

SCHOOL OF BIOLOGICAL SCIENCES
UNIVERSITY OF THE PUNJAB
Tel: 35953150 Fax: 99230980

TENDER DOCUMENTS

Sealed Tenders (single stage one envelope basis) are invited from the GST & Income Tax registered Firms for to seek catering services and entertainment on the international conference on vaccine scheduled on 28-29th February, 2024 in School of Biological Sciences, University of the Punjab, Lahore. Tenders shall be received up to 26-02-2024 (01:00pm) and shall be opened by the Institutional Purchase Committee on same day at 02:30pm in the presence of the bidders or their authorized representatives who may wish to attend.

- (1) **Lunch:** Day-1st, 28-02-2024
No of persons: 250-300
Time 01:15pm
Menu: Chicken Quorma, Chicken Biryani, Rogni Nan, Matanjan, Raita, Salad, Cold Drink, Mineral Water & Tea (Green/black)
- (2) **Lunch:** Day-2nd, 29-02-2024
No of persons: 250-300
Time 01:15pm
Menu: Chicken Achari, Chicken Pulao, Rogni Nan, Fruit Trifle, Raita, Salad, Cold Drink, Mineral Water & Tea (Green/black)

TERMS AND CONDITIONS:-


- High standard quality of set-up will be placed for sitting and sitting and serving food.
- The contractor must maintain good hygienic quality and agreed quantity of food.
- Only approved and branded raw material/ingredients (i.e. Cooking oil, Tea, and Spices etc.) to be used for cooking. The Committee can inspect the materials at any time. The institute may terminate the contract immediately and blacklist the Contractor, if it found that Contractor is using inferior, unhealthy or harmful raw materials.
- The contractor shall be responsible for maintaining high standard of cleanliness, hygiene and sanitation. All eatables shall be properly covered in showcase and preserve in freezer, free from flies and insects. Stale and already used material/food should not be used/recycled.
- The cooks and other technical staff shall have proper shave/trimmed beard and clipped nails while cooking food and should wear apron, gloves and head gear.
- Crockery, utensils, chairs & tables etc. shall be properly cleaned. Damaged glasses, crockery, or cutlery etc. will not be used.
- All Tenders can be cancelled by the Competent Authority before acceptance of the bid (s) as per PPRA Rules 2004, Clause 33.
- Bids will be evaluated by the departmental Technical Committee on cost and quality basis.
- The specifications/details can be obtained from the office of the School of Biological Sciences, University of the Punjab, Lahore during the official hours at a cost of Rs.1,000/= non refundable.
- Payment will be made through crossed cheque to the supplier against invoice after 100% completion of delivery and commissioning after satisfactory performance against the purchase order.

- Fix bid money of 02% for the estimated cost of the tender will have to be deposited along with the tender. It should be in the form of Pay Order/Demand Draft in favour of Principal Investigator, School of Biological Sciences, University of the Punjab, Lahore.
- Any taxes (if applicable) will be deducted while making payment as per Government instructions/notifications.

BILL OF QUANTITY (BoQ)

LABORATORY EQUIPMENT FROM LCF-580 PROJECT

Sr#	Name of Items	Specifications	Qty	U Price	Total Price
(1)	Day-1st 28-02-2024 Time 01:15pm	Lunch: Menu: Chicken Quorma, Chicken Biryani, Rogni Nan, Matarjan, Raita, Salad, Cold Drink, Mineral Water & Tea (Green/black)	250-300persons		
(2)	Day-2nd 29-02-2024 Time 01:15pm	Lunch: Menu: Chicken Achari, Chicken Pulao, Rogni Nan, Fruit Trifle, Raita, Salad, Cold Drink, Mineral Water & Tea (Green/black)	250-300persons		


Deputy Director (Procurement)
School of Biological Sciences,
University of the Punjab,
New Campus, Lahore.

1.2 Date of Submission & Opening:

Receipt of tenders: 26 February 2024 till 01:00pm
 Opening Tender's 26 February 2024 at 02:30pm in School of Biological Sciences,
 University of the Punjab, Lahore.

1.3 Particulars of Firms:

Name & Postal Address of Firm:

Signature: _____

Name: _____

Desg: _____

Tele No: _____ Fax No. _____ Cell No. _____

NTN: _____ Stamp: _____

GST: _____

E-mail: _____