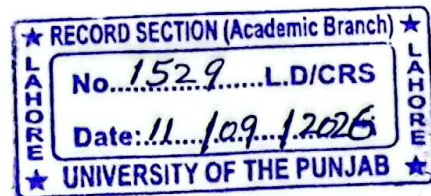


All the Heads of Teaching Departments,
University of the Punjab,
Lahore.



Subject: **Provision of Facilities for Persons with Disabilities (PWDs)**

Sir/Madam,

The Higher Education Commission has issued its Policy for Students with Disabilities at HEIs, 2021 which had been adopted by the University of the Punjab through its statutory bodies. The HEC has also instructed the universities to follow the same in true letter & spirit and ensure the provision of required facilities to the students with disabilities. The Higher Education Commission (HEC) also requires compliance/implementation report on annual basis.

As per said Policy, the Vice Chancellor has constituted the Standing Accessibility Committee for students with disabilities to ensure the implementation of said policy in its true spirit in the University of the Punjab.

The Standing Accessibility Committee for Students with Disabilities, University of the Punjab, in light of the HEC Policy for Students with Disabilities, 2021, has made the following proposals/recommendations for the provision and implementation of accessibility facilities. All University classrooms, buildings, and other related infrastructure should have the following accessibility facilities for students with disabilities:

- Wheelchair (level area of 150cm by 150cm to enable a wheelchair user to turn)
- Ramps (gradient 1:20 at least 120 cm wide and anti-slip/matte finish) and elevator should be installed in multi -story buildings.
- Handrails on both side of ramp at a height of 60 cm and 90 cm
- Doorways and hallways wide enough (at least 80 cm) to accommodate wheelchairs
- Restrooms available in all buildings
- Doorways of toilet with a clear opening of at least 90 cm
- Edge protection on both sides of the ramp to prevent wheelchair from falling off
- Facility of lift in multiple story buildings. (if required)
- Class room desks must have access of wheelchair in lecture halls for differently abled students.
- Provision of easy access to library, computer lab and laboratory.
- Each department should nominate one faculty member as a Focal Person for differently abled students to provide necessary facilities, information, guidance, and support. The Focal Person's name, designation, email, and cell number shall be displayed on the departmental notice board. Same information should be forwarded to Academic branch Registrar office for compilation of office record.
- Display the Standing Accessibility Committee (SAC) notification on the notice board.
- Display the Disability Coordinators notification on the notice board.
- Departments should provide awareness about the facilities available to differently abled students at their respective department level.

- Install the relevant/required software for the students with disability in the library/computer lab.
- Ensure smooth access to canteen/cafeteria
- Provision of sports as well as co-curriculum activities for differently abled students.
- Provision of other facilities in the light of HEC policy for differently abled students.
(Copy enclosed)

It is further apprised that a visit of the audit team from the Higher Education Commission is anticipated in the near future at the University of the Punjab to evaluate the implementation of this policy and provision of facilities to students with disability in the light of HEC policy.

In view of the above, all the Honorable Heads of the Teaching Departments are requested to implement the aforementioned HEC policy and proposals/recommendations of the Standing Accessibility Committee (SAC) at their respective departments in order to facilitate the differently abled students.

With Regards


Additional Registrar (Academic)/
Secretary, Standing Accessibility Committee
for Students with Disabilities

Copy to: -

1. Chairman and Members of SAC for students with disabilities
2. Chairman, Hall Council
3. Director of Students Affairs (DSA)
4. Resident Officer-I
5. Treasurer
6. Director, Planning & Development Directorate
7. University Chief Engineer
8. DG/Director, IT Centre
9. Additional Registrar (Academic)/Secretary, SAC for students with disabilities
10. Secretary to the Vice Chancellor
11. Private Secretary to Pro-Vice Chancellor
12. Private Secretary to Registrar
13. Assistant Registrar (Statutes Section)