assigned to quizzes, class work, home assignments, class presentations, class discussions, term paper, etc. the grade shall be determined keep-

in view the overall performance in examinations, term papers, class test, timely completion of assignment, class presentations, etc. if a participant fails to appear in any examination / quiz or fails to submit a term paper / home assignment in time or is unable to give his/her presentation on due date, he/she shall be given no mark in that examination/term paper/presentation, etc. the following weight-age shall be given to examinations, home assignments, term papers, etc.

Mid-Term Examination	35%
Home Assignment/Quizzes/Class Discussions/ Presentations etc.	25%
Final Examination	40%
Total	100

#### NOTE:

1. All examinations shall be held without break i.e. There shall be no holidays during the papers.
2. Final examination of each subject shall cover the entire course.

#### EXAMINATION RULES

1. Students are directed to be seated at least 15 minutes before the start of the exam according to their roll numbers on seats. After the start of exam entry to the centre will be closed. Latecomers will be allowed to enter the centre only when 10 minutes have elapsed after the start of the exam.
2. Students are directed to bring their identification (college I.D. card) with them. A student without ID card will not be allowed to enter the building and or continue the paper in the centre.



3. Students are directed to bring their own pen/ball-point/ see-through ruler/eraser/rubber/stationary etc. No one can barrow any thing from others in the centre. These things can be brought only in a see-through pencil box. (The use of lead pencils in strictly not allowed).
4. Students are not allowed to bring any book, notebook or any other written/helping material inside the centre.
5. Students are not allowed any bag/purse inside the centre. College will not be responsible for missing/theft of bag or purse.
6. Mobile phones are strictly banned in the examination centre. They will not be allowed to bring phones inside centre in any case.
7. A Student found trying to talk, communicate with other students, or looking around will be heavily punished which may include the cancellation of the paper.
8. A Student found in giving or receiving assistance, or found guilty of copying from any paper, book or note, or allowing any other student to copy his answer book will be dropped from the program for two semesters (i.e. one year).
9. Students can not leave the centre before half time.
10. Students should not ask for, and will not be given, any explanation/clarification of the examination questions by the invigilation staff.

#### FAILING IN A COURSE

If a student fails in any one or more subject(s) but obtains the required CGPA, he/she shall be promoted

to next semester on probation. Still he/she will have to complete that course / courses along-with the junior class after the completion of his/her session.

Regarding maintenance of minimum cumulative grade point average and other requirements, further details shall be explained in orientation program that will be conducted after admission.

#### COMPREHENSIVE EXAM

There will be a comprehensive exam of Ph.D Students after completion of course work. The entire course from semester one to semester final will be included for the comprehensive exam. It is mandatory for every students to pass this exam.

#### UNFAIR MEANS CASES (UMC)

The teacher-in-charge will report unfair means cases to the Chairman/Directr/Principal who shall place those before Semester Implementation Committee for necessary action as under:

Any candidate detected in giving or receiving assistance, or found guilty of copying from any paper, book or note, or allowing any other candidate to copy his answer book, or using, or attempting to use these or any other unfair means, shall be dropped from the program not exceeding two semesters.

## GOLD MEDALS

The following Gold Medals are also awarded to the students:

Gold Medal  
Sir Ganga Ram  
Habib Bank Limited  
United Bank Limited  
HCC Golden Jubilee

Sohan Lal-de-Montmorency  
Prof. Hassan

Recipient  
First in B. Com Final  
First in Banking  
First in B. Com Final  
First in Advanced  
Accounting and Auditing  
First in M. Com Final  
First in M. Com Final



## Gold Medalist of B.Com (Hons) [Program Session: 2015-2019]

Merit#	Roll No.	Regd. No.	Name of the Student	Marks Obtd.	Percentage	CGPA
1	BC15-004	2015-hc-4	Ayman Naeem D/o Muhammad Naeem	3794	89	3.94
2	BC15-320	2015-hc-229	Aamir Sohail S/o Muhammad Ismail	3751	88	3.93
3	BC15-009	2015-hc-9	Rameen Baig D/o Muhammad Anees Baig	3813	89	3.92
4	BC15-046	2015-hc-46	Maria Sadiq D/o Sheikh Sajjad Hussain	3791	89	3.90
5	BC15-095	2015-hc-93	Maria Sajjad D/o Sajid Mirza	3709	87	3.87

\* Maxim marks in this Examination are 4300

### Gold Medalist of M.Com (3.5 Years) Program [Session: 2015-2019]

Merit#	Roll No.	Regd. No.	Name of the Student	Marks Obtd.	Percentage	CGPA
1	MC15-262	2013-Idl-55	Muhammad Farooq S/o Muhammad Umer	2719	85	3.82
2	MC15-203	2012-qmc-37	Zainab Naeem D/o Muhammad Naeem Jamil	2636	83	3.76
3	MC15-215	2013-psq-26	Faiza Chanan D/o Chanan Deen	2642	83	3.73
4	MC15-018	2014-z-55367	Misbah D/o Muhammad Raza	2647	83	3.69
5	MC15-303	2013-ncm-5	Abubakar Khaliq S/o Abdul Khaliq	2622	82	3.63
6	MC15-209	2014-z-52433	Maria Tahir D/o Tahir Abbas Khokhar	2577	81	3.62
7	MC15-227	2013-ptg-133	Nane Tara Rani D/o Bashir Ahmed	2560	80	3.61

\* Maxim marks in this Examination are 3200



### Top Five Positions of M.Com (1.5 Years) [Program Session: 2017-2019]

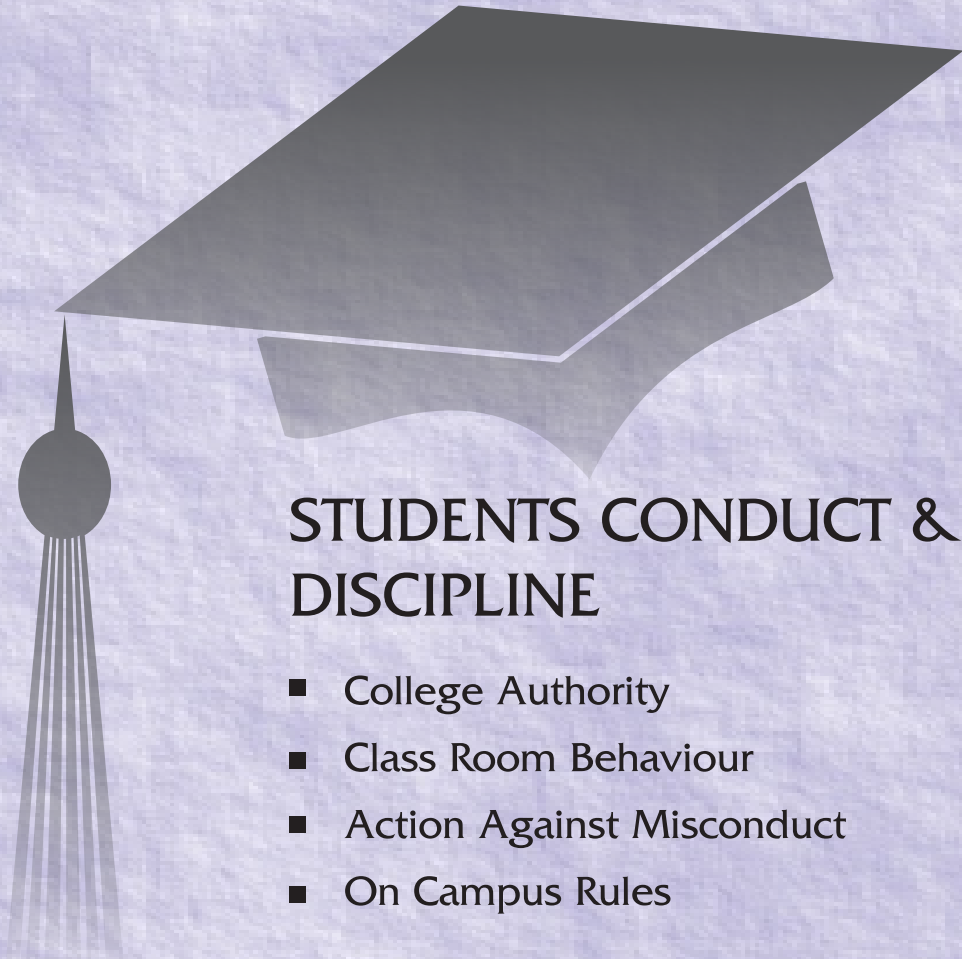
Merit#	Roll No.	Regd. No.	Name of the Student	Marks Obtd.	Percentage	CGPA
1	MCom-HC01F17	2013-hc-4	Javeria Asghar D/o Asghar Ali	848	85	3.91
2	MCom-HC03F17	2011-hc-30	Namra Jabeen D/o Muhammad Akman Hayat Khan	848	85	3.87
3	MCom-HC17F17	2013-hc-533	Laeq Ahmad S/o Mushtaq Ahmad	842	85	3.84
3	MCom-HC99F17	2010-hc-367	Farah Tanvir D/o Muhammad Tanvir Ahmad	840	84	3.84
4	MCom-HC85F17	2012-hc-318	Muhammad Umar Farooq S/o Ata u Allah	837	84	3.77
5	MCom-HC32F17	2012-hc-128	Zahra Javaid D/o Javaid Yasin	806	81	3.64
6	MCom-HC19F17	2013-hc-305	Muhammad Farhan S/o Muhammad Ramzan	795	80	3.59
7	MCom-HC11F17	2013-hc-428	Marina Kanwal D/o Muhammad Shafique	787	79	3.54

\* Maxim marks in this Examination are 1000

\* CGPA is applicable up to two decimal



Jamia Masjid PU, New Campus  
is situated at a 2 minutes walking  
distance from the college.



## STUDENTS CONDUCT & DISCIPLINE

- College Authority
- Class Room Behaviour
- Action Against Misconduct
- On Campus Rules



# STUDENT'S CONDUCT & DISCIPLINE

## Purpose of Disciplinary System

A student enrolling in the College assumes an obligation to conduct himself or herself in a manner compatible with the institute's function as an educational institution. Actions considered inimical to the institute and subject to discipline fall into the categories of academic and nonacademic misconduct. The Student Code of conduct clearly defines these expectations and outlines the adjudication process. The purpose of the Student Code of Conduct is to educate all members of the college community and to maintain an environment conducive to academic excellence.

### College Authority

The college reserves the right to take necessary and appropriate actions to protect the safety and well being of the college community.

### Class Room Behavior

The primary responsibility for managing the classroom environment rests with the teacher. Student who engages in any prohibited or unlawful acts that result in disruption of a class may be directed by the teacher to leave the class for the remainder of the class period. Longer suspension from the class, or dismissal from the college on disciplinary grounds, must be administered by the Principal in accordance with his/her conduct.

## Action Against Misconduct

Every member of the faculty and staff has the responsibility as well as the power to check any disorderly or improper conduct of, or any breach of the regulations by students in any part of the college premises or outside when on a visit that has been sponsored or organized by it. Misconduct in a classroom, when a student is under the charge of a teacher, shall not be allowed and punitive action, if found guilty, may be initiated depending upon the seriousness of the misconduct and in accordance with the procedure and the powers of punishment lie with the Principal. Faculty members have been given powers to warn students and also to forward observation slips about the misconduct of any student.

## On Campus Rules

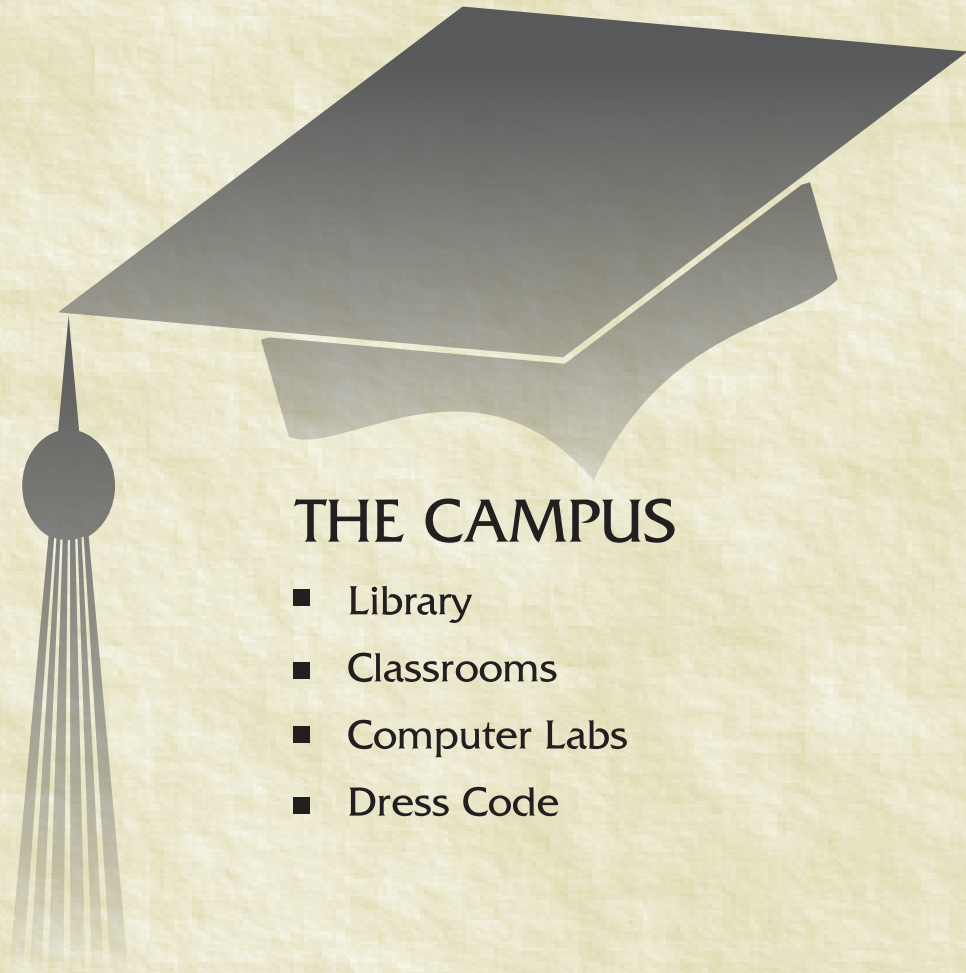
1. Smoking in the building (classrooms, library, play ground and corridors, etc) is strictly prohibited.
2. The use of Mobile Phones within the building premises is prohibited.
3. Student must neither talk near the lecture rooms, nor loiter in the corridors during class hours.

4. Bicycles, motorcycles and motorcars in no case, be parked anywhere except the parking area. These should be kept locked and placed at the area provided for the purpose.
5. All applications for character and other certificates should be submitted through the office. This will prevent unnecessary delay in the issuance of certificates. Certificates will ordinarily be available the next day.
6. No notice of any kind will be pasted or handbills distributed in the College premises without the express permission of the Principal.
7. Taking part in activities which, in the opinion of the Principal, are subversive of discipline is punishable with expulsion.
8. The Principal may expel a student at any time, if he is not satisfied with his conduct or character.
9. Students are required to comply with the proctorial rules of the College and the University authorities.
10. Each student will receive his identity card, which must be worn by the student in the college premises through out the day.
11. All types of political/ union activities are prohibited in the campus.
12. Students shall be bound by all such rules and orders as may be issued by the Principal concerning administration and discipline of the College, whether these rules and orders supplement the rules printed in the Prospectus or modify or supersede any of these rules.
13. Candidate admitted in the self supporting/afternoon program will not be entitled to membership of the College & Punjab University Students Union.

### Student ID Card

Students will be issued Student ID-Card. They are required to wear their ID-Card in the college and present to authorized persons on demand. The particulars of the student like Enrollment Number, Name and Program etc. are all embedded in the bar-code of the ID Cards. In case a student loses his/her ID-Card, he/she must report the loss immediately to the Admin Officer who will make arrangements for the issuance of a new card after payment of a fine of Rs.200/- only by the student.





## THE CAMPUS

- Library
- Classrooms
- Computer Labs
- Dress Code



## THE CAMPUS

### Prof. M. Hassan Library

Library is the most important facility at any educational institution. It occupies a distinct and central location in the institute. The College is fully air conditioned in its own compound. The college library has recently been extended and renovated and is now renamed after Principal of the college after partition of sub-continent Prof. M. Hassan. For the extension and renovation of the library younger brother of Prof. M. Hassan, Dr. Mian Hanif Anwar generously donated an amount of Rs.16 Million in memory of his brother. After extension and renovation now library has 60 latest state of the art computers for students which are connected throughout the world via internet. Prof. M Hassan Library at HCC is also equipped with Close Circuit TV Security Cameras, Radio Frequency (RF) Library Security system and a Digital Electronic Entrance Gate. It has more than 38500 books, 20000+ E-books and hundreds of research dissertations of HCC students on wide range of topics related to the field of Commerce, Business, Information Technology and Business Law etc. Library has the subscription of several national and local newspapers, periodicals and magazines. The library is undergoing continuous development and new books are being added on the recommendation of the teachers' concerned. The library has its own database in which the record of all the available books has been automated. All technical processing relating to library materials such as accession processes, classification and cataloguing of books has been completed and all data is available and search can be made through author, title, subject, accession number, and ISBN etc.





The College has inducted experienced and qualified library staff to assist the students in a variety of ways. The library is fully air-conditioned, and has open shelves to facilitate the students. Efforts are being made to establish a network of libraries in collaboration with other institutes of the area so that the students of all these institutes have an access to a wider collection of books and other related material. Moreover, to quench the thirst of knowledge, teaching, research extension services, the students of the college have the facility to use the Main Library at Punjab University, Lahore which contains over 200,000 books.

#### Library Rules

1. The borrower's card will be strictly "Non-Transferable" and will have to be presented at the counter at the time of borrowing or returning books etc.
2. A user who loses his/her card shall immediately inform the Librarian in writing. A duplicate card will be issued to him/her on the payment of Rs. 200/-
3. Any borrower who sub-lends books drawn from the library on his/her card to any other person shall be responsible for any loss or damage to the books.
4. Books will be issued according to Circulation Policy only.
5. All the reference material such as Dictionaries,

Encyclopedias, Current Periodicals and Magazines, Newspapers, Multi Volume Books, & CDs etc will not be issued in any case.

6. At the time of stock taking, the members will have to return all the books issued on their cards, and no book will be issued till the stock taking is over.
7. Readers and members shall not damage, mark, mutilate or write upon any book, periodical, map, thesis, or manuscript.
8. A fine of Rs. 10 per day will be charged on each outstanding book.
9. Books lost, or damaged in any way will have to be replaced by the borrowers.
10. Members of the Library will deposit their personal belongings (such as personal books, bags, file covers etc) at the entrance outside the library.
11. Eating, sleeping, smoking, audible conversation & use of Mobile phone within the library premises is strictly prohibited.
12. Discussions are not allowed in the library.
13. Library will remain closed on Saturday, Sunday, on announced holidays and for "Annual Stock Taking"

#### Library Timings

The library timings are from 8:00 a.m. To 9:00 p.m. without any break.



### STATE-OF-THE-ART CLASSROOMS

The classrooms are fully equipped with the most modern facilities and teaching aids. Every classroom is fully air-conditioned, has false ceiling and a multimedia.

### COMPUTER LABS

There are three computer labs with a total of 225 state-of-the-art computers. Most of the computers are Core2Duo 3.2GHz machines with 2GB RAM, 160GB hard drive and a 17" LCD monitors. Computer Lab-A and Lab-B in old building & Computer Lab C in new building each having 75 computers, are used to carry out labs associated courses, which require use of computer applications / software; and thus are reserved during the class scheduled times.

### SERVER ROOM

A fully equipped Server Room has been established to provide network and internet facility to the entire college. The computer labs, library, classrooms, faculty rooms and the admin block have now been interconnected so that transfer of information can be speeded up. We have a total of 10 servers, each dealing in a specific task, such as; WEB, DNS, Proxy, Domain, ADC, Anti-virus, Tom Cat, DHCP, and FTP. All these servers are configured in LINUX which provide better security and reliability.

### CAFETERIA, FRUIT AND BOOK SHOPS

There is a cafeteria where variety of food, snacks and beverage are available at reasonable prices to the students and staff of the campus. All the things available at cafeteria are very hygienic.

Seasonal fruits are available at the fruit shop at reasonable prices. Hence, an option is available to the students for the purchase of canteen, bakery and fruit items. A range of items are available at the book shop from pencil and rubber to text books. Moreover, photocopying facility is also available for the students.

### SECURITY

The college has round the clock security staff for ensuring safety measures for the premises and the students. However, students are advised to personally ensure security of their personal belongings inside and outside the classrooms.

### GIRL'S COMMON ROOM

Girl's common room is a place in the campus where the female students can relax in their free time. It is purposely located away from the busy area of the campus. The room is fully air-conditioned and equipped with all the things that are necessary to provide a conducive and calm environment to the students. The students can offer their prayer, prepare their assignments, take their meals and carry out other relaxing activities in this room.





## STUDENT'S DRESS CODE

It is compulsory for all students to wear a proper dress. Students who are not properly dressed shall not be allowed to enter the classroom or to continue classes.

### MALE STUDENTS

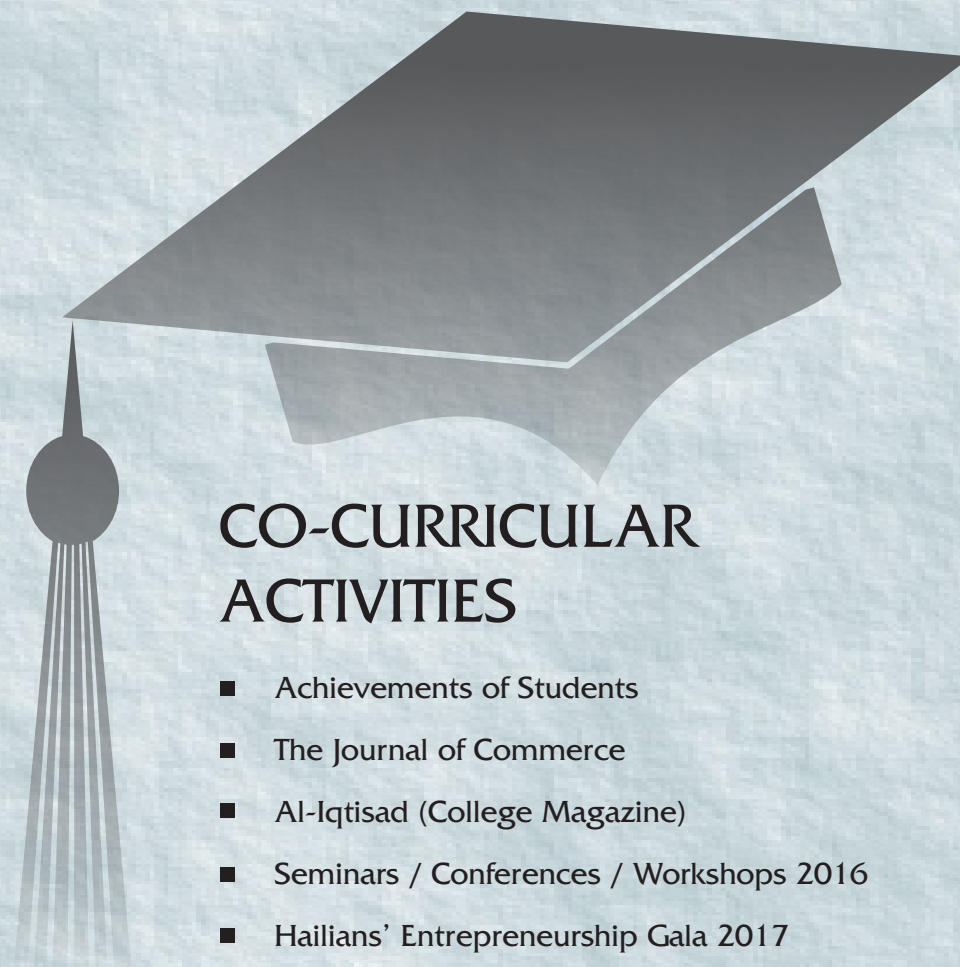
Dress code for the male students is a dress shirt with trousers and dress shoes. However, they can also wear shalwar and kameez. They are not allowed to wear round neck shirts, shirt with something printed on its front and or back, jeans, joggers and "Slippers" in any case.

### FEMALE STUDENTS

Female students should wear shalwar, kameez and dupata, which should be in line with Pakistan's cultural and religious traditions. They are not allowed to wear half sleeves, sleeve less, mini shirts, Jeans & Joggers in any case. The length of the kameez should be proper.

### Student ID Card

Students will be issued Student ID-Card. They are required to wear their ID-Card in the college and present to authorized persons on demand. The particulars of the student like Enrollment Number, Name and Program etc. are all embedded in the bar-code of the ID Cards. In case a student loses his/her ID-Card, he/she must report the loss immediately to the Admin Officer who will make arrangements for the issuance of a new card after payment of a fine of Rs.200/- only.



## CO-CURRICULAR ACTIVITIES

- Achievements of Students
  - The Journal of Commerce
  - Al-Iqtisad (College Magazine)
  - Seminars / Conferences / Workshops 2016
  - Hailians' Entrepreneurship Gala 2017
  - Annual Sports & Cultural Mela 2016-2017
  - Orientation Ceremony 2016
- Recreational Trips

## ACHIEVEMENTS OF THE STUDENTS (Session 2018-2019)

Category	Position	Name of Student(s)	Organized by
Badminton (Girls)	1 <sup>st</sup>	Kusar Javeed	Inter-University Championships
Basket Ball (Boys)	2 <sup>nd</sup>	Saboor Mahsi, Temoor Mahdi	Inter-University Championships
Cricket (Boys)	3 <sup>rd</sup>	Hafiz Faisal, M. Suleman	Inter-University Championships
Tug of War	3 <sup>rd</sup>	Usman Ali, M. Junaid	Inter-University Championships

Category	Position	Name of Student(s)	Organized by
Athletic	3 Bronze	Faisal, Suleman & Rizwan	PU Inter-Collegiate Championships
Cricket	Qualify Super League	Hafiz Faisal	PU Inter-Collegiate Championships
Badminton (Girls)	1 <sup>st</sup>	Kusar Javeed, Nosheen Pervaiz	PU Inter-Collegiate Championships
Foot Ball	4 <sup>th</sup>	Muhammad Qamer	PU Inter-Collegiate Championships
Volley Ball	4 <sup>th</sup>	Muhammad Sufyain	PU Inter-Collegiate Championships
Tug of War	2 <sup>nd</sup>	Usman Ali, Nadeem & M. Ali	PU Inter-Collegiate Championships



## The Journal of Commerce (JOC)

Research, just like professional education, is the core objective of Hailey College of Commerce. Keeping up its tremendous traditions and to serve humanity with the changing world HCC has launched a research journal "The Journal of Commerce".

JOC publishes research that is novel, conjectural and theoretical in its nature. It provides insights into business issues of significant importance that can be proved as a source of advancement of understanding of business discipline along with the most recent practices in organizations.

JOC has a well-diversified editorial board consisting of internationally renowned scholars from Pakistan, UK, USA, Norway, Australia, India and China. JOC is indexed in Ulrich's Periodical Directory, Index Copernicus, EBSCO HOST, DOAJ, OPEN J-GATE, NEW JOUR, CABELL'S Directories, International Bibliography of Social Sciences, ProQuest and Contemporary Science Association.

Researchers from all over the world are contributing their empirical research articles, book reviews and papers in JOC. JOC is published quarterly and it is an open access journal. [www.joc.hcc.edu.pk](http://www.joc.hcc.edu.pk)





## Al-Iqtisad (College Magazine)

The College bilingual magazine started being published just one year after the establishment of the college. It was called as “The Ganga” after the name of Sir Ganga Ram, the renowned philanthropist. It was published in 1928 for the first time and was renamed in 1949 as “Al-Iqtisad”. Students are encouraged to contribute through research articles, poetry, essays on current affairs and humorous articles. Now, the magazine is being published every year. Students contribute not only in the writing but they also participate in editorial activities.

## Financial Accounting Competition

With the help of sponsors, HCC every year organizes Financial Accounting Competition for the students of B.Com class of affiliated commerce colleges of Punjab University. More than 300 students participate in the competition. Different prizes are awarded to the participants. Hailians are also encouraged to take part in the competition.



## SEMINARS / WORKSHOPS / TRAININGS 2019





# ORACLE

# FINANCIAL R<sup>12</sup>

By: Certified Professional Trainer

7<sup>th</sup> Batch

Class Start on July 17, 2017  
Time: 11:00am to 01:00pm

For Registration  
Contact for Registration  
Mr. Asif Ali  
(Librarian)  
Mob: 992-9923127/3 ext. 140  
Cell: 03124587834  
Duration One Month  
5 Day/2 hours

Registration  
Open  
Only for  
Limited  
Seats





## ALL PAKISTAN ENTREPRENEURSHIP GALA 2018



## Annual Sports

The College Annual Sports activities are organized by a sports Committee nominated by the Principal. The aim of sports activities is to provide maximum opportunities to our students to relieve them of mental as well as physical tensions and also to mould them into balanced personalities.

The college provides the play fields of Cricket, Football, Hockey, Lawn Tennis, and Basketball etc. The indoor sports activities are also arranged for girls, separately. The college sports tournaments in all games are held on inter-class basis.

The college teams are fully facilitated to participate in the Inter-Collegiate Sports tournaments organized by the University Sports Department. The outstanding players of the college are encouraged to take part in the Inter University and other competitions organized by vari-

ous Sports Associations. Two Squash Rackets courts have been constructed in the college premises, to provide more facilities to the college students.

The outstanding players of the college are awarded sports distinction on the basis of their achievements. The Roll of Honour in sports is the highest sports distinction in the college.











Tour to Naran



## Alumni

- Old Hailians Association
- Prominent Hailians



## PRIDE OF THE COLLEGE

### Faiz Ahmed Faiz

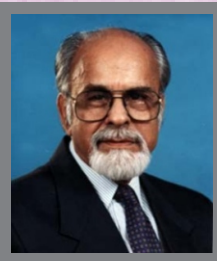
Hailey College of Commerce has always been blessed with great teachers who certainly made Hailey College what it is today. Hailey College of Commerce also has the honor of having Faiz Ahmad Faiz as one of its faculty members. The Great poet and revolutionary leader remained part of Hailey College of Commerce as lecturer in English from the year 1936 to 1942, before he joined Indian National Army.

دربارِ وطن میں جب اک دن سب جانے والے جائیں گے  
کچھ اپنی سزا کو پہنچیں گے کچھ اپنی جزا لے جائیں گے  
اے خاک نشینو اٹھ بیٹھو وہ وقت قریب آ پہنچا ہے  
جب تخت گرائے جائیگے جب تاج اچھالے جائیں گے  
اب ٹوٹ گریں گی زنجیریں اب زندانوں کی خیر نہیں  
جو دریا جھوم کے اٹھے ہیں تنکوں سے نہ ٹالے جائیں گے  
اے ظلم کے مارو لب کھولو چپ رہنے والو چپ کب تک  
کچھ حشر تو ان سے اٹھے گا کچھ دور تو نالے جائیں گے  
فیض



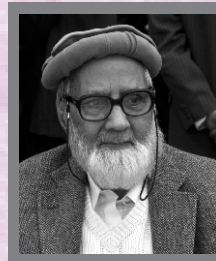
**Old Hailians Association:** In December 1930, the College Graduates formed an Old Hailians Association with the object of arranging meetings and safeguarding the interest of the alumni. All those who have been students of the College and they have passed B. Com and or M. Com are entitled to enroll themselves as its members.

A few of the Prominent Hailians-A Source of Inspiration: Hailey College prides itself by producing some of the most well recognized names in the country. It is due to these outstanding men that Hailey College today is known both nationally and internationally. This proves that Hailey College has been and will continue to contribute towards national progress. The nation can truly be proud of such an institution.



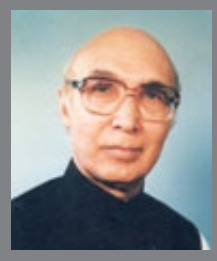
**Mr. I. K. Gujral (Late)**

I.K. Gujral was graduate of this College. He was born on 4th December 1919 in Jehlum (Pakistan). He is 12th Prime Minister of India.



**Haji Abdul Jabbar Khan**

Haji Abdul Jabbar Khan is a graduate of 1946. He served as President of HBL, NBP. He retired as Chairman Pakistan Banking Council.



**Mr. Sartaj Aziz**

Sartaj Aziz is a graduate of 1949. He is an active politician, retired senator of the assembly and ex Finance Minister, Government of Pakistan, Islamabad. Currently Mr. Aziz is advisor to Prime Minister of Pakistan.



**Mr. Ishaq Dar**

Senator Ishaq Dar is a Gold Medalist graduate of the College. He is currently serving as Finance Minister of Pakistan for 3rd time.



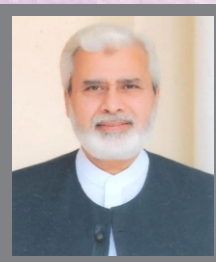
**Mr. Jahangir Badar (Late)**

Mr. Jahangir Badar is graduate of this College. He was Member of Senate. He was an Ex-Minister of Petroleum & Gas.



**Mr. Ayaz Sadiq**

Mr. Ayaz Sadiq is a graduate of 1975. Despite being a successful businessman, Mr. Sadiq has been elected thrice as member of National Assembly. Currently he is Speaker of National Assembly of Pakistan.



**Mr. Khawaja Ahmad Hassan**

Khawaja Ahmad Hassan is a graduate of 1978. Mr. Khawaja remained Lord Mayor of Lahore in 1998-99. He also served as Nazim, Data Ghunj Buksh Town. He is serving as Chairman of Lahore Waste Management Company, Lahore Transport Company & PIC.



**Mr. Manzoor A. Sheikh**

Manzoor A. Sheikh is a graduate of 1962. He is presently working as Senior Advisor (Finance) Ministry of Water & Power Government of Pakistan.



**Mr. Azhar Ikram Ahmad**

Azhar Ikram Ahmad is a graduate of 1970. Ex-Principal & Ex-Dean Faculty of Commerce & also Ex-Director IBA, Punjab University, Lahore - Pakistan.



**Ch. Nazir Ahmad**

Ch. Nazir Ahmad is a graduate of 1969. He retired as Principal, Hailey College of Commerce, Punjab University, Lahore - Pakistan.



**Mr. Abdullah Yusuf**

M. Abdullah Yusuf, FCA is a graduate of 1967. He retired Chairman, Federal Board of Revenue (FBR), Government of Pakistan, Islamabad.



**Mian Muhammad Azhar**

Mr. Mian Muhammad Azhar is a graduate of the College. He served as Governor Punjab.



**Dr. Muhammad Ehsan Malik**

Dr. Ehsan Malik is a graduate of 1979. He retired as Director IBA & Director General, University of the Punjab Gujranwala Campus.



**Dr. Khawaja Amjad Saeed (Late)**

Dr. Khawaja was a graduate of 1959. He served as Principal of Hailey College of Banking & Finance, University of the Punjab, Lahore. He retired as Director IBA and Pro-Vice Chancellor PU.



**Mr. Muhammad Naseer Ajmal (Late)**  
Muhammad Naseer is a graduate of 1970. He retired as Associate Professor in Institute of Business Administration, University of the Punjab, Lahore.



**Mr. Hassan. A. Rizvi**  
Hassan. A. Rizvi is a graduate of 1969. He is presently working as Director Finance, National Construction Limited, Islamabad.



**Mr. Javed Panni**  
M. Javed Panni is a graduate of 1966. He is presently working as Chief Executive, MJ Panni & Associates, Corporate & Capital Marketing Consultants. Islamabad.



**Mr. Ijaz Akber**  
Ijaz Akber is a graduate of 1969. He is presently working as Senior Partner, Ijaz Tabussum & CO., Chartered Accountants, Islamabad.



**Mr. Tariq Mahmood**  
Tariq Mahmood is a graduate of 1969. He is presently working as Senior Executive Vice President, Askari Commercial Bank Limited, Rawalpindi.



**Dr. Khalid Zaheer**  
Dr. Khalid Zaheer is Gold Medalist graduate of HCC. He taught at IBA PU & LUMS. Currently working as Professor at ITU. He is a well known religious scholar.



**Mr. Syed Wasi Shah**  
Popular young generation poet Wasi Shah is a also graduate of the College. He has authored many books & also working as TV anchor & drama writer.



**Mr. Farooq Hassan**  
Mr. Farooq Hassan is a graduate of 1992. He is famous TV actor, singer & anchor. He remained lecturer at IBA Karachi. He was captain of college's table tennis team.



**Qari Syed Sadaqat Ali**  
Pakistan's one of the most famous Qaris, Syed Sadaqat Ali is also a graduate of HCC. He has won several national & International awards for his beautiful Qira't.



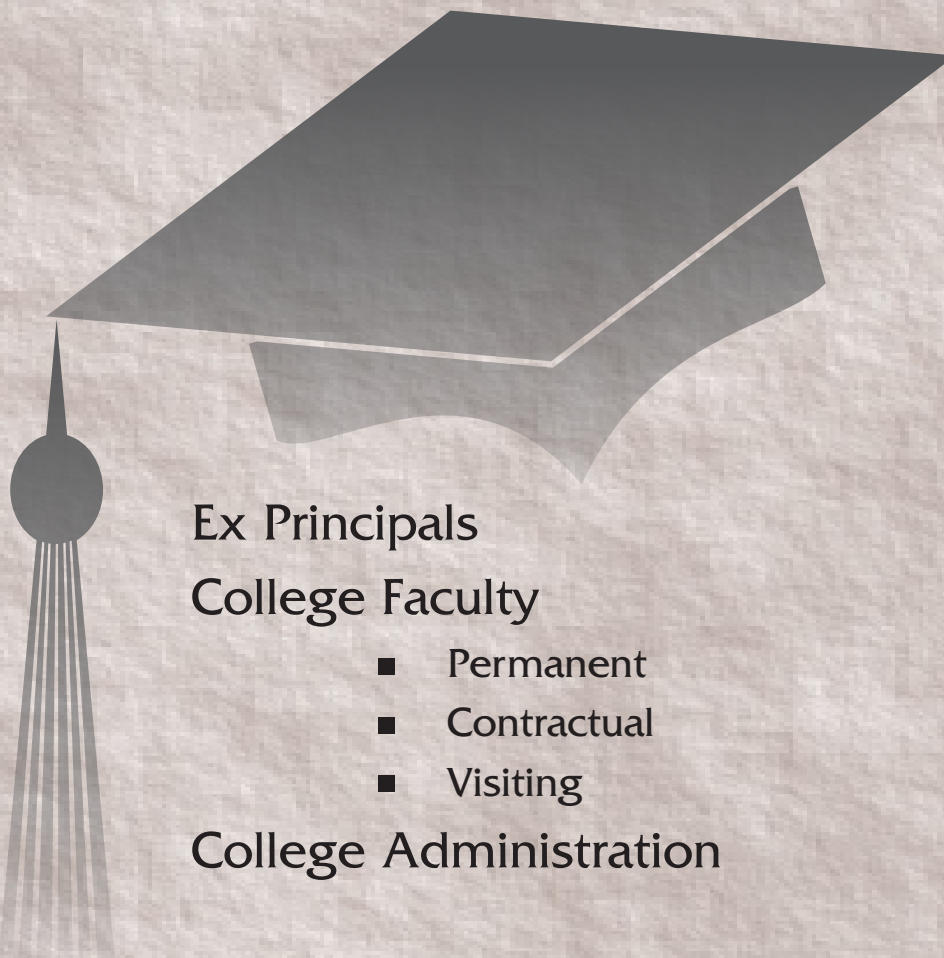
**Mian Shan Ahmad**  
A graduate of 1964. Ex. Chairman of BISE Gujranwala and Ex. Chairman of Board of Technical Education Lahore.



**Mr. Qaisar Javaid**  
Kaiser Javed is a graduate of 1969. He is presently working as Director Finance, Fauji Foundation. Rawalpindi



**Mr. Sharif Ijaz Ghauri**  
Sharif Ijaz Ghauri is a graduate of 1964. He is former Additional Secretary, Ministry of Commerce, Islamabad. He is working as Chief Executive, Dignity Plus (Pvt) Ltd., Islamabad



Ex Principals

College Faculty

- Permanent
- Contractual
- Visiting

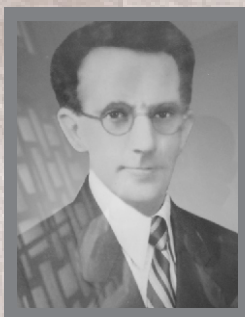
College Administration

## PRINCIPALS WHO SERVED THE COLLEGE

### 1. Mr. J. W. Thomas

March 1927 - September 1942

The founding Principal. College Magazine "The Ganga" started its publication in 1928 & The Old Hailians Association was established in 1930.



### 2. Mr. I. M. Kapoor

October 1942 - July 1947

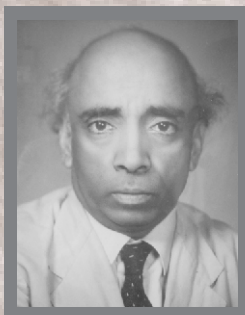
The first staff editor of the College Magazine "The Ganga"



### 3. Mr. M. Hassan

August 1947 - February 1964

Third overall & First Principal after Independence. He had the honour to represent Pakistan in the United Nations in the Common Wealth Relations Conference. The First batch of M. Com. Annual System was inducted in 1954. The Name of the College Magazine "The Ganga" was changed to "Al-Iqtisad"



### 4. Mr. Akhtar Alam Hashmi

February 1964 - March 1966

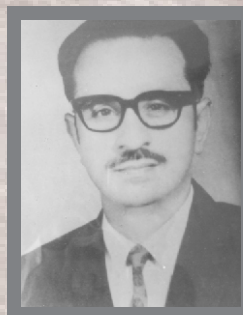
As a member of the college faculty before his promotion, he was the 1st In-charge of the Co-Operative Supply Society Ltd. of the College after Independence, which among other things was responsible for the distribution of goods to the refugees.



### 5. Mr. M. Murtaza Khan

March 1966 - March 1976

The First Batch of M. Com Semester Program & DCMA was inducted during his tenure.



### 6. Mr. Anis Ahmad Siddqui

March 1976 - November 1988

Due to his untiring efforts & dedication, the college was shifted from the old premises to the new premises. The Library Building & service pavilion were also constructed during his tenure.

7.

**Mr. Nisar-ur-Din**

December 1988 - November 1991

First Admissions for the B. Com.  
Afternoon program took place  
during his tenure.



8.

**Mr. M. A Ghani**

November 1991 - November 1991

In his 12 days of Principalship,  
he graced the college with his  
presence.



9.

**Dr. A. R. Jafri**

November 1991 - October 1995

He took a lot of interest in faculty development &  
sent the first batch of teachers for Ph.Ds in  
advance countries. He was also the Dean faculty  
of Arts and faculty of Commerce. He had also  
served as a Chairman Dept. of Public  
Administration Punjab University.



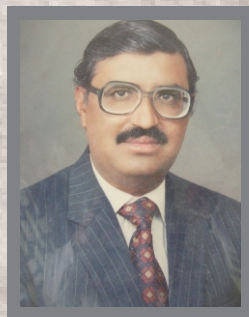
13.

**Dr. Hassan Mobeen Alam**

August 2014 - August 2020

M.Com (Pb.), Ph.D. (Pk.)

**Research Domain:** Corporate Governance, Interest free  
banking, Business Ethics & Banking regulations &  
Procedures. He has authored a book on Money Banking  
& Finance. email: principal.hcc@pu.edu.pk

**Mr. M. Azhar Ikram Ahamd**

October 1995 - August 1997

He went on to become Director IBA,  
Treasurer PU and Dean Faculty of  
Commerce and was the 1st chairman  
of the Management Committee  
Punjab University Gujranwala Campus.

10.

**Ch. Nazir Ahmad**

August 1997 - May 2008

Among a lot of contributions, he is  
credited for the construction of 2nd floor  
of old building and the new building.  
He also served as the Student's Adviser  
& Resident Officer Punjab University.

11.

12.

**Dr. Liaqat Ali**

May 2008 - August 2014

Founding D.G Gujranwala Campus, Ex-Dean & Principal University  
Law College, Ex-Dean, Faculty of Commerce & Controller of  
Examinations. The College Library was totally renovated, expanded  
& was made fully computerized during his tenure. M. Com 3½ &  
1½ Years M.Phil. and Ph.D. Commerce Programs were also started  
under his leadership. He is currently serving as Professor at HCC,  
Registrar University of the Punjab and Chairman Admission  
Committee, University of the Punjab.

## PERMANENT FACULTY

**Dr. Zulifqar Ahmad**

M.Com (Pb.) DCMA, LL.B (Pb), Ph.D. (Pk.)

**Principal**

**Research Domain:** HRM, Business Mathematics & Statistics. He has also authored two books on Business Mathematics & Statistics and one book on Business Taxation.  
email: zulfiqar.hcc@pu.edu.pk

**Dr. Mubashar Munawar Khan**

M.Com (Pb.), DCMA, Ph.D. (Austria)

**Professor/Principal H.C.B.F.****Research Domain:** Advertising and Marketing.**Dr. Hassan Mobeen Alam**

M.Com (Pb.), Ph.D. (Pk.)

**Professor**

**Research Domain:** Corporate Governance, Interest free banking, Business Ethics & Banking regulations & Procedures. He has authored a book on Money Banking & Finance. email: principal.hcc@pu.edu.pk

**Dr. Hafiz Zafar Ahmad**

M.Com (Pb.), M.Phil (Pk.), Ph.D (Pk.)

**Associate Professor**

**Research Domain:** Cost & Management Accounting.  
email: zafarahmad79@gmail.com

**Dr. Sayyid Salman Rizavi**

M.A (Eco) (Pb.), M.Phil (Eco) (QAU) M.Sc (Computer Science) (Pb.) M.Sc. Quantitative Economics (France), Ph.D. (Economics) (France)

**Professor/Director General P.U.G.C**

**Research Domain:** Econometric Modeling & Financial Econometrics. He has authored a book on Economics.  
email: salmanrizavi@yahoo.com

**Dr. Ishfaq Ahmed**

M.Com (Pb.), M.Phil (Pk.), Ph.D. (Malaysia)

**Associate Professor**

**Research Domain:** organizational behavior, HRM & Islamic Business  
email: ishfaqahmed@hcc.edu.pk

**Dr. Ashfaq Ahmad**

M.Com (Pb.), M.Phil (Pk.), Ph.D. (Pk)

**Associate Professor**

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(On Study Leave)**Lecturer****Research Domain:** Microeconomics, Managerial Economics & Econometrics, International Economics. email: lubnauzair@hcc.edu.pk**Mr. Atiq ur Rahman**

M.Phil (Pk.)

**Lecturer****Research Domain:** English Literature & Linguistics

## Contractual/Visiting Faculty



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**Mr. Saleh Muhammad**  
Chartered Accountant  
**Faculty Member**



**Mr. Muhammad Muazzam Mughal**  
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**Assistant Professor**  
**Research Domain:** Income Tax. He is also the author of 2 text books on Income Tax.



**Mr. Nasir Sarfaraz Iqbal**  
B.Com (Pb.), MBA (Italy),  
Ex-functionary U.N.O  
**Assistant Professor**  
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**Mr. Khalid Mehmood**  
Chartered Accountant  
**Faculty Member**



**Mr. Zia ur Rehman**  
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**Research Domain:** Marketing.



**Ms. Bushra Siddique**  
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Ph.D Scholar  
**Lecturer**  
**Research Domain:** English Language & Literature.



**Ms. Tahira Akbar Sial**  
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**Lecturer**  
**Research Domain:** English language & Linguistics.



**Ms. Uzma Batool**  
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**Research Domain:** Auditing & Banking.



**Mr. Khizar Bin Dost**  
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**Lecturer**  
**Research Domain:** Knowledge Management.



**Ms. Sahar Butt**  
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**Lecturer**  
**Research Domain:** Total Quality Management & Non Banking Financial Institution.



**Muhammad Haris Khan**  
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**Research Domain:** Finance & Investment Analysis



**Ms. Afshan Hamid**  
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**Lecturer**  
**Research Domain:** Economics.



**Mr. Tauseef Ahmad**  
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**Lecturer**  
**Research Domain:** Management.

**Ch. Nazir Ahmad**

B.Com (Hons.), M.Com (Pb.)

Ex. Principal, Hailey College of Commerce

**Mr. Abdul Rahim**

B.Com (Hons), M.Com (Pb.)(Gold Medalist)

**Mr. Tanveer Baig**

M.Com (Pb). D.C.M.A.

Director Health Department (Punjab Govt.)

**Mr. Naeem Ullah**

LLB (PU), LLM

**Mr. Muhammad Qasim Rafique**

M.Sc. E. Commerce (Pb.)

**Ms. Haleema Tariq**

M.Com. (Pb.), M.Phil (PK), Ph.D Scholar

**Prof. Abdul Qahar**

M.Phil (Pb)

**Prof. Ammara Al Nasir**

M.A. (Eco.), M.Phil (Eco.)

**Dr. Shahid Kamal**

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Principal, PU College of Statistics & Actuarial Studies.

**Mr. Sajid Javeed Akbar**

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Ex-Secretary (P & D) Govt. of the Punjab

**Mr. Muhammad Luqman**

M.Sc Math, M.Sc. Computer Science (Pb.), Ph.D Scholar

**Ms. Tabassum Saba**

MA English (Pb.)

**Mr. Muhammad Ali**

MBA (Pk.), M.Phil (Pk.)

**Mr. Waqar Hussain Randhawa**

FCCA (UK)

**Prof. Niamat Ali**

M.Com. (Pb.)

**Prof. Ghulam Muhammad**

M.Com. (Pb.)

**Mr. Manzoor A. Sheikh**

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Ex. Member Finance, WAPDA

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B.Com (Hons) Gold Medalist, M.Com, LL.B (Pb.)

**Dr. Kh. Muhammad Saeed**

Ph.D. (Philosophy) (Pb.), Deptt. of Philosophy, PU

**Mr. Muhammad Akram Sajid**

M.A. (Islamic Studies), M.Phil (Pb.)

**Muhammad Mohsin Rana**

LLB (Pb.) LLM (UK)

**Prof. Sayyid Haider Rizavi**

M.Phil (Scotland),

**Prof. Rai Imtiaz Ahmad**

## ADMINISTRATION



**Prof. Dr. Niaz Ahmad Akhtar**  
Vice-Chancellor



**Dr. Mubashar Munawar Khan**  
Dean Faculty of Commerce



**Dr. Zulfqar Ahmad**  
Principal



**Dr. Muhammad Ramzan**  
Controller Examination



**Dr. Fouzia Ali**  
Focal Person Counseling & Placement



**Mr. Majid Ali**  
In Charge Computer Section



**Dr. Muhammad Usman**  
Coordinator Time Table



**Dr. Ashfaq Ahmad**  
Office In Charge



**Shahzada Nadeem Raza**  
Senior Librarian



**Mr. Abdul Rasheed**  
Private Secretary



**Mr. M. Shafiq Asghar**  
Admin Officer



**Mr. Nadeem Munir Ch.**  
Assistant Director Sports



**Mr. Asif Ali**  
Librarian  
Focal Person  
Executive Training & Development Cell



**Mr. Sakhawat Ali**  
Assistant Registrar



**Mr. Abdul Munam Sindhu**  
In Charge Exam. Branch



**Mr. Hafiz Abdul Mannan**  
In Charge Computer Labs



**Mr. Muhammad Akram Baig**  
Admin Officer  
In Charge Scholarship

### **Office Staff:**

**Mr. Shafique-ur-Rehman**  
Admin Officer

**Mr. Muhammad Pervaiz Awan**  
Assistant

**Mr. Aamir Ali**  
**Mr. Shakeel Ahmad**  
**Mr. Muhammad Ilyas**  
**Mr. Muhammad Sarwar**  
**Mr. Nasir Javaid**  
**Mr. Amjad Ali**  
**Mr. Abdul Waheed**  
**Mr. Muhammad Imran**  
**Mr. Muhammad Akram**  
**Mr. Muhammad Abbas**  
**Mr. Faisal Amin**

### **Accounts Section:**

**Mr. Shafiq-ur-Rehman**  
**Mr. Muhammad Saleem Tahir**  
**Mr. Shahid Ali**

### **Cheque Section:**

**Mr. Muhammad Akram Baig**  
Scholarship Incharge

**Mr. Afzaal**  
**Mr. Kashif-ud-Din**  
**Mr. Rana Dilawar**

### **Record Section:**

**Mr. Muhammad Tariq**

### **Services Branch:**

**Mr. Muhammad Abbas**  
Electricians  
**Mr. Waseem ur Rehman**  
Electricians

**Mr. Abdul Shakoor**  
**Mr. Shakeel Ahmed**  
**Mr. Mahboob Khan**  
Drivers

### **Examinations Branch:**

**Mr. Abdul Munam Sindhu**  
**Mr. Dawood Iqbal**  
**Mr. Junaid Ali**  
**Mr. Imran Ramzan**  
**Mr. Muhammad Javaid**

### **Computer Labs Staff:**

**Haifz Abdul Mannan**  
**Mr. Saleem Sajid**  
**Mr. Asad Mehboob**  
**Mr. Zeeshan Mushtaq**  
**Mr. Zeeshan Ali**

### **Library Staff:**

**Mr. Shahzada Nadeem Raza**  
Senior Librarian  
**Mr. Asif Ali**  
Librarian

**Mr. Khuram Shahzad Baig**  
**Mr. Abdul Ghaffar**  
**Mr. Fayyaz Khan**  
**Mr. Muhammad Saeed**  
**Mr. Muhammad Zafran**  
**Ms. Masooma Naseem**

**Photocopy Service:**  
Mr. Muhammad Suleman

**Sports Office:**

Mr. Nadeem Munir Ch.  
Mr. Muhammad Shaukat

**Security Staff:**

Mr. Muhammad Akram  
In Charge Chowikdar

Mr. Ayub Sohail  
Mr. Muhammad Shoaib  
Mr. Muhammad Arif  
Mr. Muhammad Yasin

**Dean Office:**

Mr. Mian Khalid Mahmood  
Private Secretary  
Mr. Muhammad Dawood Alvi  
Jr. Clerk

Mr. Abdul Qauyum Khan

**Lady Attendants:**

Mst. Sughran Bibi

**Parking Security:**

Mr. Gulsher

**Grounds Staff:**

Mr. Waris Ali  
Head Mali

Mr. Muhammad Ashraf  
Mr. Muhammad Farooq  
Mr. Muhammad Shamraiz  
Mr. Muhammad Sadiq  
Mr. Muhammad Nawaz  
Mr. Muhammad Hassan  
Mr. Akmal  
Mr. Muhammad Farhan

**Janitorial Staff:**

Mr. Yaqoob Feroz Masih  
Incharge Sweepers

Mr. Manzoor Masih  
Mr. Hanooq Masih  
Mr. Amin Masih  
Mr. Yaqoob Masih

**College Dispenser:**

**Telephone Operator:**  
Mr. Shamshad Ali



## PROFILE OF A GRADUATE

The College endeavors to produce graduates who are competent professional and enlightened individuals: possess constructive energy and creative vision to respond aggressively to the present and future needs of Pakistan; are distinguished by their dedication to work and lofty ideas; and, though firmly committed to their own beliefs and values, are tolerant towards those of others. As professionals they shall have in-depth knowledge of commerce and trade and shall be innovative in identifying problems and finding their solutions. They will be conversant with the research and development work done elsewhere in the world and will have requisite training to initiate their own. They will possess the expertise to effectively manage the existing institutions and in time organize new ones. They will have the ability to make considered decisions conducive to the well-being of their organization as well as of society and mankind at large.



## Be Inspired!

“He will have to learn. I know that all men are not just, all men are not true. But teach him also that for every scoundrel there is a hero; that for every selfish politician, there is a dedicated leader”.

“Teach him that for every enemy there is a friend. It will take time, I know; but teach him, if you can, that a Dollar earned is of far more value than five Pound... teach him to learn to lose and also to enjoy winning, steer him away from envy, if you can. Teach him the secret of quiet laughter. Let him learn early that the bullies are the easiest to lick.... Teach him, if you can, the wonder of books.... But also give him quiet time to ponder over eternal mystery of birds in the sky, bees in the sun, and flowers on hill-side”.

“In school teach him it is far more honorable to fail than to cheat..... Teach him to have faith in his own ideas, even if everyone tells him they are wrong..... Teach him to be gentle with gentle people and tough with the tough. Try to give my son the strength not to follow the crowd when everyone is getting on the band wagon. Teach him to listen to all men but teach

him also to filter all he hears on a screen of truth and take only the good that comes through”.

“Teach him, if you can, how to laugh when he is sad... teach him there is no shame in tears. Teach him to scoff at cynics and to beware of too much sweetness.... teach him to sell his brawn and brain to the highest bidders; but never to put a price tag on his heart and soul. Teach him to close his ears to a howling mob.... and to stand and fight if he thinks he’s right”.

“Teach him gently; but do not cuddle him because only the test of fire makes fine steel. Let him have the courage to be impatient.... let him have the patience to be brave. Teach him always to have sublime faith in mankind”.

This is a big order; but see what you can do.....he is such a fine little fellow, my son.....”

Abraham Lincoln  
Writes to the teacher of his son



Higher Education Commission, Pakistan

## **National Business Education Accreditation Council**



has awarded accreditation to

### **Hailey College of Commerce, University of The Punjab, Lahore**

The Business School is awarded "X1" category for

**B.Com & M.Com Programs**

with accreditation of 2 years for graduates of

Academic Session 2016-18



A handwritten signature in black ink, appearing to read 'MSK' followed by a flourish.

**Dr. Hasan Sohaib Murad**  
Chairman, NBEAC

## Hailey College of Commerce, University of the Punjab, Lahore

Appendix -1

### UNDERTAKING BY THE CANDIDATE

The College Administration has the right to fine, suspend, rusticate, relegate or terminate the studentship of the student found guilty of:

1. Cheating, Stealing, Immoral Conduct or Misbehavior, Smoking & using mobile inside building etc.
2. Willfully and deliberately damaging or misusing the College property.
3. Rudeness to members of the Teaching and Administrative staff.
4. Violating the Rules and Regulations of the College/University or the Instruction given to students from time to time.
5. Being habitually irregular and un-punctual.
6. Non possession of Identity Card in the vicinity of the College.
7. Showing consistently poor performance in studies.
8. Inciting or staging a walkout, strike, compelling other student(s) not to attend the class(es) or an un-authorized procession.
9. Use of drugs or carrying of weapons/fire arms.
10. Providing fake documentary proof for Academic Certificates, Medical Certificate etc.
11. Providing wrong information in the application form at the time of admission.
12. Not submitting the dues within the time frame given by the College at the start of each semester.
13. Inciting , Inducing, Pressurizing other Students or Indulging in Politics.

For M.Com (3.5 years) only:

14. I hereby understand that M.Com (3.5 years) program is of a duration of 3.5 years and there shall be no exit/associate degree after 2 years.

15- I here-by declare that, I will strictly abide by the rules & regulation regarding the plagiarism policy as defined by the HEC.

I \_\_\_\_\_ S/D/O: \_\_\_\_\_

hereby agree to the terms and conditions mentioned above for admission.

Signature of the Candidate \_\_\_\_\_ Signature of the Parent/Guardian \_\_\_\_\_

Name of the Candidate: \_\_\_\_\_ Name of the Parent/Guardian \_\_\_\_\_

N.I.C.No. \_\_\_\_\_ N.I.C.No. \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

Attestation by Judicial Magistrate /Civil Judge

Signature\_\_\_\_\_

Official Stamp\_\_\_\_\_

Date\_\_\_\_\_



# HAILEY COLLEGE OF COMMERCE

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